YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Maharana Partap College for Women, Mandi Dabwali
• Name of the Head of the institution	Dr. Poonam Wadhwa
• Designation	Ofg. Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	01668222792
• Mobile No:	9416078715
• Registered e-mail	mp.college@rediffmail.com
• Alternate e-mail	mp.college@gmail.com
• Address	Ward no. 4, Near Ram Dyal Chownk, Mandi Dabwali
• City/Town	Mandi Dabwali
• State/UT	Haryana
• Pin Code	125104
2.Institutional status	
• Affiliated / Constitution Colleges	
• Type of Institution	Women
• Location	Semi-Urban

• Financial Status	**Grants-in aid**
• Name of the Affiliating University	**Chaudhary Devi Lal University, Sirsa**
• Name of the IQAC Coordinator	**Dr. Poonam Wadhwa**
• Phone No.	**9416078715**
• Alternate phone No.	**01668222792**
• Mobile	**9416078715**
• IQAC e-mail address	**mp.college@rediffmail.com**
• Alternate e-mail address	**pwadhwa73@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	http://mpcollegewomen.com/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	http://mpcollegewomen.com/News.aspx

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B+**	**75.50**	**2003**	**23/03/2003**	**23/03/2008**

6.Date of Establishment of IQAC	**12/12/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
M.P.College for women, Mandi Dabwali	Webinar	National Commission for Women,New Delhi	2021	22464
M.P.College for women, Mandi Dabwali	Red Ribbon	State Government	2022	5000
M.P.College for women, Mandi Dabwali	NSS	State Government	2022	22500

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organised National Webinar on the topic "Unequal Pay : Gender Discrimination at Work Place" in collaboration with National

Commission for Women, New Delhi on 29-10-2021. 2. Faculty Exchange Programs under MOU signed with Guru Nanak College, Killianwali were organised on 15-12-2021,15-1-2022 and 21-04-2022. 3. A three days Yoga Camp in college campus was organised from 17-5-2022 to 19-5-2022 besides the celebration of yoga day on 21-6-2022. 4. To encounter the Covid Phase three Covid-Vaccination camps were organised in college campus in collaboration with Civil Hospital, Mandi Dabwali on 8-7-2021, 8-9-2021 and 17-12-2021. 5. A workshop for Personality Development of students was organised on 2-1-2022 under the guidance of Mr. Aakarshan Khurana, Dimple Khurana and other members of team.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To create spiritual environment	1. Organised daily prayer in morning assembly. 2. Organised Sunderkand path on 13-10-2021.
To make campus green and sensitize students regarding environment	1. Tree plantation was organised on 6-8-2021. 2. Tree plantation at college land, Alikan village on 12-8-2021. 3. On 22.4.2022 celebrated 'World Earth Day' by organizing slogan and essay writing competitions. 4. Celebrated Environment Day on 4-6-2022 by organizing poem recitation, poster making competition and by distributing Giloy saplings among students.
Covid-awareness and administering covid - vaccine	1. Organised covid-awareness camp in slum area on 6-7-2021. 2. Organised three covid vaccination camps in collaboration with Civil Hospital, Dabwali for the students, staff members and society on 8-7-2021, 8-9-2021 and 17-12-2021.
To develop Physical and mental faculties of students	1.Organised a three days yoga camp in college campus under the supervision of Yogacharya Kulvinder Singh Chahal from

	!7-5-2022 to 19-5-2022. 2. On 29-4-2022 an Essay Writing Competition was organised on the topic
To enhance sports culture and fitness	1. Three days Badminton and table tennis Tournaments were organised in the month of December. 2. Two days Annual Athletic Meet was organised. 3. Inter college participation of students in sports.
Celebration of important days	1. Hindi Diwas was organised on 14-9-2021. 2. Shaheedi Diwas was organised on 23-9-2021 by organizing online poster making, slogan writing and poem recitation competitions. 3. Mehndi competition was organised on Karva-Chauth on 14-10-2021. 4. Constitution Day was celebrated on 26-11-2021. 5. National Mathematics Day was celebrated by organizing quiz,poster making and essay writing competitions. 6. online quiz competition was organised on Republic Day. 7. Poem recitation competition was organised on International Mother Language Day on 22-2-2022. 8. Online cooking and poem recitation competitions were organised on women day on 8-3-2022. 9. Baisakhi and Bheem Rao Ambedkar Jyanti was celebrated by organising by collage making, poster making, speech and essay writing competitions. 10. Maharana Pratap Jyanti was celebrated on 2-6-2022
Seminars/Webinars	1. Organised a national webinar on the topic

