YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	MAHARANA PARTAP COLLEGE (FOR WOMEN)
• Name of the Head of the institution	Dr. Poonam Wadhwa
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01168222792
• Mobile No:	9416078715
• Registered e-mail	mp.college@rediffmail.com
• Alternate e-mail	mp.college@gmail.com
• Address	MAHARANA PARTAP COLLEGE FOR WOMEN, MANDI DABWALI
• City/Town	Mandi Dabwali
• State/UT	Haryana
• Pin Code	125104
2.Institutional status	
• Type of Institution	Women
• Location	Semi-Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	**Chaudhary Devi Lal University, Sirsa (Haryana)**	
• Name of the IQAC Coordinator	**Dr. Poonam Wadhwa**	
• Phone No.	**01668222792**	
• Alternate phone No.	**9416078715**	
• Mobile	**9416078715**	
• IQAC e-mail address	**mp.college@rediffmail.com**	
• Alternate e-mail address	**mp.college@rediffmail.com**	

3.Website address (Web link of the AQAR (Previous Academic Year)	http://mpcollegewomen.com/AQAR.aspx
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://mpcollegewomen.com/News.aspx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**75.5**	**2003**	**23/03/2003**	**23/03/2008**

6.Date of Establishment of IQAC	**12/12/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
M. P. college for women, Mandi Dabwali	**nill**	**nill**	**nill**	**00**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Five Bullets 2020-21 • A National level webinar on the topic " Fortitude of Women Vis -a- Vis Covid- 19" was organized in collaboration with National Commission for Women, Panchkula on 10.3.21. • Faculty Exchange Programs under MOU signed with G.N. College, Killianwali was organized on 30.9.2020 and 25.11.2020. • A Faculty Development Program was organized on 19.3.2021. • A online 'Yog Shivir of three days was organized from 19.6.21 to 21.6.21 on the occasion of Yoga Day. • Webinars organized by the Institution: i) A Webinar on " Bhagini Nivedita " was organized on 29.10.20 ii) A Webinar on "Cancer Prevention & Healthy Lifestyle" in collaboration with " Sanjeevni" was organized to celebrate National Cancer Survivor Day on 4.6.21. iii) A Webinar on " Financial Literacy" was organized by commerce Department in association with S.V. Wealth on 31.5.21. iv) A Webinar was organized on 15.6.21 on ""Covid 19 Pandemic : Safety Through Yoga" by sports committee and NSS in collaboration with " Yog Bharti".

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.To make campus Gree and Eco-friendly	1.147 plants were planted by the students under Vriksha Bandhan Abhiyan from 3.8.20 to 15.8.20. 2. 30 plants were planted by the teachers in college campus on 15.8.2020. 3. The members of

	staff planted trees in college campus on world Environment Day on 5.6.21. 4. students planted in thier surrounding on World Enviornment Day on 5.6.21.
2.To promote personal health, hygiene and to adopt precautionary measures against Covid-19	1. Testing of Covid-19 of college staff in college campus on 25.8.20 . 2. thermal scanning of all the students during offline mode of classes. 3. purchase and installation of sanitary pads vending Machine and Destroying Machine. 4. A documentary on women health issues was shown to students in the month of April . 5. sanitization of the college building was done on 23.4.21
3. To organise Webinar/ Online Extension Lecture/ Faculty Exchange Program/ Faculty Developing Program	1. A webinar by women cell organised on march 10, 2021 and two other webinars.
4. To enhance physical and mental health.	1. organised daily prayers and Ramayana Path in morning assembly. yoga practice undertaken. 2. An online Yog Shivir of three days was organised from 19.6.21 to 21.6.21 on the occasion of Yoga Day. 3. on 4.6.21 a webinar on
5. To promote sense of responsible citizen, patriotism and tolerance among students.	1. organised various days of National importance such as Independence Day, Gandhi Jayanti, Haryana Heroes ,Martyrdom Day, Maharana Partap Jayanti, Youth Day, republic Day, International Women Day, Anti Terrorism Day, World No-Tobacco Day and International Language Day etc.
6. To promote cultural value and grooming talent.	organised various cultural events such as Karwa Chauth, Lohri, Baisakhi and Talent Show

	etc.
7. To organise online Inter-college Competitions for wider exposures to students	1.An online Inter-college Essay and Story Writing Competition in English was organised on 10.4.21. 2. An online poster making competition on Shaheedi Diwas on 22.3.21 was organised.
8. To copy with the Govt. Instructions by organizing Co-curricular Activities.	1. A seven days NSS camp was organised from 25.3.21 to 31.3.21. 2. Road safety month was celebrated from 18..1.21 to 17.2.21 3. week long activities under Youth Red Cross Club were organised from 24.3.21 to 31.3.21. 4. on the occasion of World Health week Red ribbon club of the college organised week long activities from 7.4.221 to 14.4.21
9. To motivate teachers for pursuing Research and to publish Research papers in Journals.	1. Faculty members are pursuing P.H.D. 2. Faculty members published Research papers in National and international Journals 3. Faculty members published articles in Edited Volumes.
10. To motivate teachers to participate in workshops, Webinars, Conferences etc,for improving teaching skills and methodology.	1. All the members of teaching staff attended Webinars. 2. 4 Faculty members attended refreshers Courses. 3. 1 Faculty member attended Orientation Course. 4. 1 faculty member participated in 1 National and 1 Internationals conference. 5. 1 faculty member published Research paper in the proceeding volume of one day workshop.
13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of the Institution	30/12/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	04/02/2022

Extended Profile

1.Programme

1.1	97
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	428
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	00
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	No File Uploaded

2.3	168
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**14**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**23**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**21**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**7,21,764**
4.3 Total number of computers on campus for academic purposes	**20**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Maharana Partap College for women is a constituent college of the chaudhary Devi lal University, Sirsa and adheres to its curricular aspects with the mission of providing quality education to the girls of this educationally background area. For achieving this target institution ensures timely preparation of academic calendar and

timetable , fair distribution of workload and periodic assessment and review the work accomplished. Various co-curricular activities are planned / chalked out and executed throughout the academic session to provide experiential learning to students. The feedback and updates are taken from the university about the syllabus, changes and amendments if any applyon the existing curriculum and syllabus. Collection and circulation of information regarding curriculum at the Commencement of Session:- ? The information regarding amendments in existing syllabus and curriculum is collected from university and circulated to the concerned staff. ? Academic calendar is obtained from the university. ? The teaching staff is provided with curriculum for clarification. ? Curriculum is also uploaded on the website of the college at present as per the instructions from the university and DGHE (Director General of Higher Education) Haryana. ? The rules regardig admissions , fee structure or any other kind of information regarding programmes and courses is provided to the students through college website. The details of programme outcomes, programme specific outcomes and courses outcomes are also communicated through college website. ? College timetable is prepared ,circulated among staff and displayed on the notice-board by the time-table committee.

Implementation of Curriculum Delivery:- An academic calendar is preparedkeeping in view the prescribed academic calendar of Chaudhary Devi Lal University, Sirsa. Every department follows the prescribed academic calendar of the college. ? Apart from traditional lecture method, various other methods such as classrooms discussions, seminars, quiz and brainstorming etc. are used for curriculum delivery. ? Progress of students is mentored through regular tests and assignments. Parents of underperforming students are informed by the concerned teachers. This mechanism helps to improve the performance of students. ? Special attention is given to weak students by the teachers in their respective classes as per the need of the students. ? Results are analyzed department wise and discussed with the Principal.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	[NIL](NIL)

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation of the students is adjudged by a well planned and structured mechanism. This structured mechanism helps in creating an effective evaluation system. For this purpose we follow academic calender ofour institution . Academic Calendar ofour institution is framed keeping in view the Academic Calendar of Chaudhary Devi Lal University , Sirsa. Teaching -Learning process, exams as well as other activities are conducted strictly according to the academic calendar. The criteria for continuous evaluation isregular class tests as well as one full syllabus test, assignments and class attendance . To fulfill the attendance criterion the students remain regular in the class . The teachers also monitor students'performance by class discussions and queries raised by them . Taking regularclass tests and the preparation of assignments helpthe students to prepare for semester exams. This practice makes them participative in class and ensures the quick and regular feedback of their performance. For evaluation purpose teachers also raise queries on the topic to get feedback and participation of students. Thus, continuous evaluation system proves fruitful by making them disciplined, regular in studies and getting through examination successfully as well.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	[NA](#)

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution has been working for the overall development of the students by concentrating particularly on the core issues of society like Gender Equality, Human and Ethical values, Environmental Awareness and Professional Ethics which are integrated into the curriculum.

