Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**MAHARANA PARTAP COLLEGE (FOR WOMEN)**
Name of the head of the Institution	**Dr. Poonam Wadhwa**
Designation	**Principal(in-charge)**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**01168222792**
Mobile no.	**9416078715**
Registered Email	**mp.college@rediffmail.com**
Alternate Email	**mp.college@gmail.com**
Address	**MAHARANA PARTAP COLLEGE FOR WOMEN MANDI DABWALI**
City/Town	**Mandi Dabwali**
State/UT	**Haryana**
Pincode	**125104**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Women**
Location	**Semi-urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr. Poonam Wadhwa**
Phone no/Alternate Phone no.	**01668222792**
Mobile no.	**9416078715**
Registered Email	**mp.college@rediffmail.com**
Alternate Email	**mp.college@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://mpcollegewomen.com/AQAR.aspx

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://mpcollegewomen.com/News.aspx

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**75.5**	**2003**	**23-Mar-2003**	**23-Mar-2008**

6. Date of Establishment of IQAC

12-Dec-2017

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting-1st	**02-Jul-2019** **1**	**9**

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
M.P College for Women, Mandi Dabwali	NILL	NILL	2020 00	0
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	**4**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) To enhance spirituality amongst students organised Japuji Sahib Path on 6.11.19. and Akhand Ramanyan path on July 17th and 18th, 2019. 2) Organised Medical Health checkup camp from 19.2.19 to 21.2.19 3) Signed MOU with G.N. college, Killanwali, District Muktsar for faculty exchange Program on 03.02.2020. 4) An educational and historical tour was organized from 9.9.19 to 11.9.19. 5) In the beginning phase of Covid19, IQAC got the Corona virus awareness pamphlets printed and pasted them on different places of the town. Students and staff were motivated to prepare masks and sanitizers for distribution in their neighborhood.

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To create spiritual enviornment	1)orgainsed Akhand Ramayana Path from

	17.7.19 to 18.7.19 2)Orgainsed japuji Sahib Path on 550th Birth Anniversary of Sri Guru Nanak Devi ji. 3) organised daily prayers in morning assembly. 4) organised an extension lecture under women cell on Man creates his own destiny on 27.9.19.

[View File](#)

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Governing body of the institution	**21-Mar-2021**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	**2020**

Date of Submission	**30-Sep-2020**

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	**All the academic activities and the administrative operations are supported by management information system. Almost all the activities in the college have successfully been automated for the efficient operations. The following activities have efficiently been automated through E system. 1) College website: Through the website every kind of information like admission schedule, academic calendars, Govt. helpline numbers, daily activities news, information regarding courses and syllabus etc.is disseminated. 2) Accounts: Summary, ledgers, balance sheet including expenses and income etc. are maintained . 3) Admissions: All the required admission formalities are completed with the help of M I S admission modules such as filling up of online admission forms, providing all academic information by the students on these forms etc. The applicants can submit**

their applications as per their own convenience with the help of this module. At the same time, the process of collecting the admission forms and making merit lists as per Govt./ university norms are also facilitated through it , which in turn increases the accuracy , reliability and efficiency in work. The whole admission process going through this office program eliminates the chances of errors. This system is a great advantage to the applicants in the rural areas as well as the candidates with disabilities. 4) Leave Record: All the faculty members of the college may apply for all types of leaves, which eliminate paperwork or manual intervention. 5) Library: Library is fully computerized and works through automated Alaska software. This system saves the time as well as increases the efficiency in work through operative Data Management. The library is managed constructively removing needless manual practices which eliminate the chances of error. The time saved through this system can be utilized for other skillful and useful activities in the library. 6) Google Meets and Whats App groups: Any type of information can be provided to students through Whats App groups. Webinars and meeting are organized through Google Meet or Zoom apps. College work runs smoothly and effectively with the help of Management Information system. The whole campus is WiFi equipped.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has a well defined system for curriculum delivery and documentation. The syllabus is planned by the affiliation university CDLU, Sirsa. The curriculum, delivery is planned through academic calendar before the commencement of regular classes. Preparation of time table and distribution of workload is done before hand. Every department is wholeheartedly devoted in implementing academic and co-curriculum activities to enrich the learning process.(All committee activities and departmental events are uploaded online to facilitate effective documentation).To clarify the topic and concepts related to syllabus the teachers discuss with the students and provide them the relevant current information .For brainstorming of the students ,they are encouraged to ask questions .To get immediate feedback teachers also ask

questions from them. Teachers also provide the opportunity to students to share their views on the topics included in their syllabi through assignments, group discussions, seminars, debate and active participation in the class. Teachers also guide students to refer the prescribed text books of renowned authors. The planning of assignments and class tests is done in such a manner that it provides comprehensive coverage of the syllabi and proper evaluation of the students. Our institution has a well equipped library with the latest books for curriculum delivery. Teachers Co-ordinate with the librarian to ensure the availability of the required books. Teachers are encouraged to attend FDP. In a nutshell the scholarly and efficient teachers of our college are zestfully engaged in imparting education to students in their respective fields.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	Nil	Nil	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nill	Nil	Nill
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	English	01/07/2019
MA	Hindi	01/07/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
00	Nill	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nill	Nill	0
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes

Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Our institution has formal mechanism to obtain feedback from different stakeholders. The college has designed different feedback forms to be duly filled by all the stakeholders. Students' feedback forms are duly filled by final year students for the overall assessment of college, teaching program, infrastructure and co- curricular activities etc. Students' feedback is also gathered through informal interaction of the Principal with students as well as during classroom interactions. Students'feedback is evaluated by IQAC and discussed with the Principal for the betterment of the institution. If any grievance or the corrective action is required, the appropriate department takes necessary initiatives and proposes corrective actions to the Principal . Teachers' feedback is also collected regarding curriculum delivery, use of library and infrastructure . Teachers have freedom to give their feedback on the above said issues as well as current issues to the Head of the Department , the Principal and to Parent Department in the university when they are invited to develop , review and revise curriculum. The students and teachers feedback is taken into account comprehensively by the Principal and IQAC . This mechanism helps to decide and chart out new programs for the improvement of the college. Formal feedback is collected from the alumni of the college. They actively participate in the activities of the college. They are being invited on the functions of the college . They share their experiences and suggestions, it works as an instrument for career counseling , placement and a guide for their upcoming life. Feedback from parents is obtained on feedback performas. Apart from it, they also provide feedback whenever they visit college as invitees and at admission time. Feedback from employer is sought on curricular delivery, inculcation of communications skills, moral and ethical values and extra-curricular activities offered by the institution. These practices have strengthened the bond between stakeholders and the institution.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General	900	450	382
BCom	General	240	90	78
MA	General (Hindi & English self finance)	160	45	30
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of

	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2019	460	30	14	0	24

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
24	24	4	3	2	3

View File of ICT Tools and resources

View File of E-resources and techniques used

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system has been introduced in our institution from the session 2015-2016 for establishing cordial relationship between student and teacher. This system is meant for continuously monitor, counsel and lead students in educational as well as personal issues.This system also aims at ? To enhance student-teacher relationship. ? To enhance students' attendance and academic performance. ? To observe students' regularity and discipline. ? To solve the personal problems of students. To maintain and execute mentoring system all the teachers work as in-charges of tutorial groups to mentor the students allotted to them. Students from all classes and streams allotted to one in-charge to make a tutorial period. One period per week is set as tutorial period.Mentors maintain and update mentoring format after collecting all necessary information. In tutorial period/ groups mentor and mentees interact with each other regarding current affairs, important issues, health, moral and ethical virtues and problems of their study and social issues are discussed. Solutions are sorted out at institutional level and also at social level. Students are guided as well with regards to their profession, career advancement and specifically for their course work. They are motivated to attend classes regularly and improve their present and overall performance. The outcomes of this system proved fruitful to: • Improvement in student-teacher relationship • Improvement in their capacity to deal with personal problems • Improvement in communication skills • Widening their perspective due to interaction with students and teachers of other streams.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
490	24	1:20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	14	9	0	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nill	Nil	Nill	Nil
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	BA	VI	20/09/2020	30/10/2020
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution adheres to the academic calendar including for the conduct of continuous Internal Evaluation (CIE). Continuous Internal Evaluation of the students in our college is adjudged by a well planned and structured mechanism. On the outset of every academic session students are briefed through morning-assembly about the continuous internal evaluation process by the Principal. All the teachers also inform the students the entire process of CIE in their respective classes. The criteria for evaluation are regular class tests, one full syllabus test, two assignments and class attendance. To fulfill the attendance criterion the students remain regular in the class. The teachers also monitor students' performance by class discussions and queries raised by students. Class tests and assignments help the students to prepare for semester exams. This practice makes them participative in class and ensures the quick and regular feedback of their performance. For evaluation purpose teachers also raise quarries on the topic to get feedback and participation of students. In the process of CIE regular tests are given to the students. After the evaluation of class tests, the answer-sheets are shown to students with instructions and suggestions. The students can come to know their weakness and they can improve accordingly. If, they find any discrepancies and they express any grievance regarding the evaluation the same is redressed immediately. A time bound schedule is followed for this purpose. The students who are not able to take the examination due to medical or any other genuine reason are given another chance on their request for the same. Another reform initiated is that if there is any change in schedule or method of evaluation that is immediately notified to the students. Thus reforms in CIE prove fruitful by making our students disciplined, regular in studies and getting through examination successfully as well.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute adheres to Academic Calendar prepared according to the Calendar provided by C.D.L.U., Sirsa. Every year Academic calendar is prepared before the commencement of regular classes for the smooth functioning. This ensures that curriculum is enriched through related activities like guest lectures, extension lectures and talk of socially renowned persons incorporating the latest topics and skills required by the students. For the academic session academic calendar is prepared with the co-ordination of IQAC and followed for the conduct of examination and other activities. Teaching schedules are planned by each department for odd and even semesters respectively. Time-Table is prepared by time-table committee specially constituted for this purpose. For internal evaluation purpose regular class tests and one full syllabus test are organized by all the teachers individually. Examination Committee organizes the exams at the end of each semester scheduled by C.D.L.U., Sirsa. For this purpose, date sheet and notices are circulated amongst students and teachers well in advance and displayed on the notice boards. This committee also helps in preparations of seating plan and other arrangements to conduct the exams

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.mpcollegewomen.com/NAAC/programoutcomes2019-2020.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MA (English & Hindi)	MA	General	12	12	100
B.Com	BCom	General	25	22	88
BA	BA	General	132	109	82.57
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.mpcollegewomen.com/Feedback.aspx

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NA	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nill	NA
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement

NA	NA	NA	NA	NA	Nill

View File

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	4	1.7

View File

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	0

View File

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Minimization of Utilization Time for Specially Structured n × 3 Scheduling Model With Jobs in a String of Disjoint Job Blocks	Dr Shashi Bala	International Journal of Innovative Technology and Exploring Engineering(IJITEE)	2019	0	M P College for Women, Mandi Dabwali	0
Minimization of Rental Cost for Specially Structured Scheduling Model With Setup Time	Dr Shashi Bala	International Journal of Innovative Technology and Exploring Engineering(IJITEE)	2020	0	M P College for Women, Mandi Dabwali	0

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Inhomogeneous wave propagation in partially saturated soils	Dr. Manjeet	Wave Motion (Elsevier),	2020	3.4	Department of Mathematics, Indira Gandhi University, Meerpur, Rewari, Haryana, 122503, India	2
Wave propagation characteristics at the welded interface of double-porosity solid and double-porosity dual-permeability materials	Dr. Manjeet	Waves in Random and Complex Media (Taylor Francis Online),	2019	5.7	Department of Mathematics, Indira Gandhi University, Meerpur, Rewari, Haryana, 122503, India	3

[View File](#)

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Inhomogeneous wave propagation in partially saturated soils. Wave Motion. 2020, 93:102470.	Dr. Manjeet Department Mathematics Dr. Manjeet	Wave Motion	2020	0	2	Department of Mathematiocs, Indira Gandhi University, Meerpur, Rewari, Haryana, 122503, India
Wave propagation characteristics at the welded interface of double-porosity	Dr. Manjeet Department Mathematics Dr. Manjeet	Waves in Random and Complex Media	2019	0	3	Department of Mathematiocs, Indira Gandhi University, Meerpur,

solid and double-porosity dual-permeability materials. Waves in Random and Complex Media, 2019, 1-26.						Rewari, Haryana, 122503, India
Minimization of Rental Cost for Specially Structured Scheduling Model With Setup Time and Transportation Time	Dr. Shashi Bala	International Journal of Innovative Technology and Exploring Engineering(IJITEE)	2020	0	0	M.P.College for women,Mandi Dabwali
Minimization of Utilization Time for Specially Structured n × 3 Scheduling Model With Jobs in a String of Disjoint Job Blocks	Dr. Shashi Bala	International Journal of Innovative Technology and Exploring Engineering(IJITEE)	2019	0	0	M.P.College for women,Mandi Dabwali

[View File](#)

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
Presented papers	0	8	0	0
Resource persons	0	0	0	0

[View File](#)

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such

		activities	activities
Celebration of National Girl Child Day	Ministry of Youth Affairs Sports	2	27
Celebration of Fit India Plog Run	Directorate of Higher Education Haryana, Panchkula	3	250
Celebration of Swachhta Pakhwada	Regional Director, Regional Directorate of NSS	1	67
Celebration of Poshan Maah	Regional Directorates of NSS	1	80
Workshop on Meditation	In Collaboration with Heart Fullness Shri Ram Chander Mission	13	250
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Declamation	Third position	Government College, Hisar	1
Poetic Recitation	First position	Government College, Hisar	1
Skit	Second position	JCD institute of business management	6
Punjabi poetry competition	First position	Guru Nanak Khalsa College, Yamunanagar	1
Singing competition	Consolation	Mata Lakshmi Bai College Bhiwani ,Hisar	1
Poem competition	First position	JCD Institute of business management	1
Mimicry	First position	youth festival	1
Mehndi	First position	youth festival	1
Classical dance	Second position	youth festival	1
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Talk session on World sight day	Collaborate with Seth Roshan Lal charity Eye	Talk Session by Dr. Sahu	13	356

	Hospital			
Medical camp	Civil hospital, Mandi Dabwali	ENT medical camp was organised	4	400
TEEJ Celebration	Aggrawal Sabha and Mahila Sabha	Talk session on history of teej celebration and various competitions like mehndi and cooking competition were organised	14	156
Awareness and Community Mobilization	NSS Unit of the College in collaboration with Ministry of Youth Affairs Sports, Government of India and Regional Directorate of NSS, New Delhi	Plastic Waste Shramdan on the eve of 150th Birth Anniversary of Mahatma Gandhi	1	82
Swachhta Pakhwada	NSS Unit of the College in collaboration with Ministry of Youth Affairs Sports, Government of India and Regional Directorate of NSS, New Delhi	Cleanliness Drive	1	67

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nill	Nill	0

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Shaheed Bhagat Singh College of Education	Nill	Faculty Exchange and Exposure to students	38
Guru Nanak College Killianwall Distt. Sri Muktsar Sahib, Punjab	03/02/2020	Faculty Exchange and Intraction among students of two institutions	45

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
250000	250000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
LMS Alaska software	Partially	2018	2020

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12305	1180075	15	1595	12320	1181670
Reference Books	8174	954500	100	27500	8274	982000

Journals	**2**	**5000**	**3**	**8000**	**5**	**13000**
CD & Video	**400**	**8000**	**0**	**0**	**400**	**8000**
Others(s pecify)	**30**	**28800**	**2**	**1920**	**32**	**30720**

[View File]

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	**Nil**	**Nil**	**Nill**

No file uploaded.