Extension Lectures/Faculty Exchange Programes under MOU	1. Dr. Usha, Asst. Prof. of Economics from our institution delivered online extension lecture on 15-12-2021 on the topic
Aquanting students with social/national responsibilities	1. A seven days NSS camp was organised from 15-3-2022 to 21-3-2022. 2. Tiranga Yatra was organised on 26-9-2021. 3. Celebrated 'Azadi ka Amrit Mahotasav from 13-8-2021 to 2-10-202.
To motivate teachers for research work/ Faculty development program	1. Three teachers published ten research papers in various National/International Journals. 2. One teacher edited 1 chapter entitled

13.Whether the AQAR was placed before statutory body? | **Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body Maharana Partap College for women Mandi Dabwali	20/09/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	04/02/2022

15.Multidisciplinary / interdisciplinary

Our college is not an autonomous body. Hence it is not possible for us to build our own curriculum based on a multidisciplinary approach. At our own level we have offered short term skill based certificate programs to create possibilities for students from diverse streams to participate in different skill based training programs. We arrange interdisciplinary seminars also to highlight the various views that other disciplines might bring to bear on a theme subject or issue.

16.Academic bank of credits (ABC):

We follow the courses and schemes implemented by the affiliating universities /State govt. Hence our State Govt. /Affiliating University must first implement the scheme. As soon as the university changes the rules of course registration, enrollment, requirements, credits to be granted and nature of grades etc. we will formally undertake the same following their guidelines.

17.Skill development:

To develop the professional self of the students, our institution emphasizes on developing and enhancing their professional aptitude so that they can explore versatile career goals. The faculty members continuously help students to identify their inherent talents/skills as well as develop new skills that can be aligned with the career of their choice. For the mentioned purpose our college has introduced short term skills courses like tailoring, cooking, computer based courses, dancing and singing etc. Each and every student is motivated to participate at least in one such course. Workshops, extension lectures, seminars and visits to bank etc. are organized for inculcating the innovative aptitude in them. Our placement cell also keeps informing our students instantly about the new skill course as well as new job opportunities.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Embracing the modern technology and approaches our institution adores the traditional Indian knowledge system. For the mentioned purpose students are offered choices of language as medium of their study such as apart from English, Hindi and Punjabi can be the medium for the promotion of vernacular/foreign language. In addition the knowledge of Indian culture and values is imparted in the morning assembly. various competitions based on Indian folk culture are held from time to time and all Indian festivals like Holi , Lohri , Diwali etc. are commemorated with zeal and enthusiasm so that the students can gain a better understanding of India's diverse cultural heritage and our customs and traditions are passed down from generation to generation. Historical tours are also organized for it. Our college library has a store house of books related to our historical and traditional Indian works. So that students can gain unique perspective on ancient people's social, political, economic and cultural lives. The courses offered in the existing streams also include various chapters on Indian knowledge system, arts and the spirit of our cultural heritage; but its proper integration will be plausible only through the instructions from the

concerned university and state authorities.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our College has well defined program outcomes and course outcomes for every course offered which are also available on the website of the college. In spite of adhering to traditional teaching methods that focus solely on the mere instruction of facts, causing students to become exam-oriented, we emphasize outcome based education so that students not only earn credits but also gain experience with higher-order thinking and knowledge of the subject. To discourage the system of memorizing or reproducing what has been learnt, students are expected to be able to complete more difficult tasks. The course format incorporates theory, practical, seminars, problem solving techniques and assignments as an integral element of their classroom teaching.

20.Distance education/online education:

COVID-19 crises has created many education challenges but at the same it has offered new opportunities to embrace new technologies in education system. These crises have brought a shift from traditional education to online education in all the educational institutions around the globe. Pertaining to the barriers posed by the pandemic our college has successfully imparted all its courses' content in online mode along with adequate study material keeping in view the remote accessibility so that no problem is faced by any student. After opening the economy along with educational institutions, our college adopted a hybrid mode of education inculcating online as well as offline resources for teaching learning process. Faculty in the college are regularly encouraged to learn new methods for imparting courses' content through online mode using various apps like Zoom , Google classroom, Google meet, etc. to deliver the online lectures. Many of them also uploaded their lectures on you tube channels. Tools like PowerPoint Presentation, Digital Board etc. are also used. As a part of formal education, there is no course on distance education in our college it can be incorporated only by instructions from the competent authorities.