UG and PG courses integrate gender issues. Under the PG course Department of English offers one course Literature and Gender. Hindi department under UG course offers a novel Dhruvswamini. All the courses related with gender issues aim at promoting gender equality and focus on gender issues, therefore integrating gender issues in the curriculum has been its top priority. The issues related to gender equality are inculcated in students by organizing competitions like slogan writing, speech, poster making and poem recitation by women cell and other various committees.

Our institution integrates courses that teach human values. The above mentioned issues are included in some parts of Hindi, English and Punjabi literature. During teaching process the students are imparted awareness regarding the concerned issues. The students imbibe moral and ethical values by participating in daily morning assembly. The teachers also inspire students to learn lessons from the episodes of the life of Lord Rama. Lord Krishna, Lord Hanuman and learnedsages of ancient India.

Issues related with environment and sustainability are also integrated in curriculum. In UG programmes there is a mandatory paper related to environmental studies in all the years of all the courses. Apart from it the above mentioned issue are inbuilt in the curriculum of other subjects. The Greenery committee of the college pays special attention towards environmental awareness and its sustainability. Plantation, painting of pots and projecting of

handmade nests for birds etc. are managed by greenery committee. Van Mahotsava is celebrated every year in the month July or August. Our institution takes care of sustainability issues by continuous plantation , waste water management and rainwater harvesting by bore well.

UG program of commerce teaches professional ethics by various topics covered under the subjects " Entrepreneurship Development" , "Advertising" and " corporate social responsibility" etc. It inculcates in students the importance of recognizing and acknowledging the professional ethical values and not adopting the malpractices.

In a nutshell, the college puts special efforts to work out the issues relevant to Gender Equality, Environment, moral values and Professional Ethics

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

13

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

296

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	[View File](#)
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	[View File](#)
Any additional information(Upload)	[View File](#)

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	http://mpcollegewomen.com/Feedback.aspx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1300

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

249

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students in our colege belong to various economic sections and commnities of the society. The students are admitted without considering caste, cred, religion, social and economic status. After

admissions college adopts a process to identify slow and advance learners among students. after assessing the performance of the students , teachers prepare separate groups of slow and advance learners. slow learners are given separate home work and tests according to their learning capacity. they are also given personal guidance by the teachers. They are given special chance to contact teachers during their free lectures wherver they feel the requirement for the same sometimes, weak students are divided into the groups and advance leqarners undertake the responibility of mentor for them.

Advance learners are also given special attention by refering them advanced textbooks, Journals and notes for thier advanced studies. They are encouraged to read newspapers, magazines and Journals for bettr exposures. They are also encouraged to Participate in Co-Curricular activities such as Cultural, NSS , sports etc. for groomimg theri overall personality.

File Description	Documents
Link for additional Information	[NIL](#)
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
428	18

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Experiential Learning: Our College encourages the students to improve their Knowledge, skill and personality. Home Science Labs, Computer Labs and Music Rooms provide such an environment to students of B.A. 1st and B.Com. 2nd and 3rd that they learn their subject by doing Practical's and using their equipments and instruments. Students also learn by Participating in extracurricular activities when they are

given chance to hold the stage and organizing function like Farewell function and Teachers Day at their own.

2. **Participating Learning:** The College uses Participating learning to motivate students to actively involve themselves in learning to motivate students to actively involve themselves in learning process. The college uses methods like group discussions, Quiz, Seminars, assignments and debates etc.

3. **Problem solving:** The institution has established a student Grievances Redressal Committee to cater redressal services to our students.This committee actively resolves the problems of the students. Individual problems of the students are sorted out by the mentors in proctorial and tutorial periods. Problem solving skill is also inculcated in students by advising them to study and sink deep in the holy texts of the Religion. They note down the teachings and its meanings given in the Religion Books.

On suggestion box is places in the Campus, to overcome the novel suggestions to overcome the problems they face.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	[NIL](#)

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition totraditional classroom teaching ,our institution follows ICT enabled tools, along with Blackboard method. The teaching faculty uses Internet and Wi Fi facility to search and provide e-material for learning . Whatsapp groups are created separately for each class. Study material and e-links are forwarded to the student to through these whatapp group. Some teachers use projectors and PPTs to make teaching - learning process effective.

Students are also provided by wi-fi facility for surfing the learning material. Our institutions, has one smart classroom laced with multimedia teaching aids like LCD projectors and internet

enabled computers, laptops, tablet systems teacher use this smart classroom for enhancing the knowledge of the student about the course content.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://www.mpcollegewomen.com/Labs.aspx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

14

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

35

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of Internal Assessment is transparent and robust in terms of frequency and mode.

Our Institution has transparent and robust Internal Assessment process, the whole system of internal assessment is communicated with the students well in time. For the effective implementation of the assessment process the Principal directs the faculty members in the staff meetings. At the onset of every academic session, students are made familiar with the Assessment procedure of the University followed by the college. For assessment purpose continuous evaluation is made through class tests, assignments, attendance in the class and class performance. Two assignments, one full syllabus test and class attendance are the criteria for the Internal

Assessment. Apart from it, regular class tests are conducted throughout the semester. These tests are being checked by the teachers and returned to the students. Personal guidance is given to the students with poorperformance after the evaluation of the tests. The process of internal Assessment helps both the teachers and students. The teachers can evaluate the students more appropriately and interest of the students also enhances towards learning and attending the classes. It also helps to generate the interest of students to participate in various co-curricular and extra-curricular activities. In nutshell, the mechanism of internal assessment in our Institution is transparent and robust.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To deal with grievances regarding internal examination the mechanism is transparent, time-bound and efficient. At the beginning of the session faculty members inform the students about the Internal Examination system for the assessment purpose. The schedule for Internal Examination is prepared and communicated to students well in advance. The tests (exams) are conducted and evaluated by faculty members .The checked answer-sheets are shown to students forverification. If they find any discrepancy and they express any grievance that is redressed immediately. A time -bond schedule is followed for this purpose.If a student is not able to appear for examination due to medical or any other genuine reason, examination is conducted for that student separately provided that theysubmit request for the same.