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	**20**	**2**	**1**	**1**	**0**	**0**	**13**	**100**	**0**
Added	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**20**	**2**	**1**	**1**	**0**	**0**	**13**	**100**	**0**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
PPT	http://mpcollegewomen.com/SubjectMaterial.aspx

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
500000	**500000**	**275000**	**275000**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The maintenance of library, computers, classrooms and playground is done by the various maintenance committees. Laboratories of Home Science department are maintained by Lab Technician and Teacher –in- charge. The requirement for books and magazines is taken from concerned Teachers/departments. The Principal

approves the finalized list. The important news cuttings and notices are pasted on the flannel board fixed in the library. An identity cum library card is issued to all the students to get the facilities of library. No dues slip duly signed by the librarian is mandatory for the students before commencement of the University exams to ensure the return of the issued books. For developing newspaper reading habits in students newspaper stands are placed in library and college campus. All the issues related to library are resolved by Library Advisory Committee. There is one compulsory computer Education committee. This Committee coordinates the work of computer education. All the computers are connected with Internet via Wi-Fi. For the maintenance and repair of IT infrastructure like computer, internet facilities with Wi-Fi and projectors outsourcing is done. For the upkeep and maintenance of infrastructure the college has various committees. The improvement and maintenance of water Purifiers, generators, plumbing and other electric gadgets has also done through various committees. Annual stock –checking of furniture and fixtures is done for the verification and maintenance to upkeep the playground of the college. A gardener is employed on Contractual basis.

http://mpcollegewomen.com/Labs.aspx

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Economic condition	1	5740
Financial Support from Other Sources			
a) National	PMS scholarship for minority, Sc and BC	101	713410
b)International	Nil	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Swachhta Pakhwara	01/08/2019	67	M P College
Extension lecture on awerness o f ADS and T.B.	24/02/2020	260	Civil Hospital Mandi dabwali (Dr. Rahul)
Extention Lecture on Eye safety	10/10/2019	356	Seth roshan lal charitable trust (Dr. Nitish Bhatt.
Extension lecture (Spriptual Talk)	27/09/2019	300	Swami Vivekanand Asharm (Miss Selja kavi)
Eye checkup camp	19/09/2019	400	Seth roshan lal charitable trust
workshop on yoga and meditation	09/09/2019	250	M.P.College

Fit India Movement	29/08/2019	30	Under NSS camp Of our College
Usages and benefits of Sanitary napkins	26/07/2019	350	Pro-Ease Company
[View File](#)			

 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Future as a income tax practitioner	Nill	52	Nill	Nill
2020	Extenstion lecture	Nill	230	Nill	Nill
2020	Extenstion lecture(BSE)	Nill	33	Nill	Nill
2020	Hiremee(support@hiremee.co.in	Nill	60	Nill	Nill
[View File](#)					

 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Nil	0	0	Nil	0	7
[View File](#)					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	38	M P College for women mandi dabwali (programme	B.A B.Com	KUK , CDLU CDLU	M.A, M.Com,M.Sc., B.ed. ,M.B.A.

	Graduate in arts, commerce)				

View File View File

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nill	0

No file uploaded.

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
55	College level Inter-college level	318

View File View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nill	Nill	Nill	Nill	Nill	Nill

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 The aim of our college is empowering the females through quality education. To achieve this aim students are facilitated to give their representation by participating in co-curricular, extracurricular and administrative activities . Our college students participate in number of activities at institutional level and societal level. Many activities are executed by active participation of the students as they are involved in various committees and clubs. They regularly give suggestions and themselves work also to promote the picture of the college. Students represent college by actively participating in ECO club, Road Safety Club, Anti -Ragging Committee and NSS. They represent college by doing activities under these committees and Clubs. Various other activities like sports and cultural events,Tree Plantation, Swachhta Abhiyan, National festivals and other cultural festivals ensure the participation of the students in the college. Apart from these activities, our students participate in social service activities like participation in door to door service of pulse polio campaign, donate blood to serve the humanity, Awareness of voting rights in society through activity of voter literacy club and filling the form no. 6(making voter card) of college students. During Covid in march 2020 our students pasted the posters to make people aware to fight against pandemic disease. Our students prepared masks and distributed them among people and educated people how to save themselves and others from covid. there are student editors for each section of college magazine. Students enthusiastically participate in statutory committees like IQAC, Eco club and greenery committee. At the commencement of every session during Student induction program they are convinced how they can develop their personality by participating in various committees related to co-curricular, extracurricular to and administrative level activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The alumni association (register and function) contributes significantly to the development of the institution through financial and non-financial means during the last years. Maharani Jhansi Alumni association under the societies Registered Act 2012. It was formed in July 2018. The registration number is HR-11-2018-02441. Maharana Partap College and the Maharani Jhansi Alumni association jointly believe in creating and maintaining association with its alumni. The alumni association provides on interface for establishing a link between the alumni, staff and students of the institution. The Alumni Association Contributes through various means. 1.Alumni interaction - General Meetings of alumni association are held time to time for the upliftment of the college as well as the association. 2.Environment awareness programmes for e.g. lectures by experts, and tree plantation etc. Were organised by Alumni Association in collaboration with institution. 3.A small Alumni meet was held on women day and alumni got chance to reconnect with the Alma matter and old friends. This is the best platform for sharing their views for the Progress of Association of college and Alumni . 4.During lock down online meetings were held that was an opportunities for connecting alumni at distance places . 5.The members of our alumni association offer honorary services to teach the poor students. 6.Some members of Alumni association are the active members of IQAC of the institution also. Our alumni association is planning to do more activities for e.g. books donation ,helping the Poor Students and increasing the strength of members of the same.

