

First Best Practice

Title of the practice: Computerised library

Objectives of the Practice

- 1) To facilitates for fast and easy searching for the students
- 2) To facilitates for easy and systematic maintenance of records in the library.
- 3) There will be no loss of books record or members record which generally happens when a non-computerized system is used.
- 4) it will be convenient for the librarian to manage the library in more efficient way.
- 5) it will reduce the risk of paperwork such as file lost, file damaged or time consume

Context

library management system helps in maintaining the records of books available with the library, information related to authors, members of library to whom books are issued, teaching and library staff members. Keeping in view the complexity in maintaining information and records and the opportunity presented by advanced technology, organisation of a computerized library becomes much simple. Owing to the advancement of technology, library management system has designed and supports for the automation of the operation performed over the information about the books authors, members, returns and many other operations also. Library management system is an application that is used by librarians to manage library using the computer technologies which would keep track of the students.

The Practice

The library of the college is partially computerized with LMS Alaska software that is SQL server based. The library is endowed with more than 25000 books and the bar coding of the available books was done that cover covers all relevant subjects. After the computerisation of the library, the search for books can be done on the basis of book ID, book name, publication or by author name. This library management system tracks of all books and periodicals in the library and their check-ups status, check out and return and the full process is automated through a barcode reader. In this way, library management system software helps in to maintaining books records in a single platform and help the student to find books based on specific subjects and general awareness also. The librarian can easily issue, return the books. it also facilitates for easy calculation for the penalty imposed on the students for return due from students and teachers. it reduces manual work and thus provides for the easy management of multiple tasks on a single software.

In the context of higher education system

The higher education system in India has transformed remarkably during last two decades in this era of ICT and the teaching learning process is being driven by technology and innovations. A library is generally considered to be the profound sea of knowledge where a student finds rich information on specific subject and general awareness also as a library is vital organ for proper exploitation of our intellectual resources. Quality in higher education institutions has always been the quest for excellence and this excellence is usually depends on the quality teachers, quality students and quality informational resources. Maximum utilisation of information resources may be accelerated through art of the fact technology and

computerisation of library can play a significant role on this front. Computerized catalogue facilitates for the easy access to the information available as this catalogue sources can know the availability and the biblio details of documents irrespective of time and places. To achieve quality and excellence in higher education and to leverage from advancement in technology in changing global scenario in relation to information and communication technology, the users' expectations have also been changed from a higher education institute library as information provider. Thus, to cater demands of students and in order to achieve optimum and maximum output, it has become imperative and very relevant to go for the computerisation of the library of the college.

Evidence of success

- 1) The software provides high speed to produce a catalogue entry via computer and this helped the students to enter a large number of a catalogue in a short duration of time.
- 2) The computerised library has to work in systematic, efficient manner that proved energy and time saving technique for the students of the college.
- 3) The system is designed for user friendly environment so students and teaching library staff have started to perform various tasks easily and in an efficient way.
- 4) The number of students visitors has increased after the computerization of the library.
- 5) Students started to take help from library in greater number than before.

Problems encountered

Since the idea of the practice demands energy, time and resources, it proved a herculean task for the team to ensure desire success in this strive to reform from traditional to present day technique of learning and getting information. The firm commitment of the management and staff members were required and the continuous motivation kept the initiative in action and achieved as per the objects.

Second Best Practice

Title of the Practice: Collaboration and outreach programs

Objectives of the Practice

- 1) It will help foster and enhance linkages between the college and external agencies.
- 2) Working together in collaboration can result in greater accomplishments as compared to each organisation working on its own separately.
- 3) Through Collaboration with other agencies, the things and resources of external agencies and organisations can be shared for better future of the students.
- 4) To sensitise students towards social issues and problems.
- 5) To ensure maximum participation from youth in spreading knowledge and awareness on burning issues thus connect them directly to the issues of society and to society itself.
- 6) The expertise of external agencies and experts can be used for the benefits and best possible results.

