Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**MAHARANA PARTAP COLLEGE (FOR WOMEN)**
Name of the head of the Institution	**Dr Asha Garg**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01168222792**
Mobile no.	**9416167565**
Registered Email	**mp.college@rediffmail.com**
Alternate Email	**mp.college@gmail.com**
Address	**MAHARANA PARTAP COLLEGE FOR WOMEN MANDI DABWALI**
City/Town	**Mandi dabwali**
State/UT	**Haryana**
Pincode	**125104**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr Poonam Wadhwa**
Phone no/Alternate Phone no.	**01668222792**
Mobile no.	**9416167565**
Registered Email	**mp.college@rediffmail.com**
Alternate Email	**mp.college@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://mpcollegewomen.com/AQAR.aspx

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.mpcollegewomen.com/News.aspx

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**75.5**	**2003**	**21-Mar-2003**	**21-Mar-2008**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**12-Dec-2017**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Akhand Ramayana Path	**14-Jul-2016** **2**	**250**

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**No**
Upload latest notification of formation of IQAC	**No Files Uploaded !!!**
10. Number of IQAC meetings held during the year :	**2**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? To infuse spiritual values amongst student's Akhand Ramayana Path from 14.7.2016 to 15.7.2016 and prayers in daily morning Assembly were organized. ? IQAC promoted awareness regarding health by organizing Eye Checkup Camp from 19.9.2016 to 20.9.2016 ? IQAC supported teachers as well as students to undertake social responsibility by voluntarily scavengers' locality by teachers. ? To promote girls' education by organizing various competitions such as slogan writing, Essay writing and Poem recitation at College level and speech, poem and skit Competitions at InterCollege function on the theme " Beti Bachao, Beti Padao" ? IQAC organized Niyudh a seven days camp for selfdefense from 2.2.2017 to 9.2.2017

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To create spiritual environment	**1)Organized Akhand Ramayan Path from**

	14.7.2016 to 15.7.2016 2) Organized Prayers in the morning Assembly
[View File](#)	

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
Governing body of the institution	21-Mar-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2017

Date of Submission	30-Dec-2017

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	All the academic activities and the administrative operations are supported by management information system. Almost all the activities in the college have successfully been automated for the efficient operations. The following activities have efficiently been automated through Esystem. 1) College website: Through the website every kind of information like admission schedule, academic calendars, Govt. helpline numbers, daily activities news, information regarding courses and syllabi etc.is disseminated. 2) Accounts: Summary, ledgers, balance sheet including expenses and income etc. are maintained . 3) Leave Record: All the faculty members of the college may apply for all types of leaves, which eliminate paperwork or manual intervention.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

words

The college has a well defined system for curriculum delivery and documentation. The syllabus is planned by the affiliation university CDLU, SIRSA. The curriculum, delivery is planned through academic calendar before the commencement of regular classes. Preparation of time table and distribution of workload is done before hand. Every department is whole heartedly devoted in implementing academic and co-curriculum activities to enrich the learning process.(All committee activities and departmental events are uploaded online to facilitate effective documentation).To clarify the topic and concepts related to syllabus the teachers discuss with the students and provide them the relevant current information .For brainstorming of the students ,they are encouraged to ask questions .To get immediate feedback teachers also ask questions from them. Teachers also provide the opportunity to students to share their views on the topics included in their syllabi through assignments, group discussions, seminars, debate and active participation in the class. Teachers also guide students to refer the prescribed text books of renowned authors. The planning of assignments and class tests is done in such a manner that it provides comprehensive coverage of the syllabi and proper evaluation of the students. Our institution has a well equipped library with the latest books for curriculum delivery. Teachers Co-ordinate with the librarian to ensure the availability of the ensure the availability of the required books. Teachers are encouraged to attend EDP Programmed. In a nutshell the scholarly and efficient teachers of our college are zestfully engaged in imparting education to students in their respective fields.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year		
Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The feedback mechanism revolves around various stakeholders of the institution namely current students, alumni, parents, teachers and employers. To evaluate institutional performance students' feedback is collected on a standardized format on various issues such as library facilities, infrastrutue, teaching methodology, coverage of syllabus and extra-curricular activities. Students discuss their routine problems in class as well.Petty issues are resolved by teachers within the department itself and the major issues are discussed with the Principal and other administrative staff as per requirement . Teachers' feedback is gathered on various issues like coverage of syllabi , library facilities and status of teching –learning environment etc. On the informal plane , environment etc. On the informal plane, teachers discuss their routine problems with the Principalsas a tool of feedback. Parents feedback is obtained informal as well as informal way. Employers' feedback is collected on the different spheres such as future prospects of present education, inculcation of moral and ethical values and communication skills. Alumni feedback is also sought on admission procedure, faculty, library and teacher student relationship etc. The remarks given as feedback by employers, students, parents, teachers and alumni provide a deep insight to move on the path of improvement and development.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MA	General	160	78	53
BCom	General	240	192	178
BA	General	900	480	423
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of