5.4.2 – No. of enrolled Alumni:

15

5.4.3 – Alumni contribution during the year (in Rupees) :

4400

5.4.4 – Meetings/activities organized by Alumni Association :

1

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The college follows the policy of decentralization and the governing body delegates all the academic and non-academic decision based on the policy to the college committee headed by the principal. The head of the institution formulates various working committees and entrust the implementation through these committees. 2. The various committees coordinate and manage the day to day activities, and also keep a track of co-curricular activities and extra activities in the college. Other units of the college like sports, NSS, library etc., have their autonomy under the guidance of these various committees and associations. Students are also involved from various departments in the internal working system of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):	
Strategy Type	Details
Curriculum Development	Maharana Partap College is affiliated to CDLU, Sirsa and follows the curriculum and syllabus prescribed by the University for all its Courses. Affiliated Institutions are not allowed to design their own curriculum. Rather, after every 5 to 6 years, University revises the syllabus.
Teaching and Learning	Our Institution follows a holistic approach for growth and development of students, our teaching and learning methodology includes brainstorming sessions, presentations, quizzes, inquiry learning, hands on activities etc. We provide adequate infrastructural facilities for teaching learning. We have well qualified and experienced faculty members. We provide Computer Laboratories with latest configuration hardware and software. We have concept of mentoring to provide special care for students who are considered as slow learners. Each faculty mentor has a group of 20-25 students whose overall growth and development is continuously monitored to faculty and their problems are discussed. Education is a never-ending process, hence our faculty members are motivated to join Orientation Programme, Refresher Courses, Workshops and FDPs to upgrade their skills and constantly be in the process of learning so that they can percolate the benefits of their updated knowledge and skills to students. We motivate our faculty members to pursue higher studies we encourage our faculty members to use innovative teaching methodologies. Internet facility is provided for the students and faculty Members
Examination and Evaluation	There is two unit tests to be conducted in a semester by the institution and at the end of semester End Term Examination is conducted by University, which is a centralized process managed by University. The institution follows a disciplined strategy for evaluating its students, which includes Continuous evaluation, is done through class tests, assignments, and presentations.

Library, ICT and Physical Infrastructure / Instrumentation	The institution has well maintained library. There are around 24000 books of various subjects. We have separate almirahs for religious books. Infrastructure is very good. Lighting facility is well maintained. Fans are in working conditions. There is a very soothing environment. Newspapers, Journals and Magazines are well maintained.
Research and Development	All the faculty members of the institute have access to well-equipped computer laboratories with adequate infrastructural facilities to carry out the research projects. The institute has internet facilities for fast access to online resources. The faculty members are encouraged to publish their research contributions in various National International Journals and conferences. The institute motivates the faculty members to attend research-oriented seminars/workshops/conferences, etc., by providing special duty leave. The Institute encourages faculty members to pursue Ph.D programmes in reputed universities.
Human Resource Management	The institute strictly believes in the motto of team building and collective decision making. The Institute organizes various orientation and enrichment programmes for faculty members for upgrading their skills in the latest technology. Salary, pay-scale and increments are given to staff members as per Government norms which lead to employee satisfaction. Institute grants Casual leave, Duty Leave and earned leave, maternity leave as permissible by Haryana Govt. norms to its teaching and non-Teaching staff. The institution provides special Leave for pursuing higher studies, attending enrichment courses/seminars/conferences/workshops and exam duties. The faculty and staff members are entitled to avail summer and winter vacations as per guidelines of the University. Our institution has Biometric and CCTV facilities which are used for human resource management.
Admission of Students	Maharana Partap college, Mandi Dabwali is an affiliate College of CDLU, Sirsa. The admission is done on merit basis. All the faculty members' visit nearby senior secondary school

| | before starting the admission process to increase the strength of the students. |

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Administration has been partially computerized as part of the digitalization Programme in College. Internet facility is available in the whole campus. Bio-metric machine is also there in campus for the attendance of regular teaching and non-teaching staff. Instructions to the members of teaching and non-teaching staff are provided on E-mail. The information related to the functioning of the college is available on website.
Finance and Accounts	All financial records are maintained in the software Tally. Salary, scholarship and other admission fee all are computerized.
Student Admission and Support	The admission process for both the Undergraduate and post-graduate students are online w.e.f from session 2017-18 as per the guidelines issued by DGHE, Haryana. Registration return (To be submitted to affiliated university) and promotion of the students to the next class is also done online on e -portal of CDLU, Sirsa
Examination	All the examination related work is done online as per instructions given by CDLU, Sirsa, Internal Assessment is uploaded on DUF Portal of University and University also upload the roll no of the students on same portal. Registration return (To be submitted to affiliated university) and promotion of the students to the next class is also done online on e-portal of CDLU, Sirsa. Results of all the classes are also declared with full particulars of the student on the university website.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	Nil	Nil	Nill	Nill	Nill	Nill

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme on " Open Source tools For research	4	08/06/2020	14/06/2020	6
Online Workshop on "Co mprehensivee-learning to e-training guide for Administrative Work"	1	25/05/2020	05/12/2020	12