File Description	Documents
Any additional information	View File
Link for additional information	NIL

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are well informed about the stated Program and Course outcomes of the Program offered by the institution. The Program outcomes are mentioned by the affiliating University in the syllabi prescribed to each class. The programme and learning outcomes are available on University website as well as the website of our own institution. Teachers are also well informed about it by the Principal in staff meetings. Atthe onset of every academic year Program outcomes are disseminated to students by the principle as well as the teachers. The course outcomes depend upon the nature ofthe course and subject. Program outcomes and course outcomes are also explainedto students directly or indirectly in classrooms. This practice is intended to improve their critical thinking as well as sensitizing them regarding their future goals. Every department conducts and plans its activities in the light of program outcomes and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.mpcollegewomen.com/Courses.aspx#C5
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme Outcomes and Courswe outcomes are evaluated by the teachers.Each Programme outcomesand Course outcomes have well defned evaluation criteria. The Course outcomes are matched with Programme outcomes.The performance of the students is evaluated through the Semesterend Examination. Each Course is used primarily to compute the attainment of Programme outcomes and course outcomes. Semester- end Examination is a descriptive meethod for assessing whether the Co's are attained or not. Apart from it, assignments, class tests and attedance records are usedto evaluate the attainment of programme outcomes and Course outcomes. In addition to it, Internal and external examiners evaluate through practical exams, written examination and viva voce regarding programme outcomes and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	NIL

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

168

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://mpcollegewomen.com/Certificate.aspx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://mpcollegewomen.com/Feedback.aspx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	NA

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

5

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The management, teachers and students of the institute came together to conduct the mask distribution activities and the inclusion of NSS volunteers in this mask donation campaign led this endeavour to become remarkable in the direction of serving the society in the event of covid-19 pandemic. Teachers from the institute visited Kabir Basti and other slum areas and attempted to help the residents of these areas by distributing masks. Sanitizers and Gloves were also distributed among the locals and needy people adapt to the challenges faced due to coronavirus. The locals were made aware about the importance of wearing Mask in the event of stepping out of homes, washing hands, maintaining social distancing and other measures. The efforts were duly recognised and appreciated by the locals. Special initiatives were taken by the faculty and students of the college to inform the rural economically backward people about the Indian government schemes for the upliftment and

betterment of the rural population. They prepared charts and posters that includes information about various schemes like National Rural Livelihood Mission, Mahatma Gandhi National Rural Employment Guarantee act, Pradhan Mantri Awas Yojana. Public Distribution System etc to gain the objective of providing employment and other basic opportunities to the rural people. Besides, various rallies were conducted among community people to spread awareness of traffic signs and road rules. Rallies were also held to educate community about the importance of cleanliness, sanitization. As a result of the indulgene in these activities, the students realised that one of their prime responsibilities is to serve the society they are part of.instilling a strong culture of co-operation and social service made the students more productive and engaged in a positive environment.

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/Gallery.aspx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc.,

during the year

6

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

148

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure is the heart and soul of any institution. Our institution has adequate facilities for promising teaching - aids, furniture and fixtures, ICT facilities, equipmentsand other consumable material. All the classrooms are well ventilated and have proper lighting system, fans and windows to allow natural light and air to come in. We have a specious and well equipped library named "Maharani Jhansi Library". We have sufficient stock of books to cater the needof students. The college possess two well furnished home science laboratories. One of them is used for cooking practices and the other one is used for stiching, tailoring and painting purposes. The college has two computer laboratories which are extensively used by the students for compulsory computer education as well as surfing the study material from Google books and National digital library etc. ICT tools are widely used for taeching and official work. The institution has total twenty one class rooms including two seminar halls, one smart class room and one Music room for vocal and instrumental music each.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mpcollegewomen.com/#

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college has a well maintained and green campus spread over 4 acres. We have a big playground in which students can practice outdoor games like Kho-Kho, Basket ball, Football and Atheletics. There is a concreted badminton court. Interclass competition of Kho-Kho, Table tennis, Bedminton and Altheletics are organized every year. We have a spacious and well equipped sports room cum gymnasium, where students can play indoor games like table tennis, ludo, chess and carom etc. keeping in view the importance of physical fitness. Our faculty members and students use facilities of gymnasium according to their convenience. Self defense classes are also organized to emphasize the security of girls.Students are motivated to take part in State level, University level and Inter-college level competitions.On the occasion of Independence day and Republic day and Sport meet our special attraction remains the march past of students with the beats of students band. Students are motivated to promote their talent by participating in cultural events held in college, universitylevel and state level competitions. Students exhibit their cultural talent by participating in Annual day, Republic day, Independence day and Farewell party at college level. We have one cultural activities preparation room to facilitatestudents for practicing and preparing for cultural events. Committees are formed at college level like cultural and sports committees. These committees play a vital role for overall development of the students.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	http://mpcollegewomen.com/Gallery.aspx

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

21

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mpcollegewomen.com/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

2,29,153

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has its own library named Maharani Jhansi Library. The library has a rich collection of more than 25,000 books that cover all the relevant / important subjects. The journals and magazines are purchased on periodical basis and made available for students and staff. The library is partially computerized with LMS Alaska software, Sql Server Based. Several famous newspapers are also made available in 9 Hindi as well as English language. The library has book section, career point, reference section, newspapers and magazine section, xerox section, research section and rare books collection section etc. as per the need of staff and students. The library helps in nourishing the knowledge of students and staff. The library staffis efficient in handling of books and equipments etc. The library facility is availableevery day in college working hours (9 a.m. to 4 p.m.) except holidays. Apart from

Internal users, the permitted external users are also allowed to use the library facility. The disturbance and misuse of equipments and facilities is not allowed and is punishable task.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://mpcollegewomen.com/Library.aspx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**E. None of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

62,443

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution uses a system of providing IT facilities. The whole campus of the college has Wi-Fi facility with a speed of 100 Mbps. The computers of the college are connected withprinters and scanners wherever required. All the computers have internet connection via Wi-Fi. Teachers and students use Projectors, Smart Board and LCD for blended teaching learning (power point presentation, preparation of lectures, seminar, Viva-voce, guest lecture, live telecast of programmes, motivational movies etc.). Students and teachers have their e-mail Id's, Facebook account, whatsapp group, telegram group etc. for updating and uploading recentinformation, assignments, audio-video lectures etc. The monitoring and updating of college website is done through outsourcing contract. Varoius committees havebeen constituted for maintenance and supervision of IT facilities and other connections such as CCTV camera / Bio metric attendance committee, compulsory computer education committee and electrical gadgets maintenance committee etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the

A. ? 50MBPS

Institution

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4,30,168

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Physical, Academic and Support Facilities utilization policy is framed to achieve various set objectives of the institution

The institutional authorities make sure a paramount teaching-learning environment through innumerable educative and appropriate measures. An effective utilization policy must be imposed for optimum utilization of resources (Physical, Academic and Support facilities) through an appropriate structural outline and workflow.

- **Heightened coordination is established among all the stakeholders for maximum utilization of these amenities.**
- **Stakeholders are mentored to understand the cautious utilization of the facilities for activities and events that are organized inside the college.**

- Right policy is implemented to provide an effective approach towards arrangement and usage of these facilities.
- All kinds of curricular and extra-curricular activities are structured to achieve the desired objectives.
- Some Standard Operating Procedures (SOPs) are framed for the optimum Utilization of Physical, Academic and Support Facilities.

Major Facilities: The following major facilities are owned by the institution in favour of staff, students and stakeholders etc. and their utilization policy are also highlighted.

- Principal office
- Conference hall
- Administrative office
- Class rooms
- Seminar halls
- Smart class room
- Girls' common room
- Yoga and gymnasium centre
- Computer laboratories
- Home science laboratories
- College play ground
- Library
- Parking lot
- College canteen
- Staff room
- Girls hostel
- Guest room
- Corridors
- Music room
- Spacious lawns
- Open air theatre

Support facilities: The institution has some support facilities that help in smooth functioning of physical and academic facilities. These are as under:

- Quality fire extinguishers
- Water resources (3 Water coolers, 3 R.Os, 1 Submersible pump)
- Electrical resources (3 Generators 10 KW each and 3 phase Transformer)
- Quality medical facilities

Allotment and utilization of major facilities

The process of allotment and utilization policy of various facilities provided by the institute to internal and external users are as under:

- Classrooms: classrooms allotment and utilization framework is designed for efficient usage of college resources. Optimum utilization of classrooms is prime objective of the institution. All the classrooms are allotted to various departments as per time table i.e. prepared according to work load prescribed by UGC/DHE/Affiliating University and strength of students. The time table is rigorously followed as per college timing. The time table committee ensures efficient utilization of classrooms within scheduled time period except holidays i.e. Monday to Saturday. The classrooms are also utilized for various academic events, except regular classes, after prior permission of competent authority. The principal of the institution is the competent authority and two senior most faculty members are appointed as time table in-charges. The matters of any of time table and allotment of classrooms are solved on humanitarian basis.