Extended Profile

1.Programme

1.1   5

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1   **454**

Number of students during the year

File Description	Documents
Data Template	View File

2.2   **289**

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **119**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **19**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2   **2**

Number of Sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**5**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**454**

File Description	Documents
Data Template	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**289**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**119**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**19**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**2**

File Description	Documents
Data Template	<u>View File</u>

4.Institution

4.1 Total number of Classrooms and Seminar halls	**21**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**12.01886**
4.3 Total number of computers on campus for academic purposes	**21**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a well defined system for curriculum delivery and documentation. The syllabus is planned by the affiliation university CDLU, Sirsa. The curriculum, delivery is planned through academic calendar before the commencement of regular classes. Preparation of time table and distribution of workload is done before hand. Every department is wholeheartedly devoted in implementing academic and co-curriculum activities to enrich the learning process.(All committee activities and departmental events are uploaded online to facilitate effective documentation).To clarify the topic and concepts related to syllabus the teachers discuss with the students and provide them the relevant current information .For brainstorming of the students ,they are encouraged to ask questions .To get immediate feedback teachers also askquestions from them. Teachers also provide the opportunity to students to share their views on the topics included in their syllabi through assignments, group discussions, seminars, debate and active participation in the class. Teachers also guide

students to refer the prescribed text books of renowned authors. The planning of assignments and class tests is done in such a manner that it provides comprehensive coverage of the syllabi and proper evaluation of the students. Our institution has a well equipped library with the latest books for curriculum delivery. Teachers Co-ordinate with the librarian to ensure the availability of the required books. Teachers are encouraged to attend FDP. In a nutshell the scholarly and efficient teachers of our college are zestfully engaged in imparting education to students in their respective fields.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://drive.google.com/file/d/12bGKuA0QZ ynUWziQDZZfcOKKm1cmIG1U/view?usp=drivesdk

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation of the students is adjudged by a well planned and structured mechanism. This structured mechanism helps in creating an effective evaluation system. For this purpose we follow academic calender ofour institution . Academic Calendar ofour institution is framed keeping in view the Academic Calendar of Chaudhary Devi Lal University , Sirsa. Teaching –Learning process, exams as well as other activities are conducted strictly according to the academic calendar. The criteria for continuous evaluation isregular class tests as well as one full syllabus test, assignments and class attendance . To fulfill the attendance criterion the students remain regular in the class . The teachers also monitor students'performance by class discussions and queries raised by them . Taking regularclass tests and the preparation of assignments helpthe students to prepare for semester exams. This practice makes them participative in class and ensures the quick and regular feedback of their performance. For evaluation purpose teachers also raise queries on the topic to get feedback and participation of students. Thus, continuous evaluation system proves fruitful by making them disciplined, regular in studies and getting through examination successfully as well.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://mpcollegewomen.com/News.aspx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data

requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	*View File*
Brochure or any other document relating to Add on /Certificate programs	*View File*
List of Add on /Certificate programs (Data Template)	*View File*

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

75

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

75

File Description	Documents
Any additional information	*View File*
Details of the students enrolled in Subjects related to certificate/Add-on programs	*View File*

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution has been working for the overall development of the students by concentrating particularly on the core issues ofsociety like Gender Equality, Human and Ethical values, Environmental Awareness and Professional Ethics which are integrated into the curriculum. UG and PG courses integrate gender issues. Under the PG course Department of English offers one course Literature and Gender. All the courses related with gender issues aim at promoting gender equality and focus on gender issues.Our institution integrates courses that teach human values through the subjectsof Hindi, English and Punjabi literature. Issues related with environment and sustainability are also integrated in curriculum. In UG programmes there is a mandatory paper related to environmental studies in all the years of all the

courses. The Greenery committee of the college pays special
attention towards environmental awareness and its sustainability.
Van Mahotsava is celebrated every year in the month July or
August. UG program of commerce teaches professional ethics by
various topics covered under the subjects " Entrepreneurship
Development" , "Advertising" and " corporate social
responsibility" etc. In a nutshell, the college puts special
efforts to work out the issues relevant to Gender Equality,
Environment, moral values and Professional Ethics .

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

07

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://mpcollegewomen.com/Feedback.aspx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1320

File Description	Documents
Any additional information	[View File]()
Institutional data in prescribed format	[View File]()

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

289

File Description	Documents
Any additional information	[View File]()
Number of seats filled against seats reserved (Data Template)	[View File]()

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students in our colege belong to various economic sections and commnities of the society. The students are admitted without considering caste, cred, religion, social and economic status. After admissions college adopts a process to identify slow and advance learners among students. after assessing the performance of the students , teachers prepare separate groups of slow and advance learners. slow learners are given separate home work and tests according to their learning capacity. they are also given personal guidance by the teachers. They are given special chance to contact teachers during their free lectures wherver they feel the requirement for the same sometimes, weak students are divided into the groups and advance leqarners undertake the responibility of mentor for them. Advance learners are also given special attention by refering them advanced textbooks, Journals and notes for thier advanced studies. They are encouraged to read newspapers, magazines and Journals for bettr exposures. They are also encouraged to Participate in CoCurricular activities such as Cultural, NSS , sports etc. for groomimg theri overall personality.