View File

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1. Faculty members are promoted for self-development programs and higher education. 2. Various leaves available to teaching and non-teaching staff are casual leave, Earned Leaves, medical leave and maternity leave as per Haryana Govt. norms. 3. Fees installments scheme for wards of staff. 4.	1. Special incentives to Non-teaching staff (fourth class) on special Occasion like Diwali, and Lohri etc. 2. Earned Leave, EPF, Maternity Leave (for Female) are provided.	Medals and cash prizes are awarded to merit holders in sports and academics. Industrial trips are organized and various activities, training sessions are conducted for their overall improvement. Regular interaction with parents is done to ensure a coordinated effort for the welfare of the

Employee Provident Fund for teaching and non-teaching staff. 5. Withdrawal of non-refundable amount/loan from provident funds in service by teaching and Non-teaching Staff. 6. Availability of accommodation for teaching and non-teaching staff. 7. Internet facility is also available in the college campus. 8. Duty leaves for attending seminars, conferences Orientation and refresher courses		students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has a mechanism for internal and external audit. In our institution, internal audit is ongoing continuous process. In addition to this, external audit is being done every year to verify and certify the entire income and expenditure of the institution every year. There is a Financial Committee under the head "Bursar" which have permanently do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise, an external audit is also carried out. So far there have been no major findings /objections. The Institute regularly follows internal and external financial audit system

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
members of governing body	2275999	5 salary and upliftment purpose
No file uploaded.		

6.4.3 – Total corpus fund generated

0000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	IQAC
Administrative	Yes	DGHE, Panchkula	Yes	IQAC, Principal and governing body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Principal and teachers are accessible to the Parents for any discussion and feedback. The parents of the new entrants are encouraged to visit the college

for interaction with the Principal and the faculty members. Parents are also invited on annual day function of the college.

6.5.3 – Development programmes for support staff (at least three)

Counselling sessions to inculcate work ethics and positive behavioral aspects for the creation of congenial atmosphere are organised

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Regular health check-up camps in college to ensure the well-being of the employees. More open interactive and progress oriented organizational culture. The number of Faculty Members increased in all streams by adding new Teaching Staff on regular as well as contractual basis.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	IQAC Meeting 1	02/07/2019	02/07/2019	02/07/2019	9
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A talk and free distribution of Sanitary Pads	26/07/2019	26/07/2019	350	0
A Spiritual Talk by Shelja Kavi from Swami Vivekananda Asharam	27/09/2019	27/09/2019	450	0
Slogan Writing and Poster making Competition by Women and Legal Literacy Cell	11/10/2019	11/10/2019	30	0
Poem and Speech Competition,	18/10/2019	18/10/2019	35	0

Women and Legal Literacy Cell				
Speech Competition, Women and Legal Literacy Cell	07/03/2020	07/03/2020	25	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be re- used, ensuring that fewer natural resources are consumed. Environmental consciousness is embodied in the heart of college. The rich greenery is maintained and accumulated through tree plantations from NSS/ Greenery committee etc. every year which is the predominant motive of the management to maintain the pristine purity and beauty of the college and also to provide a congenial atmosphere for the academic and non-academic pursuits. The college has been declared as plastic free campus. To reduce noise pollution, the use of bicycles is promoted. Various activities and programme were organized under Swachh Bharat Abhiyan.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Rest Rooms	Yes	0
Ramp/Rails	Yes	0
Physical facilities	Yes	0
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	19/10/2019	3	Organisation of health check up camp in collaboration with Roshan LalCharitable Trust	The issues related to health were tackled	400
2019	1	1	01/10/2019	15	Swaacch Bharat Abhiyan	The collection or Segregation were of plastic waste	385

| 2019 | 1 | 1 | 01/10/2019 | 15 | Awareness Programme on Stubble burning on farms | To make farmers aware about stubble burning on various issues as sociated with it | 40 |
| 2019 | 1 | 1 | 09/09/2019 | 1 | vanmahotsav | Saplings were planted at various sites of Dabwali Cities and Inside and outside area of the college | 400 |

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook on Rules	15/06/2019	The college Handbook on Rules is the code of conduct for different stakeholders. The mission and vision of the institution is included in this document. it prescribes college adherence to the code of conduct and some of the basic human values to maintain minimum standard of higher education system. The mission and vision of the college are included in the very first section of this handbook of the college. The prescriptions for educating and empowering young women are mentioned and laid down clearly.
UGC Regulations on Minimum Qualifications	Nill	The professional ethics contained in UGC

for Appointment of Teachers and Other Academic Staff Universities and Colleges and Measures for the maintenance of Standards in Higher Education, published in Gazette of India, July 2018		Regulations on Minimum Qualifications for appointment of Teachers and other staff in universities and colleges published in Gazette of India, July 2018. are adopted and followed by our institutions. It lays down professional ethics through insistence upon rules and regulations and ordinances that helps in creating conducive work culture that incorporates human values, respect for others opinion and diversity at work place. It prescribes adherence to the minimum standard of human values and basic principles that should be maintained by all stakeholders to make the teaching-learning environment conducive for growth.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Akhand Ramayan Path	17/07/2019	18/07/2019	370
Celebration of Swachhta Pakwara	01/08/2019	15/08/2019	67
Van Mahotsav	03/08/2019	03/08/2019	400
Sadbhavna Diwas	20/08/2019	20/08/2019	400
Prabhat Pheri	06/11/2019	06/11/2019	30
Installation of Nest for Birds	11/11/2019	11/11/2019	40
Voters Day Celebration	25/01/2020	25/01/2020	380
Republic Day Celebration	26/01/2020	26/01/2020	375

View File

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The waste generated in the campus wrappers, glass, papers, plastic etc are sent for recycling to external agencies through Nagar Parishad. The Institute has its own compositing pit, which turns organic waste into compost. It is designed to take in a huge volume of dry leaves. Dry leaves compact up to the 80 of their original volume and the resulting composed occupies just 20 of the total quantity. Expect to it, leaf litter, is allowed to decompose systematically over a period of time, to be used as manure in garden for vegetation. This leaf composting is being done in an enclosure designed especially for this purpose.