- Laboratories (Computers and Home science): the laboratories are designed for practical knowledge, practice and scientific temperament of students. The institution has two computer and two home science laboratories. The formal classes of students are held as per time table under the observation of faculty in-charge. The time table of batches/classes is conveyed to faculty in-charge and students. The space for batches is checked properly.

- Administrative office: the administrative office includes general office and storage space assigned to one or more individuals (Administrative and support staff), lashed with equipments. The general office is used for various kinds of activities such as fees, scholarship, examination, accounts, students dealing affairs and data recording etc. The storage space is acquired for storage of old account books, old admission files, staff records and other important documents. The storage space is allotted as per need and importance of material to be stored.

- Conference room: the conference room is utilized for innumerable activities such as IQAC meetings & discussion, Alumni meetings, General meetings, managing committee and exactive members meetings etc. All the meetings and discussions with internal as well as external users are scheduled as per prior permission of competent authority.

- Seminar hall (Ramayana hall): the seminar hall is built for various kinds of activities like extension lectures, guest

lectures for students and staff, seminars, workshops, camps, daily morning assembly and other stakeholders' activities etc. with due permission of principal.

- College play ground: the college ground is mainly utilized for various college events/functions/ceremonies such as convocation function and annual function, sports meet, intercollege competitions, farewell and gets together parties and regular practice of various kinds of sports activities. Sometimes, it is also allotted to external users for elections, yoga camps, rehearsal of students on various days like Independence Day and Republic day etc. There is one concreted basketball, volleyball and badminton court etc. The institution has one yoga and gymnasium centre. The ground is also utilized for practice of short-put, javelin throw, hurdle race, allmeters races, kabaddi and kho-kho etc.

- Staff room: staff room is primarily constructed for the informal communication of teaching and non-teaching staff, relaxations and ingestion etc. External users are not allowed, however acquaintance of staff members are allowed.

- Girls' common room (with indoor game space): Girls' common room has a sitting capacity of 100 girls once. It is primarily designed / built for girls to make effective use of their free time in indoor games, preparing assignments, relaxations, sit and discuss things etc. whichever they may like. It is prolific/ lush with bed, chairs, benches and indoor games equipments.

- Canteen: A hygienic and nutritious canteen is built within college premises. The canteen facility is outsourced from a private canteen contractor at an economical rate. It is well furnished, airy and ventilated.

- Library: the institution has its own library named Maharani Jhansi Library. The library has a rich collection of more than 25,000 books that cover all the relevant / important subjects. The journals and magazines are purchased on periodical basis and made available for students and staff. The library is partially computerized with LMS Alshka software, version 2018. Several famous newspapers are also made available in Hindi as well as English language. The library has book section, career point, reference section, newspapers and magazine section, xerox section, research section and rare books collection section etc. as per the need of staff and students. The library helps in nourishing the knowledge of students and staff. The library staffs are efficient in handling of books and equipments etc. The library facility is availableevery day in college working hours (9 a.m. to 4 p.m.) except holidays. Apart from Internal users, the permitted external users are

- also allowed to use the library facility. The disturbance and misuse of equipments and facilities is not allowed and is punishable task.
  - ○ **Parking lot:** The College has its own parking space excessively for internal users and also for permitted external users as per need.

The institution has purchased / owned numerous equipments for laboratories, smart class room, seminar halls, music room and sports etc. Internal users are trained to utilize these equipments and external users require prior permission of the competent authority. In case of any damage scathing are liable to pay compensation for the same.

- ○ **Laboratories equipments:** the institution has two home science as well as two computer laboratories. All the equipments of both laboratories are owned by the institution itself. The head of departments ensure efficient and effective utilization of equipments. These are used by students for practical knowledge and they skilfully get hands on training on computers, printers, fax machine, micro wave, sandwich maker and juice maker and grinder etc.
- ○ **Seminar halls and smart class room:** the institution have some ICT enable equipment's in seminar halls and smart class room such as projectors, smart board, music system, LCD etc.
- ○ **Music room:** The College has a well-furnished music room for vocal and instrumental music. This room is lush with variety of tabla, sitar, harmonium, jal tarang, dholk etc.
- ○ **Yoga and gymnasium centre:** the institution has well equipped yoga and gymnasium centre for sound physical and mental health of internal users as well as external onewith prior permission of the competent authority. Presently the centre has joggers, body shaper, cycles, twister, and abdominal bench these equipments.
- ○ Except all these the institution has numerous indoor and outdoor sports equipments.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://mpcollegewomen.com/Labs.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

102

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

3

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to institutional website	http://mpcollegewomen.com/News.aspx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

98

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

98

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

7

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

59

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government

examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The aim of our college is empowering the females through quality education. To achieve this aim students are facilitated to give their representation by participating in co-curricular, extracurricular and administrative activities . Our college students participate in number of activities at institutional level and societal level. Many activities are executed by active participation of the students as they are involved in various committees and clubs. They regularly give suggestions and themselves work also to promote the picture of the college. Students represent college by actively participating in ECO club, Road Safety Club, Anti -Ragging

Committee and NSS. They represent college by doing activities under these committees and Clubs. Various other activities like sports and cultural events,Tree Plantation, Swachhta Abhiyan, National festivals and other cultural festivals ensure the participation of the students in the college. Apart from these activities, our students participate in social service activities like participation in door to door service of pulse polio campaign, donate blood to serve the humanity, Awareness of voting rights in society through activity of voter literacy club and filling the form no. 6(making voter card) of college students. During Covid our students pasted the posters to make people aware to fight against pandemic disease. Our students prepared masks and distributed them among people and educated people how to save themselves and others from covid. there are student editors for each section of college magazine. Students enthusiastically participate in statutory committees like IQAC, Eco club and greenery committee. At the commencement of every session during Student induction program they are convinced how they can develop their personality by participating in various committees related to co-curricular, extracurricular to and administrative level activities.

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/Gallery.aspx
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

32

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association (register and function) contributes significantly to the development of the institution through financial and non-financial means during the last years. Maharani Jhansi Alumni association under the societies Registered Act 2012. It was formed in July 2018. The registration number is HR-11-2018-02441. Maharana Partap College and the Maharani Jhansi Alumni association jointly believe in creating and maintaining association with its alumni. The alumni association provides on interface for establishing a link between the alumni, staff and students of the institution. The Alumni Association Contributes through various means. 1.Alumni interaction - General Meetings of alumni association are held time to time for the upliftment of the college as well as the association. 2.Environment awareness programmes for e.g. lectures by experts, and tree plantation etc. Were organised by Alumni Association in collaboration with institution. 3. A small Alumni meet was held on women day and alumni got chance to reconnect with the Alma matter and old friends. This is the best platform for sharing their views for the Progress of Association of college and Alumni . 4.During lock down online meetings were held that was an opportunities for connecting alumni at distance places . 5.The members of our alumni association offer honorary services to teach the poor students. 6.Some members of Alumni association are the active members of IQAC of the institution also. Our alumni association is planning to do more activities for e.g. books donation ,helping the Poor Students and increasing the strength of members of the same.

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/News.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governing body of our institution is reflective to focus primarily on the vision and mission of the institution. An atmosphere is created that facilitates personal commitment to the educational success of the students, undergraduate and post graduates. Global awareness, communication skills and curriculum skills are developed among the students of various streams. The management has a very practical and progressive approachand under their leadership the institution meets societal needs. The policy and planning are carried out inconsultation with the management, and with the help of department- wise committees. Attempts are made to address the issues of systematic change to provide quality education. The culture of excellence is accomplished in a healthy competitive atmosphere.