File Description	Documents
Link for additional Information	http://mpcollegewomen.com/SubjectMaterial.aspx
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
454	19

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Experiential Learning: Our College encourages the students to improve their Knowledge, skill and personality. Home Science Labs, Computer Labs and Music Rooms provide such an environment to students of B.A. 1st and B.Com. 2nd and 3rd that they learn their subject by doing Practical's and using their equipments and instruments. Students also learn by Participating in extracurricular activities when they are given chance to hold the stage and organizing function like Farewell function and Teachers Day at their own. 2. Participating Learning: The College uses Participating learning to motivate students to actively involve themselves in learning to motivate students to actively involve themselves in learning process. The college uses methods like group discussions, Quiz, Seminars, assignments and debates etc. 3. Problem solving: The institution has established a student Grievances Redressal Committee to cater redressal services to our students.This committee actively resolves the problems of the students. Individual problems of the students are sorted out by the mentors in proctorial and tutorial periods. Problem solving skill is also inculcated in students by advising them to study and sink deep in the holy texts of the Religion. They note down the teachings and its meanings given in the Religion Books. On suggestion box is places in the Campus, to overcome the novel suggestions to overcome the problems they face.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://mpcollegewomen.com/SubjectMaterial.aspx

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition totraditional classroom teaching ,our institution follows ICT enabled tools, along with Blackboard method. The teaching faculty uses Internet and Wi Fi facility to search and provide e-material for learning . Whatsapp groups are created separately for each class. Study material and e-links are forwarded to the student to through these whatapp group. Some teachers use projectors and PPTs to make teaching - learning process effective. Students are also provided by wi-fi facility for surfing the learning material. Our institutions, has one smart classroom laced with multimedia teaching aids like LCD projectors and internet enabled computers, laptops, tablet systems teacher use this smart classroom for enhancing the knowledge of the student about the course content.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://mpcollegewomen.com/Labs.aspx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

36

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of Internal Assessment is transparent and robust in terms of frequency and mode. Our Institution has transparent and robust Internal Assessment process, the whole system of internal assessment is communicated with the students well in time. For the effective implementation of the assessment process the Principal directs the faculty members in the staff meetings. At the onset of every academic session, students are made familiar with the Assessment procedure of the University followed by the college. For assessment purpose continuous evaluation is made through class tests, assignments, attendance in the class and class performance. Two assignments, one full syllabus test and class attendance are the criteria for the Internal Assessment. Apart from it, regular class tests are conducted throughout the semester. These tests are being checked by the teachers and returned to the students. Personal guidance is given to the students with poorperformance after the evaluation of the tests. The process of internal Assessment helps both the teachers and students. The teachers can evaluate the students more appropriately and interest of the students also enhances towards learning and attending the classes. It also helps to generate the interest of students to participate in various co-curricular and extra-curricular activities. In nutshell, the mechanism of internal assessment in our Institution is transparent and robust.

File Description	Documents
Any additional information	View File
Link for additional information	http://mpcollegewomen.com/SubjectMaterial. aspx

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound

and efficient

To deal with grievances regarding internal examination the mechanism is transparent, time-bound and efficient. At the beginning of the session faculty members inform the students about the Internal Examination system for the assessment purpose. The schedule for Internal Examination is prepared and communicated to students well in advance. The tests (exams) are conducted and evaluated by faculty members .The checked answer-sheets are shown to students forverification. If they find any discrepancy and they express any grievance that is redressed immediately. A time -bond schedule is followed for this purpose.If a student is not able to appear for examination due to medical or any other genuine reason, examination is conducted for that student separately provided that theysubmit request for the same.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	http://mpcollegewomen.com/SubjectMaterial.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are well informed about the stated Program and Course outcomes of the Program offered by the institution. The Program outcomes are mentioned by the affiliating University in the syllabi prescribed to each class. The programme and learning outcomes are available on University website as well as the website of our own institution. Teachers are also well informed about it by the Principal in staff meetings. Atthe onset of every academic year Program outcomes are disseminated to students by the principle as well as the teachers. The course outcomes depend upon the nature ofthe course and subject. Program outcomes and course outcomes are also explainedto students directly or indirectly in classrooms. This practice is intended to improve their critical thinking as well as sensitizing them regarding their future goals. Every department conducts and plans its activities in the light of program outcomes and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.mpcollegewomen.com/Courses.aspx #C5
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme Outcomes and Courswe outcomes are evaluated by the teachers.Each Programme outcomesand Course outcomes have well defned evaluation criteria. The Course outcomes are matched with Programme outcomes.The performance of the students is evaluated through the Semesterend Examination. Each Course is used primarily to compute the attainment of Programme outcomes and course outcomes. Semester- end Examination is a descriptive meethod for assessing whether the Co's are attained or not. Apart from it, assignments, class tests and attedance records are usedto evaluate the attainment of programme outcomes and Course outcomes. In addition to it, Internal and external examiners evaluate through practical exams, written examination and viva voce regarding programme outcomes and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://mpcollegewomen.com/Courses.aspx#C5