	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2016	601	53	15	0	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
15	2	1	1	0	1
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Continuous Internal Evaluation of the students in our college is adjudged by a well planned and structured mechanism. This structured mechanism helps in creating an effective evaluation system. The criteria for evaluation are regular class test as well as one full syllabus test, assignments and class attendance. To fulfill the attendance criterion the students remain regular in the class. The teachers also monitor students performance by class discussions and queries raised by them .The preparation of class tests and assignments helps the students to prepare for semester exams. This practice makes them participative in class and ensures the quick and regular feedback of their performance. For evaluation purpose teachers also raise queries on the topic to get feedback and participation of students. Thus continuous evaluation system proves fruitful by making them disciplined, regular in studies and getting through examination successfully as well.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
654	23	1:28

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	15	8	0	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-	Date of declaration of results of semester-

			end examination	end/ year- end examination
MA	PG	Even	30/04/2017	10/07/2017
BCom	UG	Even	30/04/2017	26/06/2017
BA	UG	Even	30/04/2017	30/06/2017
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution adheres to the academic calendar including for the conduct of continuous Internal Evaluation (CIE). Continuous Internal Evaluation of the students in our college is adjudged by a well planned and structured mechanism. On the outset of every academic session students are briefed through morning-assembly about the continuous internal evaluation process by the Principal. All the teachers also inform the students the entire process of CIE in their respective classes. The criteria for evaluation are regular class tests, one full syllabus test, two assignments and class attendance. To fulfill the attendance criterion the students remain regular in the class. The teachers also monitor students' performance by class discussions and queries raised by students. Class tests and assignments help the students to prepare for semester exams. This practice makes them participative in class and ensures the quick and regular feedback of their performance. For evaluation purpose teachers also raise quarries on the topic to get feedback and participation of students. In the process of CIE regular tests are given to the students. After the evaluation of class tests, the answer-sheets are shown to students with instructions and suggestions. The students can come to know their weakness and they can improve accordingly. If, they find any discrepancies and they express any grievance regarding the evaluation the same is redressed immediately. A time bound schedule is followed for this purpose. The students who are not able to take the examination due to medical or any other genuine reason are given another chance on their request for the same. Another reform initiated is that if there is any change in schedule or method of evaluation that is immediately notified to the students. Thus reforms in CIE prove fruitful by making our students disciplined, regular in studies and getting through examination successfully as well.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute adheres to Academic Calendar prepared according to the Calendar provided by C.D.L.U., Sirsa. Every year Academic calendar is prepared before the commencement of regular classes for the smooth functioning. This ensures that curriculum is enriched through related activities like guest lectures, extension lectures and talk of socially renowned persons incorporating the latest topics and skills required by the students. For the academic session academic calendar is prepared with the co-ordination of IQAC and followed for the conduct of examination and other activities. Teaching schedules are planned by each department for odd and even semesters respectively. Time-Table is prepared by time-table committee specially constituted for this purpose. For internal evaluation purpose regular class tests and one full syllabus test are organized by all the teachers individually. Examination Committee organizes the exams at the end of each semester scheduled by C.D.L.U., Sirsa. For this purpose, date sheet and notices are circulated amongst students and teachers well in advance and displayed on the notice boards. This committee also helps in preparations of seating plan and other arrangements to conduct the exams smoothly. Academic calendar consisting academic as well as planned extra/ Co-curricular activities is being uploaded on the college website.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.mpcollegewomen.com/Courses.aspx#

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A	BA	general	109	90	82
B.Com	BCom	General	65	60	92
M.A (English, Hindi)	MA	General	24	22	92

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://mpcollegewomen.com/FeedbackForm.aspx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nill	NIL

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nill

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	English	1	0
International	Mathematics	6	0
[View File](#)			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	4
Punjabi	2
[View File](#)	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Minimization of Utilization Time for Two Stage Specially Structured Flow Shop Scheduling problem with Setup Time, Job Weightage and Jobs in a String of Disjoint Job Blocks	Dr Shashi Bala	Advances in Dynamical System and Applications (ADSA)	2017	0	Department of Mathematics, M P College for Women, Mandi Dabwali, Haryana, India	0
[View File](#)						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional

Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	NIL

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
Presented papers	4	14	0	0
Resource persons	0	1	0	0

View File

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Yoga asans were taught to the students by Surya Foundation	Ministry of Ayush	18	380
Skit competition,speech and poem competition was organised	GN College,Mandi dabwali,BR Ambedkar college and Bhagwan shri krishna college of education,mandi dabwali	18	150
March past was performed by students	NSS Cell with Sports Sports Committee of M.P.College, Mandi Dabwali	3	30
Many benifical plants were planted in college premises	Virtuous club	4	400
On beti padhao beti bachao poem competition was organised	Ministry of women and child development	4	40
Yoga asans were taught to the students by Surya Foundation	Ministry of women and child development	4	40

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies

during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
District level debate competition	Second position	Government National College, Sirsa	1
District level debate competition	Second position	Government National College, Sirsa	1
Debate for the motion	Second position	Government College, Hisar	1
Speech	Third position	Government National College, Sirsa	1
Speech competition	Second position	Senior Citizen Welfare Association	1
Speech competition	Third position	Senior Citizen Welfare Association	1
Dance competition	Second position	Shri Guru Hari Singh College ,Jivan Nagar	Nill
Skit	First position	M P College for Women, Mandi Dabwali	6
[View File](#)			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Inter college competition	GN College,Mandi dabwali,BR Ambedkar college and Bhagwan shri krishna college of education,mandi dabwali	Skit competition,speech and poem competition was organised	18	150
yoga day celebration	Ministry of Ayush	yoga asans were taught to the students by surya foundation	18	380
Tree Plantation	Virtuous club	Many benifical plants were planted in college premises	4	400

Beti padhao beti bacho	Ministry of women and child development	On beti padhao beti bachao poem competition was organised	4	40
Beti padhao beti bacho	Ministry of women and child development	On beti padhao beti bachao slogan writing and essay writing competition was organised	4	40
[View File](#)				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
[View File](#)			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0
[View File](#)					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nill	NIL	0
[View File](#)			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
150000	150000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Nil	Nill	Nill	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	11950	1139250	215	24725	12165	1163975
Reference Books	7864	908000	145	21750	8009	929750
CD & Video	340	6800	35	700	375	7500
Others(specify)	22	21120	3	2880	25	24000

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nill

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	2	1	1	0	0	0	50	0
Added	0	0	0	0	0	0	0	0	0
Total	20	2	1	1	0	0	0	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
PPTS	http://mpcollegewomen.com/SubjectMaterial.aspx

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
150000	150000	175000	175000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The maintenance of library, computers, classrooms and playground is done by the various maintenance committees. Libraries of Home Science Department are maintained by Lab Technician and Teacher –in- charge Technician and Teacher-in-charge. The requirement for books and magazines is taken from concerned Teachers/departments. The Principal approves the finalized list. The important news cuttings and notices are pasted on the flannel board fixed in the library. An identity cum library card is issued to all the students to get the facilities of library. No dues slip duly signed by the librarian is mandatory for the students before commencement of the University exams to ensure the return of the issued books. For developing newspaper reading habits in students newspaper stands are placed in library and college campus. All the issues related to library are resolved by Library Advisory Committee. There is one compulsory computer Education committee. This Committee coordinates the work of computer education. For the maintenance and repair of IT infrastructure like computer, internet facilities with Wi-Fi and projects, outsourcing is done. For the upkeep and maintenance of infrastructure the college has various committees for the requirement for the improvement and maintenance of water Purifiers, generators, plumbing and other electric gadgets. Annual stock –checking of furniture and fixtures is done for the verification is done for the verification and maintenance to upkeep the playground of the college. A gardener is employed on Contractual basis.

http://mpcollegewomen.com/Labs.aspx#

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nill	Nill	Nill
Financial Support from Other Sources			
a) National	Post matric schlorship SC,BC and Ambedkar scholorship, Minorities,	174	765790

	meritorious,SC,BC		
b)International	Nill	Nill	Nill

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Vedic Maths Abacus	29/09/2016	85	Dr. Gunjan
Yoga Camp	16/10/2016	70	Shri Viyogi Hari Sharma
Self Defence Camp for Girls	02/02/2017	40	Dr. Poonam Wadhwa Dr. Mamta
Eye Check- up Camp for students	19/09/2016	435	Seth Roshan Lal Charitable Hospital, Mandi dabwali

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2016	Career counseling For B.A B.Com Students, by Expert from JCDU, Sirsa,	Nill	79	Nill	Nill
2016	Career Counseling by Sony Goyal IIM Amhedabad	Nill	76	Nill	Nill