It is done by sweeping the dry leaves into the piles in this enclosure and leave then undistributed. After rain, nature do its work and transfer them into fragrant, fertile and free manual for our garden.

solid waste is collected from the classrooms, corridors and grounds each morning by the sweepers in the separate container and assembled at the waste yard marked as garbage collection pit at the extreme end of the campus. Here the dry waste including paper, plastics etc is segregated send through Nagar Parishad for recycling.

Notices are displayed in campus to refrain from use of plastic. In addition, security is alerted to stop plastic entry in campus in any form. Café, Classrooms grounds are monitored for all such uses and an attempt is made to completely eradicate any form of plastic in campus. paper bags are encouraged for use by students and staff members.

Waste Water emitting from water coolers/RO is directly linked to the garden through different channels that facilitate the garden to flourish with best, and optimum use of water resources.

A system of water management has been developed in the playground by erecting a water tank structure to meet out the drainage needs which is done in the form of absorption especially during rainy days.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Name of the Practice: Contribution to Prevent Stubble Burning on Farms Objectives: 1) To Motivate the farmers to leave the practice of stubble burning on their farms. 2) To share the negative impact of stubble burning on the fertility of soil with the farmers. 3) To make the farmers aware about the negative consequences of stubble burning on the air. Context: In Northern India, the stubble burning has been a major cause of increasing pollution but every effort made in this direction remained unfruitful to get rid of this serious problem. This practice has caused a major health crisis for general public due to its resultant effect in terms of contagion air with pollutants element in India. Farmers reveal the fact that this is very harmful for the sustainable growth on farms but argued that they were left with no option but to burn the stubble on their farms as other methods to clean the farm in order to prepare the land for the next round of seeding, have not been offered to these farmers as an effective solution to the issue. Burning stubble at farms is the easiest and cheapest way and farmers said that to remove stubble, hiring of machines is not economically viable. The Practice: Students visited many villages subsequently to create awareness among the farmers about the negative consequences of the exercise practiced by them on their farms. They discussed about the harmful effects of this practice on our environment and sustainability. students also shared the valuable information based on scientific facts about the major benefits that accrue to the farmers if crop stubble is managed in proper way. The farmers were made aware about the effect of stubble burning on the soil fertility as it destroys nutrients. Some of conducive suggestions were shared with farmers to protect the fertility of soil and protect the environment simultaneously. It was suggested by students that stubble could be used to improve the productivity of soil and may be used as a raw material for paper industry. It can be used for the generation of compost or as biomass of fuel production. Another use that was shared with farmers to motivate them to leave this practice was suggested that stubble can also be sold to cement or brick industries. They used lecture method to advance their views as well as charts and poster were also used to convey their messages to the farmers. The copies of the provisions of incentives by government were also distributed among farmers. The farmers were also made aware about the punishments and rewards associated with this practice. In continuation of the

series of efforts made in the direction of demotivating the farmers to shun this practice. On dated, 06/11/19 Prabhat Feri was also organised at concerned villages to give message effectively to the villagers. Its uniqueness in the context of higher Education System: The higher education institutions can play a vital role to find solutions to these issues as a large chunk of students hail from rural background studying in most of the higher education institutions in India. So, they are enlisted to be resorted to keep their families, relatives and neighbours away from stubble burning. So, the students from rural background in the higher education institutions can be motivated to take part in awareness campaign against stubble burning on farms in villages. They can apprise the farmers about the benefit of not burning stubble on farms as well as the negative consequences of setting fire on the same place. Evidence of Success of the farmers in the villages to which the students visited frequently and randomly and motivated farmers assured the student to leave the practice in point and they actually eschewed this practice. Problems encountered: Farmers claim that they dont have enough time to wait for the seeding for next crop but it takes one and half month to decompose the residue of paddy on farms left by the harvesters. Name of the Practice: Special Training for Classical Dance Objectives: 1) To give psychological relief to the emotions of the participant. 2) To make the participants familiar with power of Indian rich culture and heritage though various forms of classical dance. 3) It aims at to confer peace of mind to the participant as it has its basic connection with attractiveness, blessings and happiness. It helps the participants to concentrate as it is required to give unique posture. 4) It will also enhance memory and sharpen the mind. 5) Physical fitness is also ensured for the participants through this art-form as it involves graceful expression, elegant posters and flawless posses. 6) The participants will learn discipline and patience. The practice: It is said that science is curiosity which concerns life, philosophy is actually an attitude towards life, art is wonder at life and it is also said that the religion is reverence for life. During the year 2019-20, the training for various forms of classical dance was arranged for the students of the college. But at the same time, the same was made offered to the outsiders free of cost. The participants were made aware about main components of Indian classical dance. The students were trained to present the characters in a dramatic way or the skill to imitate the character was also discussed in detail which was accompanied with the practical implementation of the knowledge gained through these sessions. The best forms of dance movements called Nritta is also an important element about which the participants were made familiar and skills for the same was inculcated through the sessions devoted to the practical practice. The participants were made acquainted with the various mudras and gestures called Nritya. Some of the most prominent races of the classical dancers were remained the focal point around which the whole training program was revolved. Context: Dance is not only a source of happiness and blessings but very important factor that play a pivotal role in creating National harmony and integrity in India. To acquire the skills of various forms of classical dance a person has to undergo rigorous training that helps them to be hard- working and also sincere in their day-to-day life activities. The main components of classical dance are to concentrate and express the event through their facial expressions. So, to keep the youth concentrated on important issues, the training imparted for classical dance can play positive role. So, the higher educational institutions have to promote such types of activities for their students or other youth in the area to make them aware about the rich heritage of India. So, to inculcate the values of nationalism and a sense of respect for our culture and heritage and to get more hardworking youths equipped with good concentration, higher educational institutions have to bear the responsibilities to achieve this important and giant task in the interest of our society, Uniqueness in Higher Education System: The emphasis is always given to introduce and include various forms of