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

116

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://mpcollegewomen.com/Certificate.aspx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://mpcollegewomen.com/Feedback.aspx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers

in national/ international conference proceedings during the year

`01`

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college always encourages students to take part in various activities or programs organized by the college or university and other government and non-government institutions to sensitize them towards social issues and their holistic development. During 2021-22, various safety items like masks, gloves, and hand sanitizers were distributed among slum dwellers in Mandi Dabwali. Besides, awareness was generated and created about the importance of using masks and gloves. Under the POSHAN Abhiyan, the flagship program of the Government of India, our college students visited the local Aganwadi and Kabir Basti for distributing nutritious foods to the needy and made them aware of the value of nutritious food for their health. The efforts were duly recognized and appreciated by the locals. Besides, various rallies were conducted among community members to spread awareness of HIV/AIDS, TB, etc. Tiranga Yatra under the Azadi ka Amrit Mahotsav was also held to inculcate a feeling of patriotism among locals. As a result of their indulgence in these activities, the students realized that one of their prime responsibilities is to serve the society they are part of. Instilling a strong culture of cooperation and social service make the students more productive and engaged in a positive environment. Tree plantation was done by students near village Allikaan in collaboration with forest department.

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/Gallery.aspx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government

/ government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

350

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Maharana Partap College was established in April, 1968. The Management of the institution has a very optimistic approach since the beginning to increase, upgrade and promote overall facilities in the college.

1. **The institution is lush with green campus and pollution free environment.**
2. **Sufficient and well equipped class rooms with internet facility. All the classrooms are allotted to various departments as per time table i.e. prepared according to workload prescribed by UGC/DHE/Affiliating University and strength of students. The time table is rigorously followed as per college timing. The time table committee ensures efficient utilization of classrooms within scheduled time period except holidays i.e. Monday to Saturday.**
3. **Well-endowed and furnished computer laboratories with internet facility and printers.**
4. **Well-equipped and furnished home science laboratories.**
5. **A very well furnished, spacious and enriched library.**
6. **A well-furnished seminar hall and smart class room with ICT tools for audio-visual presentations.**
7. **A well-furnished staff room.**
8. **Girls common room with indoor games facilities.**
9. **Hygienic and nutritious food and water at the canteen.**
10. **Round the clock security.**
11. **Outdoor space and stage for functions**
12. **Lord Shiva temple for hallowed environment and stress free mental health of the institution.**
13. **Kho-Kho ground**
14. **Kabbadi ground with soft land**
15. **Yoga and Gymnasium center**

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	http://mpcollegewomen.com/Default.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution is located in the city Mandi Dabwali. The city is a block (Semi-Rural) of district Sirsa (Haryana) and it is surrounded with villages. Therefore, rural students are the main strength of the institution. The rural students have limited time and permission from their parents to participate in games that are engaged with outstation trips. Most rural students have to invest time in buses daily to and fro playing for the college. The college ground is mainly utilized for various college events/functions/ceremonies such as convocation function and annual function, sports meet, intercollege competitions, farewell, gets together parties and regular practice of various kinds of sports activities.

Sr. no.

Particulars of events

Facilities

1

Cultural activities like Haryanvi Dance, Punjabi Dance, General Group Dance, Skit, Mime, Mimicry, One Act Play, Singing, Choreography etc. are organised at various events such as Talent Show, University Youth Festival, National Days, Festivals etc.

- Dresses
- Jewellery
- Musical instruments
- An outsourced team of trainee's for preparation of activities.

2

Kho-Kho, Kabddi, Badminton, Table tennis, Football, Basketball, Short put, Javelin Throw, Tug of War, Races, Chess, Ludo, Carom etc. Sports activities are played in the institute on a daily basis as per vacant periods of teachers and students.

- Table tennis
- Concreted basketball and Football court
- Javelin
- Short-put

3

Gymnasium and Yoga centre

- **Exercise Bike**
- **Twisters**
- **Body shapers**
- **Joggers**
- **Abdominal bench**
- **Yoga carpets**

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mpcollegewomen.com/Gallery.aspx

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mpcollegewomen.com/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.96245

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has its own library named Maharani Jhansi Library. The library has a rich collection of more than 25,000 books that cover all the relevant / important subjects. The journals and magazines are purchased on periodical basis and made available for students and staff. The library is partially computerized with LMS Alaska software, Sql Server Based. Several famous newspapers are also made available in 9 Hindi as well as English language. The library has book section, career point, reference section, newspapers and magazine section, xerox section, research section and rare books collection section etc. as per the need of staff and students. The library helps in nourishing the knowledge of students and staff. The library staffis efficient in handling of books and equipments etc. The library facility is availableevery day in college working hours (9 a.m. to 4 p.m.) except holidays.Apart from Internal users, the permitted external users are also allowed to use the library facility. The disturbance and misuse of equipments and facilities is not allowed and is punishable task.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://mpcollegewomen.com/Library.aspx