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof	Number of	Number of	Nameof	Number of	Number of

organizations visited	students participated	stduents placed	organizations visited	students participated	stduents placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2016	55	M.P College for women ,Mandi dabwali	B.A B.Com	Different Colleges affiliated to CDLU,KVK, PU Chandigarh, Rajsthan U University	M.Com,B.ed, M.A M.B.A

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
32	College and inter college level	137

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 The aim of our college is empowering the females through quality education. To achieve this aim students are facilitated to give their representation by participating in co-curricular, extracurricular and administrative activities . Our college students participate in number of activities at institutional level and societal level. Many activities are executed by active participation of the students as they are involved in various committees and clubs .They regularly give suggestions and themselves work also to promote the picture of the college. Students represent college by actively participating in ECO club, Road Safety Club, Anti -Ragging Committee

and NSS. They represent college by doing activities under these committees and Clubs. Various other activities like sports and cultural events,Tree Plantation, Swachhta Abhiyan in the college celebration of National days and Festivals ensure the participation of the students. Apart from these activities, our students participate in social service activities like participation in door to door service of pulse polio compagin, donate blood to serve the humanity, Awareness of voting rights in society through activity of voter literacy club and filling the form no. 6(making voter card) of college students. literacy club celebration of Maharaja Aggarsian Jayanti at Aggarwal Dharamshala functions organized by senior citizen association and Public functions celebrated on the occasion of independence Day and Republic Day at sports stadium complex, Mandi Dabwali. More over college magzine has student editor for its each section. Studnets enthusiastically participate in statutory committees like IQA and grievances Redressal committee. At the commencement of every session during Student induction program they are convinced how they can develop their personality by participating in various committees related to co-curricular, extracurricular to and administrative level .

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The college follows the policy of decentralization and the governing body delegates all the academic and non-academic decision based on the policy to the college committee headed by the principal. The head of the institution formulates various working committees and entrust the implementation through these committees. 2. The various committees coordinate and manage the day to day activities, and also keep a track of co-curricular activities and extra activities in the college. Other units of the college like sports, NSS, library etc., have their autonomy under the guidance of these various committees and associations. Students are also involved from various departments in the internal working system of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details

Curriculum Development	Maharana Partap College is affiliated to CDLU, Sirsa and follows the curriculum and syllabus prescribed by the University for all its Courses. Affiliated Institutions are not allowed to design their own curriculum. Rather, after every 5 to 6 years, University revises their syllabui.
Teaching and Learning	Our Institution follows a holistic approach for growth and development of students, our teaching and learning methodology includes brainstorming sessions, presentations, quizzes, inquiry learning, hands on activities etc. We provide adequate infrastructural facilities for teaching learning. We have well qualified and experienced faculty members. We provide Computer Laboratories with latest configuration hardware and software. We have concept of mentoring to provide special care for students who are considered as slow learners. Each faculty mentor has a group of 15-20 students whose overall growth and development is continuously monitored to faculty and their problems are discussed. Education is a never-ending process, hence our faculty members are motivated to join Orientation Programme, Refreshers Courses, Workshops and FDPs to upgrade their skills and constantly be in the process of learning so that they can percolate the benefits of their updated knowledge and skills to students. We motivate our faculty members to pursue higher studies we encourage our faculty members to use innovative teaching methodologies. Internet facility is provided for the students and faculty Members
Examination and Evaluation	There is two unit tests to be conducted in a semester by the institution and at the end of semester End Term Examination is conducted by University, which is a centralized process managed by University. The institution follows a disciplined strategy for evaluating its students, which includes Continuous evaluation, is done through class tests, assignments, and presentations.
Research and Development	The institute strictly believes in the motto of team building and collective decision making. The Institute organizes various orientation