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/About.aspx
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the policy of decentralization and the governing body delegates all the academic and nonacademic decision based on

the policy to the college committees headed by the principal. The head of the institutionformulates various working committees and entrust the implementation through these committees. The various committees coordinate and manage the day to day activities, and also keep a track of co-curricular activities and extra activities in the college. Other units of the college like sports, NSS, library etc., have their autonomy under the guidance of these various committees and associations. Students are also involved in these committees to inculcate sense of responsibility among them and to carry out various activities more effectively.

File Description	Documents
Paste link for additional information	[NA](NA)
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepares strategic plan taking into consideration the vision, mission and objectives of the university/Institutions.The strategic plan is effectively deployed and annual action plan, academic calender and budget are prepared to implement this plan. This plan is developed at three levels namely

1. Departmental Council

2. University level

3. IQAC level

While preparing the strategic plan various elements are kept in consideration like Academic Administration, Teaching and learning process, Staff resources, skill development, safety and security of women, Students sports activities, and placement of students in various fields. Effective implementation is done on infrastructure resources and research and innovation. The purposed plan is made under the guidance and approval of competent authority.

For example Our College is actively engaged in promoting the spirit of Entrepreneurship and skills development among students in order to fulfill the vision of the institution. The placement cell is actively working for creating awareness about entrepreneurship among degree students. Many of our students are recruited in different

fields of education and Banking system. N.S.S., Red Cross society, women cell encourages the students for leadership qualities, the spirit of Empowerment, Health awareness by organizing various events.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://mpcollegewomen.com/News.aspx
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The organizational structure of the institution includes governing body, administrative setup and functions of various bodies, service rules and procedures ,recruitment and promotional rules and policies as well as grievances and redressal mechanism. Patron is the chairman of the governing body. The governing body is responsible for policymaking and to verifying the reports to the secretary correspondence. The decision making procedures are made in an organizational hierarchy. There are different bodies and committees that give academic and administrative leadership to the institution. Various committees like IQAC, Anti-Ragging cell, women cell, Placement cell, cultural committee, scholarship committee etc. are also included in the organizational structure of the institution and do the work as per the university /government guidelines. Faculty members and administrative staff are effectively involved in the planning and implementation, academic audit and evaluation. The institution strictly follows the service rules according to the Haryana government norms. The teaching and non-teaching faculitiesenjoythe benefits of casual leave, maternity leave etc. Recruitment takes place according to the norms of the affiliated university . There are promotional policies for the faculty members and the grievance redressal mechanism, effectively works to redress their grievances (if any) under the guidance of the Principal.

File Description	Documents
Paste link for additional information	http://www.mpcollegewomen.com/News.aspx
Link to Organogram of the Institution webpage	http://mpcollegewomen.com/About.aspx
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

List of Welfare measures provided by institute for teaching and non-teaching staff:

1. **Faculty members are promoted for self-development programs and higher education.**
2. **Various leaves available to teaching and non-teaching staff are casual leave, Earned Leaves, medical leave and maternity leave.**
3. **Fees installments scheme for wards of staff.**
4. **Employee Provident Fund for teaching and non-teaching staff.**
5. **Withdrawal of non-refundable amount/loan from provident funds in service by teaching and Non-teaching Staff.**
6. **Availability of accommodation for teaching and non-teaching staff.**
7. **Wi-Fi facility**
8. **Special incentives to Non-teaching staff (fourth class) on**

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      special Occasion like Diwali, and Lohri etc.
   9.  Duty leaves for attending seminars, conferences Orientation
       and refresher courses.
   10.  Provision for study leave.
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File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

An effective performance management system plays a crucial role in managing the organization in an efficient manner. In line with this, the institution strictly adheres to the UGC Regulations on Minimum Qualifications for Appointment of Teachers and other Academic Staff in it. The salient features of the performance appraisal system are as follows:

1. The Institute is following the appraisal scheme suggested by AICTE viz. Performance Based Appraisal System (PBAS). In this scheme, the performances are classified into three categories
   1. Teaching, Learning and Evaluation related activities
   2. Co-Curricular, Extension and Professional Development related activities
   3. Research Publications and Academic Contributions

These are called Academic Performance Indices (API). At the end of each academic year, the data pertaining to the above categories are collected from each faculty member in the proforma suggested by AICTE. Based on the data collected, API scores are calculated for each of the three categories. The Principal in consultation with IQAC of the college, evaluate the Performa of API at the end of the year. These scores are used for the award of career advancements to faculty members and for promotion to next higher position.

1. The performance of teaching staff is also assessed with the help of Annual Confidential Reports which the teachers are required to fill at the end of the academic year. The comprehensive Annual Confidential Report comprises of nine parameters checked on seven point scale. The overall assessment is based on the cumulative grade by the principal and President of the managing committee.
2. Non-Teaching Staff all non-teaching staff are also assessed through annual confidential reports and annual performance appraisal

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The institution has a mechanism for internal and external audit. In our institution, internal audit is ongoing continuous process. In addition to this, external audit is being done every year to verify and certify the entire income and expenditure of the institution

every year. There is a Financial Committee under the head "Bursar" which have permanently do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise, an external audit is also carried out on an elaborate. So far there have been no major findings /objections. The Institute regularly follows internal and external financial audit system.

File Description	Documents
Paste link for additional information	[NA](NA)
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Rs. 1640900

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The availability of funds and mobility is essential and very important for the development of any organization, society, family, or cooperatives. The main sources of the funds are

1. Fees: Fees charged as per the university and government norms from students of various granted and self-financed courses.

2. Salary Grant: The College receives salary grant from the State Government. This grant includes salaries of the full Time Permanent teaching and nonteaching staff. The principal and the committees of the college monitor the use of financial resources .The allocated funds are utilized to purchase equipment's and organized seminars,

Various committees look and inspect the requirements minutely and give suggestions and act accordingly for the betterment of the students. Funds are utilized on purchase of books for sports and youth festivals and some other programs. To upgrade the students and the facilities provided to them is in effective surveillance under financial committee..

Periodical audit from the Chartered accountant make sure that the mobilization of the resources is being done properly. Regarding utilization of the resources of the institution, the following efforts are done

The concerned committee looks after the proper utilization of classrooms and laboratories. The Library Advisory Committee takes care that the resources in library are utilized optimally. .Campus cleanness and its utilization are monitored by the Campus Cleanliness and beautification Committee and Eco Club. To ensure the optimum utilization of resources, the Principal issues directions.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. It is continuously devising strategies to improve the teaching-learning process through increased use of ICT, expanding the scope of the library, transforming it into a multivalent knowledge portal and signing MOUs with other institutions. The IQAC has regularly convened meetings. It works towards improving and maintaining the quality of education, identifying and suggestive new ways of using teaching aids, developing suitable infrastructure and offering suggestions for the new self-finance courses. It collects feedback in appropriate forms from different stakeholder and analyses the same and used it for qualitative improvement.

IQAC has contributed significantly for institutionalizing the quality assurance strategies and processes, the following two

practices are the results of IQAC initiatives

1.Online teaching and Learning

IQAC resolved tostart online classes for the smooth running of studies and compliance of the instructions of government, DGHE and Affiliated university. The same was implementing by taking online classes through whats app, google Meet, Google Classroom. Zoom and Telegram.

2. Collaborative Learning There is a provision of weekly tutorial lecture in which the students of both the streams of UG and PG students (English & Hindi) of all the classes are divided in the groups. It means students from different streams come in one group under the guidance of teacher in charge. It helps in inculcating the spirit of togetherness among students. In this lecture they collaborate discussed about the currents situations prevailing at national and international level. And also learn about the ethics and moral values and our great epics, and Vedas etc. They can also discuss their personal and college related problems with their teacher in-charges. An elaborate report of each and every student is maintained by teacher in-charge.