4.2.2 - The institution has subscription for the   **E. None of the above** following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.95345

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution uses a system of providing IT facilities. The whole campus of the college has Wi-Fi facility with high speed. The computers of the college are connected with printers and scanners wherever required. All the computers have internet connection via Wi-Fi. Teachers and students use Projectors, Smart

Board and LCD for blended teaching learning (Power-point presentation, preparation of lectures, seminar, Viva - voce, guest lectures, live telecast of programmes, motivational movies etc.). Students and teachers have their email Ids, Facebook account, what's app group, telegram group and Google classroom etc. for updating and uploading recent information, assignments, audio-video lectures etc. In general, computing and internet facilities are available for faculty and students on the campus. To make the learning process more effective, various innovative methods are used by the teachers.The institution has 21 computers running on window 7 and K 7 antivirus is purchased and updated regularly. In Covid-19 pandemic phase, our institution gave high priority to high speed internet network for smoothly maintaining online classes and Webinars so that the students as well as teachers do not face any difficulty during the online classes which helps in the smooth functioning of curriculum. After the Covid -19 pandemic IT sector grow as necessity of life, now students can avail what they want. Our institution registered with NEPTAL for online free MOOC courses, from upcoming January, 2023 we will start Local Chapter under NAPTEL for overall development of students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mpcollegewomen.com/Labs.aspx

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

10.05641

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The process of allotment and utilization policy of various facilities provided by the institute to internal and external users are as under: Classrooms: classrooms allotment and utilization framework is designed for efficient usage of college resources. Optimum utilization of classrooms is prime objective of the institution. All the classrooms are allotted to various departments as per time table i.e. prepared according to work load prescribed by UGC/DHE/Affiliating University and strength of students.The principal of the institution is the competent authority and two senior most faculty members are appointed as time table in-charges. Laboratories (Computers and Home science): the laboratories are designed for practical knowledge, practice and scientific temperament of students. The ground is also utilized for practice of short-put, javelin throw, hurdle race, allmeters races, kabaddi and kho-kho etc. Staff room: staff room is primarily constructed for the informal communication of

teaching and non-teaching staff, relaxations and ingestion etc. Canteen: A hygienic and nutritious canteen is built within college premises.Library: the institution has its own library named Maharani Jhansi Library. The library has a rich collection of more than 25,000 books that cover all the relevant / important subjects. Yoga and gymnasium centre: the institution has well equipped yoga and gymnasium centre for sound physical and mental health of internal users as well as external onewith prior permission of the competent authority.

File Description	Documents
Upload any additional information	<u>View File</u>
Paste link for additional information	<u>http://mpcollegewomen.com/Labs.aspx</u>

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

178

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<u>View File</u>
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

7

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	http://mpcollegewomen.com/Labs.aspx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

31

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

31

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

53

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

. Our college students participate in number of activities at institutional level and societal level.. They regularly give suggestions and themselves work also to promote the picture of the college. Students represent college by actively participating in ECO club, Road Safety Club, Anti -Ragging Committee,IQAC committe and NSS. They represent college by doing activities under these committees and Clubs. Various other activities like sports and cultural events,Tree Plantation, Swachhta Abhiyan, National festivals and other cultural festivals ensure the participation of the students in the college. Apart from these activities, our students participate in social services like door to door pulse polio campaign, donate blood , awareness of voting rights HIV,TB,DRUGS through activity of voter club, women cell and red ribbon club.During the session Three Covid Vaccination camp was organized for the safety of society and students . Our students prepared masks and distributed them among people and educated people how to save themselves and others from covid. There are student editors for each section of college magazine. At the commencement of every session during Student induction program they are convinced how they can develop their personality by participating in various committees related to co-curricular, extracurricular to and administrative level activities.

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/Gallery.aspx
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association (register and function) contributes significantly to the development of the institution through financial and non-financial means during the last years. Maharani Jhansi Alumni association under the societies Registered Act 2012. It was formed in July 2018. The registration number is HR-11-2018-02441. Maharana Partap College and the Maharani Jhansi Alumni association jointly believe in creating and maintaining association with its alumni. The alumni association provides on interface for establishing a link between the alumni, staff and students of the institution. The Alumni Association Contributes through various means. 1.Alumni interaction - General Meetings of alumni association are held time to time for the upliftment of the college as well as the association. 2.Environment awareness programmes for e.g. lectures by experts, and tree plantation etc. Were organised by Alumni Association in collaboration with institution. 3. A small Alumni meet was held on women day and alumni got chance to reconnect with the Alma matter and old friends. This is the best platform for sharing their views for the Progress of Association of college and Alumni . 4..The members of our alumni association offer honorary services to teach the poor students. 6.Some members of Alumni association are the active members of IQAC of the institution also. Our alumni association is planning to do more activities for e.g. books donation ,helping the Poor Students and increasing the strength of members of the same.