Indian dance as a part of main course and classical dance is the one of the best forms of art. To make Indian youth physically and mentally healthy and fit, sports and cultural events are generally promoted and recommended. In higher education institutions, the education and training for classical dance is of crucial importance in relation to the promotion of free expression of their desires and feelings of the young generation. Besides, the quality of self-belief and self-confidence is also created through this form of dance. In higher education institutions, the Indian National consciousness is channelized through training of cultural dance. The training imparted to make them realize the spirit of being true Indian. Success of the practice : 1) They succeeded in telling the story of Mahabharata, Ramayana Bhagwad Geeta, Shiv Puran, Mahakavi Kalidas. and many others books of religious importance. 2) They were gained knowledge about many books and learnt about Indian great literature. 3) The quality of concentration was attained by the participants 4) They became more confident and more self-reliant. 5) The feeling of nationalism became more intensive in the participants 6) The participants became well-versed with the various forms of Indian classical dance and some of our students clinched awards/ prizes in the competition held at university and other levels. Problems Encountered: 1) The participants were taking more time to get familiar with this new skill as they had no acquaintance with it in the past. 2) The participants were not ready to allocate required time to learn this art-form with proper gestures. 3) Some of the participants were not able to learn this dance form as they found it very difficult to learn.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.mpcollegewomen.com/BestPractices.aspx

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

During the year 2019-20, our institution has been very much concerned with the pandemic covid-19. There were many people in the city who did not have proper equipment or necessary supplies. Our college has strong belief that a small act of kindness can brighten up someone's day or do miracle. Our institution paid special attention towards making our student aware about the pandemic. The college disseminated information through electronic media. Students were also guided about helping their neighbourhood in these woeful hours. They were motivated to prepare and distribute masks also. In the process of Mask making, our Principal, Vice Principal, Staff and Students wholeheartedly prepared approximate 2000 masks. These masks were distributed directly to those individuals free of charge who were not able to purchase. The guidelines related to covid-19 were shared to students through various modes. The information on guidelines regarding use of mask were also disseminated with students. They were urged not to go out without wearing their masks besides taking other precautions. They were motivated to wear masks at inside and outside the house also to break the chain of transmission as an asymptomatic person can continue to spread infection at home without giving any indication or warning. Our principal got hand sanitizer prepared at home got them distributed among beneficiaries. Some of the staff members along with the principal distributed grocery to the needy persons. The instant imposition of lock down led to a great hike in the cases of mental illness and suicides in India. Our institution took stoke of the situation and came forward to provide multiple protection layers to our students and other members of the society. These problems are very common even during normal situation in India but the imposition of lock down played negatively by exacerbated the situation to raise the numbers of the cases of anxiety, depression, mental illness and depression.

The uncertainty and onslaught of bad news were taking the heavy toll on mind and mood. When this situation arises, the life seems bleak and hopeless and the thinking ability is interfered with and affected by the overwhelming depression. So, special sessions were arranged by teachers of the college to overcome these issues . In order to distract their focus from the ongoing situation, numerous efforts were made by teachers to explore different sources of joy for their students. Students were motivated to redirect their energy to learn more skills like music, singing, computers, languages, cooking. They were exhorted to maintain routine and for the inclusion of a set of exercise, yoga and proper sleeping hours. They were warned against the over consumption of negative news or shunning the unreliable social media coverage that fuels the engine of negative energy.

Provide the weblink of the institution
http://www.mpcollegewomen.com/Distictiveness.aspx

8.Future Plans of Actions for Next Academic Year

1. To introduce short term skill-based courses to transform our youth into efficient entrepreneurs with such abilities, capabilities and skills that are required to make one competent enough to generate employment. 2. To motivate and provide more opportunities to Faculty members to pursue the highest standard of research to make them understand and comprehend student issues appeared in and outside classroom and help faculty to find accurate and suitable solutions to their students' problems in a strategic manner. 3. To develop more support system and ensure more access to resources and financial aid from Government and non-government organizations for the development of much more better infrastructure and to organize more seminar, conference and workshops. 4. New books, journals, E- learning will be increased in the library Information Technology infrastructure will also be enhanced. 5. Rigorous efforts will be made to fill all the sanctioned vacant posts in the institution. 6. To broaden student outlook and to equip students with academic sophistication. 7. To do more outreach programmes to support our student and try to strengthen the liaison with different stakeholders. 8. 4 years B.ED integrated course has been proposed as an ambitious plan of the college. 9. To organize more sports activities 10. To ensure a clean, green and plastic free campus.