	and enrichment programmes for faculty members for upgrading their skills in the latest technology. Salary, pay-scale and increments are given to staff members as per Government norms which lead to employee satisfaction. Institute grants Casual leave, Duty Leave and earned leave, maternity leave as permissible by Haryana Govt. norms to its teaching and non-Teaching staff. The institution provides special Leave for pursuing higher studies, attending enrichment courses/seminars/conferences/workshops and exam duties. The faculty and staff members are entitled to avail summer and winter vacations as per guidelines of the University. Our institution has Biometric and CCTV facilities which are used for human resource management.
Library, ICT and Physical Infrastructure / Instrumentation	The institution has well maintained library. There are around 23000 books of various subjects. We have separate almirahs for religious books. Infrastructure is very good. Lighting facility is well maintained. Fans are in working conditions. There is a very soothing environment. Newspapers, Journals and Magazines are well maintained.
Human Resource Management	We strictly believe in the motto of team building and collective decision making. The Institute organizes various orientation and enrichment programmes for both facult members for upgrading their skills in the latest technology. Salary, pay-scale and increments are given to staff members as per Government norms which lead to employee satisfaction. Institute grants Casual leave, Duty Leave and earned leave to its faculty members. And Non-Teaching staff also gets Causal and Earned Leave as per the norms of University. It also provides Maternity Leave according to norms to its female members. The institution provide Special Leave for pursuing higher studies, attending enrichment courses/seminars/conferences/workshops and exam duties. The faculty and staff members are entitled to avail summer and winter vacations as per guidelines of the University. Our institutuin has Biometric, CCTV facility which are used for human resource management.
Admission of Students	Maharana Partap college, Mandi

Dabwali is an affiliate College of CDLU, Sirsa. The admission is done on merit basis. All the faculty members' visit nearby senior secondary school before starting the admission process to increase the strength of the students.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Finance and Accounts	All financial records are maintained in the software Tally. Salary, scholarship and other admission fee all are computerized.
Examination	The Examination Branch is used to computerized system for preparing record of evaluation and internal assessment.
Administration	Administration has been partially computerized as part of the digitalization Programme in College. Internet facility is available in the whole campus. Bio-metric machine is also there in campus for the attendance of regular teaching and non-teaching staff. Instructions to the members of teaching and non-teaching staff are provided on E-mail. The information related to the functioning of the college is available on website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
One week Workshop Held at Department of Mathematics, Indira Gandhi Meerpur University, Rewari (from August 24-30, 2016)	1	24/08/2016	30/08/2016	7
Referesher Course On "Emerging issues in Information Technology(ID)-Mathematics(From 10-05-2017 to 30-05-2017) at Punjabi University Patiala.	1	10/05/2017	30/05/2017	21
Interdisciplainary Referesher Course on Environment(From 18.05.2017 to 07-06-2017) at GJUST, Hisar	4	18/05/2017	07/06/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Faculty members are promoted for self-development programs and higher education. 2. Various leaves available to teaching and non-teaching staff are casual leave, Earned Leaves, medical leave and maternity leave as per Haryana Govt. norms. 3.	1. Special incentives to Non-teaching staff (fourth class) on special Occasion like Diwali, and Lohri etc. 2. Earned Leave, EPF, Maternity Leave(for Female) are provided.	Medals and cash prizes are awarded to merit holders in sports and academics. Industrial trips are organized and various activities, training sessions are conducted for their overall improvement. Regular interaction with parents is done to ensure

Fees installments scheme for wards of staff. 4. Employee Provident Fund for teaching and non-teaching staff. 5. Withdrawal of non-refundable amount/loan from provident funds in service by teaching and Non-teaching Staff. 6. Availability of accommodation for teaching and non-teaching staff. 7. Internet facility is also available in the college campus. 8. Duty leaves for attending seminars, conferences Orientation and refresher courses			a coordinated effort for the welfare of the students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has a mechanism for internal and external audit. In our institution, internal audit is ongoing continuous process. In addition to this, external audit is being done every year to verify and certify the entire income and expenditure of the institution every year. There is a Financial Committee under the head "Bursar" which have permanently do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise, an external audit is also carried out on an elaborate. So far there have been no major findings /objections. The Institute regularly follows internal and external financial audit system

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Members of the Management Committee	1466295	For welfare of the College
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Inspecting Committee of CDLU, Sirsa	Yes	IQAC, Head of the Departments
Administrative	Yes	DGHE, Haryana	Yes	IQAC , Principal, and Governing Body.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

> **Principal and teachers are accessible to the Parents for any discussion and feedback. The parents of the new entrants are encouraged to visit the college for interaction with the Principal and the faculty members. Parents are also invited on annual day function of the college.**

6.5.3 – Development programmes for support staff (at least three)

> **Counselling sessions to inculcate work ethics and positive behavioral aspects for the creation of congenial atmosphere are organised**

6.5.4 – Post Accreditation initiative(s) (mention at least three)

> **Regular health check-up camps in college to ensure the well-being of the employees. More open interactive and progress oriented organizational culture. The number of Faculty Members increased in all streams by adding new Teaching Staff on regular as well as contractual basis.**