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/News.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution. The vision of our institution is to provide qualitative, utilitarian knowledge and value-based education to the girl students and enriches them by synchronizing tradition with modernity and by blending professional and traditional education. Our institution focuses onaffordable quality education in their chosen academic field along with identifying their hidden talents, providing opportunities, assessing their potential, and, shaping them into future leaders, entrepreneurs, and, most importantly good global citizens. The institution strives to stand true to the aspirations of values of Maharana Partap, Savitri Bai Phule and Maharani Laxmi Bai, Kalpana Chawala as well as other great Indian Visionaries. The Governing Body and the Principal collaborate on developing and implementing an institutional quality policy.The Governing Body and the Principal collaborate on developing and implementing an institutional quality policy. The College's numerous administrative and academic divisions are efficiently regulated through the establishment of required entities such as the IQAC, Staff Council, Purchase Committee, and others with well-defined duties and principles in line with the College's vision and goal.

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the policy of decentralization and the governing body delegates all the academic and nonacademic decision based on the policy to the college committee headed by the principal. The head of the college committee formulates various working committees and entrust the implementation through these committees. The various committees coordinate and manage the day to day activities, and also keep a track of co-curricular activities and extra activities in the college. Other units of the college like sports, NSS, library etc., have their autonomy under the guidance of these various committees and associations. Students are also involved from various departments in the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepares a strategic plan taking into consideration the vision, mission, and objectives of the institution. Various bodies and committees that make up the institution's Organogram lay out a strategic plan of events and activities that will support growth and development, at the start of the academic year, The strategic plan is effectively deployed.While preparing the strategic plan various elements are kept in consideration like Academic Administration, Teaching and learning process, Staff resources, skill development, safety and security of women, Students sports activities, Internal Quality Assurance System, Institutional Values and Best Practices, Governance, Leadership and Management and placement of students in various fields. The purposed plan is made under the guidance and

approval of the competent authority. For example, Our College is actively engaged in promoting the spirit of Entrepreneurship and skills development among students to fulfill the vision of the institution. The placement cell is actively working for creating awareness about entrepreneurship among degree students. Many of our students are recruited in different fields of education and the Banking system. . At the end of the year, a review of the implementation and outcomes of the perspective plans is conducted.

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	[http://mpcollegewomen.com/#]()
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For the smooth functioning of the college, the college has a society named Maharana Partap Society registered under the Societies Act 1860. Patron is the chairman of the governing body. Other Office Bearers are Vice-President, Secretary, and Treasurer. The Principal is an ex-officio member, while there are two Teacher Representatives in this Society.

The governing body is responsible for policymaking and for verifying the reports of all the matters related to the college. The decision-making process is made in an organization hierarchy. Some different bodies and committees give academic and administrative leadership to the institution. The Internal Quality Assurance Cell (IQAC) of the College works to achieve quality enhancement and maintenance goals. Various committees like, Anti-Ragging cell, women's cell, Placement cell, cultural committee, scholarship committee, etc. are also included in the organizational structure of the institution and do the work as per the university /government guidelines. The goal of these committees is to ensure that the college runs smoothly and that no rules are violated, as well as to work for the development of the

students and the institutions. The institution strictly follows the service rules according to the Haryana government norms. Recruitment takes place according to the norms of the UGC/affiliated university rules/Haryana govt. rules.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	http://mpcollegewomen.com/Gallery.aspx
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The principal and The Management Committee are always ready to do work for the betterment of the teaching and Non- teaching staff. They constantly raise awareness among the teaching and non-teaching personnel about the need of maintaining good health as well as improving the college campus. In line with this, the Following are the welfare measures provided by the institute for teaching and non-teaching staff:

1. Faculty members are promoted for self-development programs and higher education.

2. Various leaves available to teaching and non-teaching staff are casual leave, Earned Leaves, medical leave and maternity leave Extra-Ordinary Leave, Study leave, etc.

3. Fees installments scheme for wards of staff.

4. Employee Provident Fund for teaching and non-teaching staff.

5. Withdrawal of non-refundable amount/loan from provident funds in service by teaching and Non-teaching Staff.

6. Availability of accommodation for teaching and non-teaching staff.

7. Wi-Fi facility

8. Special incentives to Non-teaching staff (fourth class) on special Occasions like Diwali, Lohri, etc.

9. Duty leave for attending seminars, conferences Orientation, and refresher courses.

10. Provision for study leave.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	<u>View File</u>
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<u>View File</u>
Upload any additional information	<u>View File</u>
Details of teachers attending professional development programmes during the year (Data Template)	<u>View File</u>

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our college discusses the performance of Teaching and Non-Teaching staff in the general staff meeting and with the Management as and when required.