Context

Collaboration presents a motley of opportunities. The session held in collaboration on cancer provides for the appropriate support for action and efforts to improve cancer prevention and control. The importance of holding webinar on cancer lies in the surging cases of non-communicable disease like cancer in India. Sanjeevani -Life Beyond Cancer is playing significant role in the society in relation to address the growing cancer cases and in addressing needs of medical and quality of care. In the same way, webinar conducted on safety through yoga on corona crisis justifiable on all accounts given the prime objective of both the institutions came together to collaborate as the college as well as Yog Bharti have always strived hard to serve the society in various forms. It may be in the form of providing excellent education to students or common people or exclusive help to poor and to come forward to help the needy during covid- 19. Our college feel affinity and resemblance between objectives of our and the agencies with which we collaborated towards society that led us to conduct to conduct various activities which definitely helped all of us to accomplish our objectives to create awareness about important issues. In the same way, by exchanging faculties and other important resources between G.N. College, Killianwali and M.P.College through the memorandum of understanding between them on exchange of faculty and other necessary facilities that led us to achieve greater goals with least cost combination.

The Practice

Various activities and programmes were conducted in collaboration with relevant external agencies and organisations. Besides, talks were held several times by inviting eminent speakers from prominent organisations in order to gain and use the expertise of these external agencies. A webinar was organised by the college in collaboration with Sanjivani- life beyond cancer and the most relevant session was hold on the most burning issue "cancer prevention and healthy lifestyle" in celebration of national cancer survival day. Florina Singh discussed various forms of cancer and also the importance of early detection of cancer. A Webinar on Covid 19 Pandemic: Safety through Yoga was organised by the Sports Committee and N.S.S unit of the college in collaboration with Yog Bharti. Various forms of Yoga were discussed by the eminent speaker for the session, Shri Srinivasa Murthy, Founder Yog Bharti, Himachal Pradesh, that can increase our immunity and act as a safety layer during the corona crisis. A national Level webinar on the topic "Fortitude of Women vis-à-vis covid-19 was organised. The keynote speakers for the webinar were Mrs. Preeti Bhardwaj, Chairperson Haryana State Commission for Women, Panchkula and retired justice Bharat Bhusan, Punjab and Haryana high court, Haryana. Various aspects and dimensions of domestic violence were elaborated and thoroughly discussed during the session. The college shared faculties under Memorandum of Understanding signed with G.N.College for Women, Killianwali under which the institutions shared common platform for teaching and other purpose. Joint lecture for the students of both the institutions were held many times.

A Lecture on women rights and legal aspects by Dr. Ashok Makkar, HoD, Law Department, Chaudhary Devi Lal University, Sirsa was hold under Women cell and Youth Red Cross Club. A virtual talk was held on the contribution of Bhagini Nivedita's in Indian education and arts. The rural and not economically sound people were made aware about various Schemes and initiatives took by Indian govt for their betterment. Teachers from the institute visited Kabir

Basti and other slum areas and attempted to help the residents of these areas by distributing masks. Sanitizers and Gloves were also distributed among the locals and needy people adapt to the challenges faced due to coronavirus. The volunteers and other students of the college participated in green initiatives and planted trees inside and outside the campus. The plantation outside the college premises was done in collaboration with virtuous club, mandi Dabwali. The students also took the responsibility of awakening the citizen by telling them the importance of trees in our lives. Rallies were also held to educate community about the importance of cleanliness, sanitization.

In the Context of higher Education system

The importance lies in the fact that students can be taught to be empathetic and motivated to help others in the society. It is convenient for the organization working on various social and others important issues to collaborate with higher education institutes and by getting involved with higher education institutions, students can be used as a catalyst for the elimination and correction of various multi-dimensional issues on any society as they can spread awareness among family members, relatives and in society. It is also necessary for individuals, especially at younger age, to gain knowledge and get aware about burning issues of contemporary period and at the same time, dissemination of knowledge and necessary measures can be put forward effectively by younger people through their active involvements towards ensuring concrete solutions to these issues in point.

Evidence of Success

NSS volunteers and other students got sensitised through these efforts and they started to take active part in activities organised to create awareness about various social issues that must be addressed through their intervention. Instilling a strong culture of corporation and social service made the students more productive and engaged in a positive environment. As a result of the indulgence in these activities, the students realised that one of their prime responsibilities is to serve the society they are part of.