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
Nill	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Essay and Slogan Writing Competition on Beti Bachho, Beti Padhao	22/08/2016	22/08/2016	19	0
Yoga Training by " Mr. Viyogi Hari Sharma	29/09/2016	16/10/2016	70	0
Essay Writing, Slogan Writing competition, on Spot Painting, Debate under Legal Literacy Cell	20/10/2016	20/10/2016	40	0

Inter-College Competition on Speech, Poem and Skit on Beti Bachoo, Beti Padhao"	19/11/2016	19/11/2016	9	0
Students Secured Second and Third Position at district level competition (Debate, Speech, Poem Recitation)	11/02/2017	11/02/2017	10	0
A Training Camp was organised by Dr. Poonam Wadhwa on Training for Self-Defense and Protection (Niyuddh)	02/02/2017	09/02/2017	40	0
Students got Second and third place in Debate competition organised by Legal Literacy Cell, Hisar	03/03/2017	03/03/2017	9	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be re- used, ensuring that fewer natural resources are consumed. Environmental consciousness is embodied in the heart of college. The rich greenery is maintained and accumulated through tree plantations from NSS/ Greenery committee etc. every year which is the predominant motive of the management to maintain the pristine purity and beauty of the college and also to provide a congenial atmosphere for the academic and non-academic pursuits. The college has been declared as plastic free campus. To reduce noise pollution, the use of bicycles is promotes. Various activities and programme were organized under Swachh Bharat Abhiyan.10 per cent power requirement is met by renewable energy resources. The college does not promotes the use of vehicles with high emission of harmful pollutants. The college uses LED bulbs/tubs etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Rest Rooms	Yes	0
Scribes for examination	Yes	0

Ramp/Rails	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	16/10/2016	7	Yoga Camp	Meditation, Stress etc.	70
2016	1	1	02/02/2017	7	Self-Defence Camp for Girls	skills like kicking, punching and throwing.	40

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	15/06/2016	The college prospectus is the code of conduct for different stakeholders. The prospectus is published every year few days before the commencement of the admission procedure. The mission and vision of the institution is included in this document. it prescribes college adherence to the code of conduct and some of the basic human values to maintain minimum standard of higher education system. The mission and vision of the college are included in the very first section of this handbook of the college. The prescriptions for educating and empowering young women are mentioned and laid down clearly.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

| Voters Day | 25/01/2017 | 25/01/2017 | 557 |

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college provides a fabulous opportunity to students to learn about environmental issues and more importantly to explore environmental concepts to take active participation in the pursuit of finding a suitable solution for the problem.

The college campus consists of Profound greenery and well managed landscape gardens. a number of one day camps of NSS are organised to take up various sanitary related activities. Saplings were also distributed among students so that they could implant those saplings in their houses and other available open areas. At the same time, some of the saplings were provided with to the students to distribute to their neighbours and other nearby places. The caring of the trees implanted under this club is the sole responsibility of the volunteers.

The eco-friendly water pots were installed on trees to provide clean clear and cool water that helps birds to fulfil their ecological requirements. The institution attracts a variety of birds into the campus and it gives an immense pleasure and a wonderful opportunity to watch birds from close quarters. Artificial nests for birds were also installed on the safe and suitable places to help the common birds for breathing and protect their scions. So, the college is contributed greatly to maintain biodiversity in terms of flora and fauna of the country.

Attempts are made to completely eradicate any form of plastic use in campus. Paper bags are encouraged for use by students and staff members.

? Solid waste is collected from the classrooms, corridors and grounds each morning by the sweepers in the separate container and assembled at the waste yard marked as garbage collection pit at the extreme end of the campus. Here the dry waste including paper, plastics etc is segregated send through Municipal community for recycling.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Name of the Practice: Special Initiatives for Slum Children Objectives of the Practice: 1) To use education as a basic tool to empower children in slum areas as it provides for economic advancement to the greater extent. 2) To ensure emotional, psychological and social growth of the children in slum areas of the Dabwali City. 3) To provide easy access to education, health, nutrition and other recreational facilities for the students developing in slums of Dabwali 4) To ensure all round development of the children in slum in Dabwali. Context : Education is a powerful weapon through which people of a society can be empowered. At the same time, the individual growth in economic and social terms can also be achieved ultimately contributes to the growth of a community. The issues related to the education of slum children has always been a big issue that requires immediate and concrete solution. The most of the residents of these areas are the migrant. They migrated in search of livelihood. The educational opportunities are generally not provided to the migrant children as they engage in menial work to escape the poverty and works as support system to their parents in economic terms. The attainment of education can offer ample opportunities proper to ensuring the required level of nutrition, healthcare and other amenities necessary to live a comfortable life. The practice: The frequent visits of the faculty of our institution helped the children in slum areas to get admitted to schools. The worth of education was explained by our skilled teachers to their parents. Efforts were made to help the children to