File Description	Documents
Paste link for additional information	[NA](NA)
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed. Admission to various programmes, summer, winter and mid-term vacations, are notified in the Academic Calendar. An Orientation Programme, is organized for newly admitted students in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline and culture of the Institute..

Important announcements are made in the morning assembly and attendance and conduct of classes are monitored by the principal, HODs and proctors of various classes. The Discipline Committee members make random visits to ensure smooth functioning of classes. Feedback from students is also taken individually by teachers for their respective courses and directly through IQAC. Students are also free to approach the principal of the Institute for feedback and suggestions. Feedback is properly analyzed and shared with the HODs and individual faculty members. The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following: • Introduction of Daily Home Assignments

• Automation of Admission Processes –

• Automation of Examination Processes by the affiliated university

• Green initiatives in Campus – tree plantation,

• MOUs with prestigious Institutes,

Uniform for students

Morning Assembly

Smart Room

Online Classes

File Description	Documents
Paste link for additional information	NA
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://mpcollegewomen.com/Certificate.aspx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

7.1.1 Gender Equity and Sensitization

To develop competency, interpersonal skills, analytical skills, leadership and management skills, problem solving capabilities, ability to plan, organise and prioritise work, flexibility and adaptability, self-confidence and public speaking among students are the leading areas in which institution is striving hard to excel the students as pertheir concerned interested areas. A sense of respect for different cultures and tolerance towards difference in opinion, ethics and integrity, ability to accept and learn from criticism is the first-rate priority of the institution and the institution aims at transforming students into trained smart individuals and to inculcate capabilities enough to perform the specifics of any role. The steps taken by the institution to empower women during the year are as follows:

1. **A national Level webinar on the topic "Fortitude of Women vis-à-vis covid-19 was organised. The keynote speakers for the webinar were Mrs. Preeti Bhardwaj, Chairperson Haryana State Commission for Women, Panchkula and retired justice Bharat Bhusan, Punjab and Haryana high court, Haryana.**
2. **A Lecture on women rights and legal aspects by Dr. Ashok Makkar, HoD, Law Department, Chaudhary Devi Lal University, Sirsa was organisedunder Women cell and Youth Red Cross Club.**
3. **A virtual talk was heldin collaboration with Bhagini Nivedita's in education and arts.**
4. **To cater the needs of Sanitary pads of students, Sanitary pads machine was installed.**

5. **Various competitions were organised to observe international women's day.**
6. **A Webinar on "Covid-19 Pademic: Safety through Yoga" was organised on 15/6/2021**
7. **A Webinar on "Cancer Prevention & Healthy Lifestyle in Celebration of National Cancer Survivor Day" in Collaboration with Sanjeevani- Life Beyond Cancer was organised.**

File Description	Documents
Annual gender sensitization action plan	NA
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Safety of girls is a top priority at the college campus. The institution is providing girls students a comfortable and safe ambience of "feel at home" within the campus. The institution is integrating programs like "Women's Campus Safety Program with the existing curriculum. Institution shows gender sensitivity in providing facilities such as: 1. Safety and Security 2. Counselling 3. Common Room Safety & Security: The institute has taken the following safety & security measures The institution is providing a comprehensive range of security amenities especially for girls within the premises through a dedicated team of security personnel. To ensure safety of the girl students, CCTV cameras have been installed to record and tracking each and every activity done by them and safety is ensured through monitoring by cameras in the college. To assess the girl's academic and non-academic problems such as medical, emotional, assessment, victimization, harassment, a special cell called Student Grievances Redressal Cell (SGRC) has been there in the institution. To avoid any untoward incident, adequate security forces are available in the college 24/7 throughout the campus. First-Aid facilities are made available during the working hours in the institute.

	The medical aid facility is also provided in the campus. Fire Extinguisher Fire Extinguisher is very essential where student's gatherings are large. Canteen and corridors are the places where a large number of students gather very often every working day. To avoid damage to the equipment and to the furniture, fire fighting equipment have been placed at all the places where large gatherings are expected.. 2. Counselling The institution focuses on issues of female students which are concerned with psychological distress experienced by women. The girl students are motivated to talk through their feelings and encourage them to come to their teachers/mentors with their problems. To realise these objectives, tutorial lectures are spared to provide a sincere listening to their physical and emotional issues to teach them to bottle up their feelings. The college is working with integrity on this issue since long that are helping girl students to express their emotions in a healthy manner which can help them feel secure in their identity and, in turn, help them empathise with their peers. To facilitate achievement of these outcomes, tutors in tutorial period support students' active reflections on the multi-faceted problems like those found on practical grounds for female students. C. Common Room The following facilities are provided in the college for discussion and rest while maintaining the privacy and security for the girl students Gymnasiums Resting Area Play Area for Indoor and outdoor Games Discussion Forum
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

M.P. College for Women believes in the "let's go green, and keep our campus clean".

The institution is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be re- used, ensuring that fewer natural resources are consumed. Environmental consciousness is embodied in the heart of college. The rich greenery is maintained and accumulated through tree plantations from NSS/ Greenery committee etc. every year which is the predominant motive of the management to maintain the pristine purity and beauty of the college and also to provide a congenial atmosphere for the academic and non-academic pursuits. The institution's waste management practices are divided into three parts.

1. Solidwaste management

2. liquid waste management

3. E- waste management

The waste generated in the campus wrappers, glass, papers, plastic etc are sent for recycling to external agencies through municipal community. The Institute has its own compositing pit, which turns organic waste into compost. It is designed to take in a huge volume of dry leaves. Dry leaves compact up to the 80% of their original volume and the resulting composed occupies just 20% of the total quantity. Expect to it, leaf litter, is allowed to decompose systematically over a period of time, to be used as manure in garden for vegetation and garden proceeds. This leaf composting is being done in an enclosure designed especially for this purpose. It is done by sweeping the dry leaves into the piles in this enclosure and leave then undistributed. After rain, nature do its work and transfer them into fragrant, fertile and free manual for our garden.

- solid waste is collected from the classrooms, corridors and grounds each morning by the sweepers in the separate container and assembled at the waste yard marked as garbage collection pit at the extreme end of the campus. Here the dry waste including paper, plastics etc is segregated send through Municipal community for recycling.
- Notices are displayed in campus to refrain from use of plastic. In addition, security is alerted to stop plastic entry in campus in any form.Café, Classrooms grounds are monitored for all such uses and an attempt is made to completely eradicate any form of plastic in campus. paper bags are encouraged for use by students and staff members.
- Liquid Waste Management
- Waste Water emitting from water coolers/RO is directly linked to the garden through different channels that facilitate the garden to flourish with best, and optimum use of water resources.
- A system of water management has been developed in the playground by erecting a water tank structure to meet out the drainage needs which is done in the form of absorption especially during rainy days.
- proper drainage facilities have been in place to drain the water wastage that emit the wastagefrom washrooms etc.
- liquid waste from the points of generation like canteen and toilet etc is let out as effluent into a proper drainage facilityto avoid stagnation.
- Disposing of old, out dated and non- working electronic items such as Monitors, keyboards, mouse, power suppliers, printers, batteries etc. is a big problem because this material contains some kind of hazardous material like lithium, lead, Zinc etc. and improper disposals of these items is harmful for living beings. All the E-waste is collected from every department /office and delivered for sale place to store in the room reserved for this purpose and the same was sold out to buyer by occupations.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	NA
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