understand their rights and motivated them to be the role models for their younger ones. Some of the basic and important subjects like English, mathematics, Basic Computers were taught by our teachers. The students were provided with stationary items, clothes and other amenities and the fullest use of the same was also made sure by the institution. Children were also encouraged for computer literacy. some of the basic concepts about computer and internet were also discussed with them. The teachers of the college focused on providing counselling and economic support to children in time of need. A helping hand in respect of economic and emotional term was given to the children during their admission process. The college and staff members helped them with financial aid to support their expenses of education. Some classes on music and dance were also arranged to ensure all round development of the slum dwellers. The worry about paying tuition fees travel expenses and clothing was no longer a cause of concern for these children. So, the institution made early and every effort to build the capacity of learning in less fortunate children as the remedial classes were taken by the teachers of the college frequently throughout the year and the preceding years also. The endeavour was also made to secure a healthy, hygiene and beautiful environment for them and only a teacher can change their life for the betterment. Its Uniqueness in Higher Education System: A majority of the children in slum areas go to schools but the facilities and quality of facilities provided there is low. The children residing in these areas are not able to purchase textbooks due to the poor economic condition at home. As the children grow up, parents start building pressure on them to leave school to join them as an earner for the families. So, a majority of children in slum were forced to stop attending school after reaching a certain age. They considered education a waste of time and energy. So, it becomes the responsibility of the educational institutions to help those children in need with money and education. Evidence of Success: 1) They become able to learn things faster and in an interesting way. 2) They become more excited about their future needs and the role of education in the fulfilment of the of the same. 3) The health and mind have become stronger. They gained confidence and started interacting with teachers and other volunteers with no hesitation in their minds. Name of the Practice: Niyuddh (Self-Defence Training to Students) Objectives: 1) To enhance physical and mental fitness of the females in the area. 2) To improve the flexibility of the physique given the fact that chances of receiving injuries injuries are low in case of flexible body. 3) The intensive physical activities allow us to burn calories faster and lower our food craving that automatically help us greater to lose our weight. 4) To make girls and women self- dependent in regard to their defence and safety. 5) To raise the level of self-confidence and empower women in the society as women need not be dependent on someone else for their protection or safety when on one is not there to help. Context: All are aware about the worsening condition of Indian females in our society. Since long Indian women were forced to accept domination and exploitation of their male counterpart. However, women have always shown great courage and determination to raise voice against this exploitation and also initiated fight against this injustice executed by males on them. The Indian women are not supposed to be safe and secure anywhere as suggested by the current conditions of the society. The increase in the incidents of violence and crimes against females in forms of rapes, kidnapping and domestic violence present emergent need to make them self-dependent and empower them with more abilities and capabilities to improve the situation. Uniqueness in higher education system: Emphasis was given time and again on the education of self- defence so that the skill for self-defence can be inculcated in girls at higher education institutions. Curriculum should be formed to incorporate the importance of self -defence for girls in India. In a society like us we need to teach our girls to identify and realise their strength and power. Females are not weak irrespective of their physical and mental status but their patriarchal society has made them to accept the lie as

a harsh reality of their life. So, by organising such types of training camps for self- defence for girls in higher education institutions can make women stronger and also served to the greater extent and provides a very secure and environment for the girls in the society. It will help them to become God for own self when no one comes to help them. So, this training session was organised to prepare students and other women to thwart any bad bid. The practice : A special camp was organised by the college under the supervision of Dr. Poonam Wadhwa, Associate Professor (English) to impart self-defence training to girls in the area. The students of the college attended and participated in this training camp. Along with those of college student's participants other than college i.e., girls from Dabwali city and villages of the districts were also allowed to participate and got benefitted from the various defence skilled taught and shared in this training programme. As many as 30 girls from various areas in the district took part in the programme to inculcate this interesting and valuable artform. It focused on various skills like kicking, punching and throwing. skills like punching and kicking were imparted to girls to make them able enough to face the opponent resourcefully and successfully and stop the opponent away from them. The training programme talked about various forms and techniques significant from the point of view of self-defence of females in the country. Initially, the varied techniques were communicated theoretically that was followed by the practical knowledge at the later stage. The participants were helped out to arise their conscious and apprehension about different approaches and profuse techniques used in the self-defence. They were made aware about whole procedure and method of working in self-defence. A numerous of plans of attack with hands, legs and body were passed on very articulately with exposition of various postures of body in the event of attack from varied directions. Various methods and ways to maintain physical and mental health and fitness were also elaborated and deliberated to make the participants more conscious about these empirical basics of our life. Success 1) The camp motivated and enhance the confidence level of the participant. They become more empowered to retaliate with the proviso that crime and injustice is taking place against them. 2) They are confident about their safety as now there have no longer to rely on others for their rescue on the assumption of any unexpected happening. 3) They become more active and Alert. 4) They were endowed with a sturdy and flexible body that was also the outcome of this training camp organised by our institution.as also achieved by them through this training. Limitations: Sometimes, students were not able to accord proper time and energy as per the requirement of the camp given the poor health condition of the some of the participants. They felt fatigued over and over again.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
http://mpcollegewomen.com/BestPractices.aspx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

we undertake activities aims at serving humanity and contribute in the service of society in order to play our parts as an institution. To contribute significantly in the society has always been the prime objective of our college. To enlightened them on various social and health issues, medical check- up camps were organised. To create and spread knowledge and to inspire the local community on different social and other issues, teachers and students reached to people of distant and remote places also in the district. Being an education institution, the college focuses on the activities and programs on the issues predominantly related to education. During the year 2016-17, a team

comprises principal and other teachers visited Sawant Khera village in district Sirsa to motivate women about computer education and literacy. During the year in point, teachers usually visited approximately to a total of 100 women to encourage them to get education and simultaneously the literate women was stimulated through the committed teaching staff of MP college for women to get education about computer. Except for that, the girls from rural and economically weak family were also covered under this campaign and the same was also made aware about the importance of education. But the more importance was given on providing computer education for educated women and girls from poor background. The members from staff themselves came forward to teach computer to the selected women from Sawant Kheda village. Besides, Dr Poonam Wadhwa organised a training camp for girls for the college students in which girls from local areas were also given the opportunity to inculcate the self-defence skills into themselves. In addition to it, the teacher and students in collaboration with local people participated and donated blood in various blood donation camp organised during this year. So, the institution is trying high to empower the student in the pursuit of knowledge but the college also understand its social responsibility and left no stone unturned in fulfilling its objective of serving the society directly and indirectly measures were adopted by the institution. The college has been consistent in fulfilling its social responsibility is specially towards the downtrodden sections of the society. To achieve the true essence of the success that lies in enlightening and empowering marginal the section of the society, the college has taken initiation to serve the humanity and society through imparting education at free of cost to the have not. Keeping this vibrant and positive energy to help the cause of the marginalised society, the college organised special programs in seventh Khera village and we took an initiative to empower women to make them more self-dependent and confident and made them cognizant about the latest technology. The training programs of same nature for motivating students in Government senior secondary school Mandi Dabwali were organised to motivate the students about computer education and this noticeable act was performed under the guidance of the President of the managing committee of the college for women Mandi Dabwali

Provide the weblink of the institution
http://mpcollegewomen.com/BestPractices.aspx

8.Future Plans of Actions for Next Academic Year

To motivate Teaching faculties to attend more conferences, seminars and workshops and at the same time, the stimulus was also given to boost up the confidence level of the staff members to communicate their research work for publication in the quality journals at national and international level. To organise special programmes for staff, students on Yoga Meditation, health and Hygiene. To put sincere efforts in relation to career counselling and placement of students. To organise more extension lectures on various relevant issues by keeping in minds the needs of students. To start special coaching classes of the classical dance for our students as well as for the outsiders. To plant more trees inside and outside the campus to ensure the sustainability and quality of environment. To provide incentives to teachers with best results. The best teachers will be rewarded for their performances. To organise different activities to maintain the ethics and values in the institution. To use more innovative means to ensure required output from the students. The efforts will also be made to ensure employability of our students. Remedial and special classes will be arranged for the slow learners and economically and academically weak students. To make more efforts to raise the welfare level of the students from economically weak families. To organise more seminars and other activities in collaboration with various government and non-governmental organisations. To enhance the infrastructural facilities and increase the utility of library. Its

upgradation will be done by increasing the number of books and adding more innovative techniques to make it more user friendly. The computerisation of library is the foremost objective for the next academic session as e-library proves an easy access to wide information to the students. To organise more national and international conferences, seminars and workshop to encourage promotional activities for research and innovation in the college. To covert the mode of teaching from physical to blend, the college aims at setting up a smart class room as the interactive board provides more options to both teachers and students to make teaching-learning process more productive. Efforts will be made to garner more funds and grant from various concerned agencies to promote infrastructural and research facilities in the institution. To improve drinking water and washrooms facilities for the students.