MP college is undertaking various initiatives in the direction of ensuring inclusive environment for evolving communal harmony, respect and cares towards diversity in the society and to follow the same, numerous of activities, festival and programs are undertaken every year in the college. To encourage students for inculcating a

feeling of national integration, peace, affection and communal harmony among students, 'sadbhavana Divas' is celebrated every year. To make students able to be Cognizant of and accomplish the divine directions and light, to promote positive thinking and enabling them to change for the better, holy books from various religion like Hinduism, sikh, christanity etc.are included in the list that are read by student during assembly in the college. Sports meet is organised every year to bring the spirit of unity and true sportsman among students. The students of the college participate in various activities, competition in youth festival held at university or other institution which bring out the competitive and friendly relationship among students. The college always motivate students to take part in various activities or programs organised by college or university and other Government and non-government institutions to sensitize them towards cultural, regional, linguistic, communal and socio -economic diversities, thereby, creates and provide inclusive environment for growth. To give respect to different cultures, festivals like Holi, Dusserah ,Diwali, Haryali teez, Eid, christmas are celebrated in the college. The college take this celebration as an opportunity to instil the values that springs love, affection and respect for each other culture. Lohri and Makar Sankranti are celebrated as the cultural festival for farmers from all communities in Haryana. It is celebrated to pay gratitude to Sun god and Lord Indra for blessing farmers with better farm yield.On Hariyali Teej, new clothes and bangles are worn by students. They also swing Jhula after wearing bangles and applying Mehndi. Fresher day is celebrated to welcome students in a friendly atmosphere and to encourage their creative impulses to raise the level of their confidence. It is beginning of a healthy and friendly relationship and by establishing connection and focusing on building strong personal relationship. They get together with cordial and good rapport to celebrate their start-up in the college, journey to be the creative and conducive product of the college and good human being for the society. To give due respect different languages, languages like Hindi ,English Punjabi, Sanskrit are taught in the college. At the same time, various activities like speech competition, poem recitation, debate, play etc. are conducted by the concerned department to develop a sense of respect among students to other languages and its beauty .To ensure communal harmony, NSS programmes in the college also play a very conducive and major role by bringing students with diverse background on single platform for creating inclusive environment in the college and society as a whole.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes various initiatives and organises different activities to sanitize students and employees of the institution for constitutional rights duties and values that emphasis on the responsibility of citizen. Every year on 26th November constitution day is celebrated in college campus. On this day various activities such asposter making, speech competition etc are undertaken to spread awareness among the students and staff. The students are made aware of the provisions of democracy along with their rights and duties laid down in the constitution which also talk about smooth functioning and responsibility of the government. Every year our college celebrate Republic Day with great enthusiasm. We also celebrate National voter'sDay; it creates awareness among students for equal rights and democracy. While performing our duty we abide by the provision laid down in the constitution, respect for National Anthem enshrined with full integrity in the campus. The freedom fighers day, Haryana Heroes Day are also celebrated to enhance the feeling of nationalism and to pay respect for our martyr. Surgical strike day is also observed in the college to show our solidarity with our military forces and to live our belief in the Indian constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code	A. All of the above

of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is well known for its festivals and cultural diversity. The college help students to relate with the cultural heritage and connect with the roots. This practice includes the importance of protection, preservation and propagation of Indian culture. The National and international days are celebrated with great enthusiasm. To commemorate these days various activities and competitions are organised like singing, poem recitation, speech, slogan, writing, rangoli, poster making and PPT etc. The college organizes activities on these days of national importance to recall the events and the contributions of our leaders in building the nation and embibe moral and ethical behaviour so far our students in their professional and personal lives.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual.

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First Best Practice

Title of the practice: Computerised library

Objectives of the Practice

    1. To facilitatefor fast and easy searching for the students
    2. To facilitate for easy and systematic maintenance of records
       in the library.
    3. There will be no loss of books record or members record which
       generally happens when a non-computerized system is used.
    4. it will be convenient for the librarian to manage the library
       in more efficient way.
    5. it will reduce the risk of paperwork such as file lost, file
       damaged or time consume

Context

library management system helps in maintaining the records of books
available with the library, information related to authors, members
of library to whom books are issued, teaching and library staff
members. Keeping in view the complexity in maintaining information
and records and the opportunity presented by advanced technology,
organisation of a computerized library becomes much simple. Owing to
the advancement of technology, library management system has
designed and supports for the automation of the operation performed
over the information about the books authors, members, returns and
many other operations also. Library management system is an
application that is used by librarians to manage library using the
computer technologies which would keep track of the students.

The Practice

The library of the college is partially computerized with LMS Alaska
software that is SQL server based. The library is endowed with more
than 25000 books and the bar coding of the available books was done
that cover covers all relevant subjects. After the computerisation
of the library, the search for books can be done on the basis of
book ID, book name, publication or by author name. This library
management system tracks of all books and periodicals in the library
and their check-ups status, check out and return and the full
process is automated through a barcode reader. In this way, library
management system software helps in to maintaining books records in
a single platform and help the student to find books based on
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specific subjects and general awareness also. The librarian can easily issue, return the books. it also facilitates for easy calculation for the penalty imposed on the students for return due from students and teachers. it reduces manual work and thus provides for the easy management of multiple tasks on a single software.

In the context of higher education system

The higher education system in India has transformed remarkably during last two decades in this era of ICT and the teaching learning process is being driven by technology and innovations. A library is generally considered to be the profound sea of knowledge where a student finds rich information on specific subject and general awareness also as a library is vital organ for proper exploitation of our intellectual resources. Quality in higher education institutions has always been the quest for excellence and this excellence is usually depends on the quality teachers, quality students and quality informational resources. Maximum utilisation of information resources may be accelerated through art of the fact technology and computerisation of library can play a significant role on this front. Computerized catalogue facilitates for the easy access to the information available as this catalogue sources can know the availability and the biblio details of documents irrespective of time and places. To achieve quality and excellence in higher education and to leverage from advancement in technology in changing global scenario in relation to information and communication technology, the users' expectations have also been changed from a higher education institute library as information provider. Thus, to cater demands of students and in order to achieve optimum and maximum output, it has become imperative and very relevant to go for the computerisation of the library of the college.

Evidence of success

1. The software provides high speed to produce a catalogue entry via computer and this helped the students to enter a large number of a catalogue in a short duration of time.
2. The computerised library has to work in systematic, efficient manner that proved energy and time saving technique for the students of the college.
3. The system is designed for user friendly environment so students and teaching library staff have started to perform various tasks easily and in an efficient way.
4. The number of students visitors has increased after the computerization of the library.

5. Students started to take help from library in greater number than before.

Problems encountered

Since the idea of the practice demands energy, time and resources, it proved a herculean task for the team to ensure desire success in this strive to reform from traditional to present day technique of learning and getting information. The firm commitment of the management and staff members were required and the continuous motivation kept the initiative in action and achieved as per the objects.

Second Best Practice

Tittle of the Practice: Collaboration and outreach programs

Objectives of the Practice

1. It will help foster and enhance linkages between the college and external agencies.
2. Working together in collaboration can result in greater accomplishments as compared to each organisation working on its own separately.
3. Through Collaboration with other agencies, the things and resources of external agencies and organisations can be shared for better future of the students.
4. To sensitise students towards social issues and problems.
5. To ensure maximum participation of youth in spreading knowledge and awareness on burning issues thus connect them directly to the issues of society and to society itself.
6. The expertise of external agencies and experts can be used for the benefits and best possible results.

Context

Collaboration presents a motley of opportunities. The session held in collaboration on cancer provides for the appropriate support for action and efforts to improve cancer prevention and control. The importance of holding webinar on cancer lies in the surging cases of non- communicable disease like cancer in India. Sanjeevani -Life Beyond Cancer is playing significant role in the society in relation to address the growing cancer cases and in addressing needs of medical and quality of care. In the same way, webinar conducted on

safety through yoga on corona crisis justifiable on all accounts given the prime objective of both the institutions came together to collaborate as the college as well as Yog Bharti have always strived hard to serve the society in various forms. It may be in the form of providing excellent education to students or common people or exclusive help to poor and to come forward to help the needy during covid- 19. Our college feel affinity and resemblance between objectives of our and the agencies with which we collaborated towards society that led us to conduct various activities which definitely helped all of us to accomplish our objectives to create awareness about important issues. In the same way, by exchanging faculties and other important resources between G.N. College, Killianwali and M.P.College through the memorandum of understanding between them on exchange of faculty and other necessary facilities hasled us to achieve greater goals with least cost combination.

The Practice

Various activities and programmes were conducted in collaboration with relevant external agencies and organisations. Besides, talks were held several times by inviting eminent speakers from prominent organisations in order to gain and use the expertise of these external agencies. A webinar was organised by the college in collaboration with Sanjivani- life beyond cancer and the most relevant session was hold on the most burning issue "cancer prevention and healthy lifestyle" in celebration of national cancer survival day. Florina Singh discussed various forms of cancer and also the importance of early detection of cancer. A Webinar on Covid 19 Pandemic: Safety through Yoga was organised by the Sports Committee and N.S.S unit of the college in collaboration with Yog Bharti. Various forms of Yoga were discussed by the eminent speaker for the session, Shri Srinivasa Murthy, Founder Yog Bharti, Himachal Pradesh, that can increase our immunity and act as a safety layer during the corona crisis. A national Level webinar on the topic "Fortitude of Women vis-à-vis covid-19 was organised by the institution in collaboration with haryana state comission for women. The keynote speakers for the webinar were Mrs. Preeti Bhardwaj, Chairperson Haryana State Commission for Women, Panchkula and retired justice Bharat Bhusan, Punjab and Haryana high court, Haryana. Various aspects and dimensions of domestic violence were elaborated and thoroughly discussed during the session. The college shared faculties under Memorandum of Understanding signed with G.N.College for Women, Killianwali under which the institutions shared common platform for teaching and other purpose. Joint lecture for the students of both the institutions were held many times.

A Lecture on women rights and legal aspects by Dr. Ashok Makkar, HoD, Law Department, Chaudhary Devi Lal University, Sirsa was held under Women cell and Youth Red Cross Club. A virtual talk was held on the contribution of Bhagini Nivedita's in Indian education and arts. The rural and not economically sound people were made aware about various Schemes and initiatives took by Indian govt for their betterment. Teachers from the institute visited Kabir Basti and other slum areas and attempted to help the residents of these areas by distributing masks. Sanitizers and Gloves were also distributed among the locals and needy people adapt to the challenges faced due to coronavirus. The volunteers and other students of the college participated in green initiatives and planted tress inside and outside the campus. the plantation outside the college premises was done in collaboration with virtuous club, mandi Dabwali. The students also took the responsibility of awakening the citizen by telling them the importance of trees in our lives. Rallies were also held to educate community about the importance of cleanliness, sanitization.

In the Context of higher Education system

The importance lies in the fact that students can be taught to be empathetic and motivated to help others in the society. It is convenient for the organization working on various social and others important issues to collaborate with higher education institutes and by getting involved with higher education institutions, students can be used as a catalyst for the elimination and correction of various multi-dimensional issues on any society as they can spread awareness among family members, relatives and in society. It is also necessary for individuals, especially at younger age, to gain knowledge and get aware about burning issues of contemporary period and at the same time, dissemination of knowledge and necessary measures can be put forward effectively by younger people through their active involvements towards ensuring concrete solutions to these issues in point.

Evidence of Success

NSS volunteers and other students got sensitised through these efforts and they started to take active part in activities organised to create awareness about various social issues that must be addressed through their intervention. Instilling a strong culture of corporation and social service made the students more productive and engaged in a positive environment.As a result of the indulgence in these activities, the students realised that one of their prime responsibilities is to serve the society they are part of.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Inclusive education without compromising quality is one of the domains of our institutional distinctiveness. Best quality teaching to all sections of the society irrespective of religion, caste, creed, and economic situation is our priority area. We focus on empowering women with knowledge, skills and self-confidence. Being a women college, the major thrust areas for our college is to attract and motivate girl students from all spectrum/strata of society so that students can be allowed from the socially/economically challenged backgrounds to get education in our college. The fee structure of the college gives our college distinction in the area compared to other colleges as the fees charged by the college is minimum in the area. As per the Government policy, reservation of admission seats for SC, ST, OBC-A and OBC-B students is followed. Keeping in view the needs of sanitary napkins and their convenience, sanitary napkins vending machine has been installed in the college premises. To empower women to make them live with dignity so that they can contribute as valued partners in sustainable development of the self, families and the nation has always been the prime object of the college, The college nurture the very idea to create an environment for women that is inclusive, free from violence and discrimination and one that promotes social and economic empowerment of women by creating awareness amongst women about their rights. The institution is very quick to organise activities and programmes with the help of external agencies and in collaboration with others originations. The college has women cell and placement cell to address grievances and career development issues of girls in the college. Seminar on "Fortitude of Women vis-a-vis Covid-19 was organised to prevent and respond to violence against women during

lockdown period and to share legislation against injustice done to women. The institution believes that greater sharing of information with girl students about healthy and unhealthy relationships ensure safety for them. Various speakers for the different sessions that includes Mrs. Preeti Bhardwaj Dalal, Chairperson, Haryana State Commission for Women, Panchkula and Justice Bharat Bhushan Parsoon,, (former judge) high court, Chandigarh , Dr, Ashok Makkar from Chaudhary Devi Lal University, Sirsa shared various forms of domestic violence and the legislation status regarding prevention of the same.The role of higher education intuitions towards solving public social issues and engaging their resources and energies has been increasing under dynamic situations and we need to make collective efforts to address violence against women during covid-19 also. Being a women college, we are providing information and supporting vital programmes to sensitize girl students against shadow pandemic of violence against women during covid-19 also. Various activities and talks on the rights, women are entitled to are undertaken to make women strong enough to live a life free from violence and discrimination so that they can attain and enjoy the highest mental and physical health and satisfaction. Special talks were organised to understand the role of Nivedita for the welfare of Indian people and for the education and empowerment of women. Yoga and training sessions are being heldtime to time by the institution for imparting self- defence training to our girl students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. The Vision and Mission statement of the CDLU, Sirsa are the foundation, based on which every strategic plan is developed. In addition to the Vision and Mission statements, the vision statement, institutional goals, and values statement, constitute the supporting documents for formulating and implementing the strategic plans for the college. To revise the Vision and Mission of the College, where necessary, to align with the aforesaid objectives will be the motto of the institution.

2. Research will actively promote and preserve the highest values and ethics in education, health care and research and will pursue excellence in all these areas.

3. To open more courses in conventional and emerging subjects. At the same time, to introduce courses on spoken English for past and present students.

4. To organise more seminars/conferences and talks on the relevant issues in the coming years.

5. To improve towards providing sports services apart from quality education.

6. To upgrade and develop infrastructure in relation to rooms, Multipurpose Hall, Sports grounds etc.

7. To create an enabling environment for holistic development of Students, Faculty and Support staff.

8. To fulfil its Social Obligations, in the manner of providing formal & informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and Other Stakeholders; To create awareness and initiate measures for Protecting and Promoting Environment;

9. To plan and development strategy to attract and ensure more resources from government and other relevant agencies and to put extra efforts for resource generation.

10. To encourage and facilitate Research Culture, to promote Research by students and Faculty and Consultancy by Faculty;

11. To provide additional thrust to promote Sanskrit Language.

12. To continuously Innovate, introduce new courses and remain relevant to the changing needs of the stakeholders.

13. To provide resources required for Use of Technology to provide online course contents, video lectures, etc, to overcome infrastructure scarcity required for online teaching.

14. To expand library and promote courses at UG and PG level in library sciences.

15. To strengthen our association with our alumnus through increasing membership of our alumni association.

16. A greater emphasis upon experiential, holistic, integrated, inquiry-driven, discovery-oriented, learner-centred, discussion-based, and flexible instruction leading to Outcome-based Higher Education.

17. To take more Green initiatives by planting more and more treestakeninside and outside the campus.