In line with this, the Institute is following the appraisal schemes according to DGHE, and CDLU, Sirsa to

1. **ACR of the Teaching Staff members**

The performance of teaching staff is assessed with the help of Annual Confidential Reports which the teachers are required to fill out at the end of the academic year. The comprehensive Annual Confidential Report comprises nine parameters checked on a seven-point scale. The overall assessment is based on the cumulative grade by the principal and President of the managing committee.

1. **API(Academic Performance Indicators) Scores based upon following criteria**

   1. **Teaching, Learning, and Evaluation related activities**
   2. **Co-Curricular, Extension and Professional Development related activities**
   3. **Research Publications and Academic Contributions**

The Principal in consultation with IQAC of the college evaluates the Performa of API at the end of the year. These scores are used for the award of career advancements to faculty members and promotion to the next higher position.

Non-Teaching Staff

All non-teaching staff is also assessed through annual confidential reports and annual performance appraisal File Description Document.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:

There is a Financial Committee under the head "Bursar" which has permanently done a thorough check and verification of all vouchers of the transactions that are carried out in each financial year.

Periodically, an inspection team from an affiliated university visits the college and inspects all of the college's financial matters, as well as all receipts and payments.

The audit report is then submitted to the college authorities. Corrections are made based on the audit report, and any explanations requested are supplied in the form of an audit reply.

Utilization certificates are generated according to the allowable spending under various heads and submitted to the competent department for grants obtained from the DGHE and Affiliated University for conducting seminars under NSS, Red Cross, and Red Ribbon.

External Audit:

Every financial year, after the end of the fiscal year, an external audit is conducted under the supervision of a Chartered Accountant.

The revenue expenditure bills and vouchers are examined. The vouchers and accurate records of capital expenditures with the

concerned Department are also scrutinized and validated.

The external auditor also examines the Utilization Grant Certificates.

The audit objections/compliance, if any, is handled by the Accounts Department.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The availability of funds and mobility is essential for the development of any organization, The main sources of the funds are

1. Fees: Fees are charged as per the university and government norms of students.

2. Salary Grant: The College receives a salary grant from the

State Government. for full-Time Permanent teaching and non-teaching staff. The principal and the committees of the college monitor the use of financial resources. The allocated funds are utilized to purchase equipment and organize seminars, Various committees look at and inspect the requirements minutely and give suggestions for the betterment of the students. Funds are utilized for sports and youth festivals and some other programs. Periodical audits done by Chartered accountants make sure that the mobilization of the resources is being done properly. Regarding the utilization of the resources of the institution, the following efforts are done.-: The concerned committee looks after the proper utilization of classrooms and laboratories. The Library Advisory Committee takes care that the resources in the library are utilized optimally. Campus cleanness and its utilization are monitored by the Campus Cleanliness and beautification Committee and Eco Club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. The IQAC has regularly convened meetings; It works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new self-finance courses. It collects feedback in appropriate forms from different stakeholders and analyses the same and used it for qualitative improvement.

The following two practices are the results of IQAC initiatives

1. Add-on Courses:The institute has started various Add on Courses i.e Tailoring and Dress Designing and Basic And Advance Computers. Many Students Joined these Courses to upgrade their skills in these particular areas. Certificates were Provided to the Students after the completion of the courses.

2. Collaborative Learning There is a provision for weekly tutorial lectures in which the students of both the streams of UG and PG students (English & Hindi) are divided into groups. In this lecture, they collaborate discussed currenttopics and also learn about ethics and moral values and our great epics, Vedas, etc. They can also discuss their problems with their teacher in-charges. An elaborate report of every student is maintained by the teacher in charge.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed, and circulated in the Institute and strictly followed. An Orientation Programme is organized for newly admitted students in which they are made aware of the teaching-learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline, and culture of the Institute. Important announcements are made in the morning assembly and attendance and conduct of classes are monitored by the principal, HODs, and proctors of various classes. Feedback from students is also taken individually by IQAC. Students are also free to approach the principal of the Institute for feedback and suggestions. Feedback is properly analyzed and shared with the HODs and individual faculty members. The teaching-learning processes are reviewed, and improvements are implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following:
* **Introduction of Daily Home Assignments**

* **Automation of Admission Processes –**

* **Automation of Examination Processes by the affiliated university**

* **Green initiatives on Campus – tree plantation,**

* **MOUs with prestigious Institutes,**

Uniform for students

Morning Assembly

Smart Room

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/IQAC.aspx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://mpcollegewomen.com/Certificate.aspx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety of girls is a top priority at the college campus. The institution is providing girlstudents a comfortable and safe ambience of "feel at home" within the campus. The institution is integrating programs like "Women's Campus Safety Program with the existing curriculum.

To ensure safety of the girl students, CCTV cameras have been installed to record and track each and every activity going on inthe college.

To assess the girls'academic and non-academic problems such as medical, emotional, assessment, victimization, harassment etc a special cell called student grievances redressal cell (SGRC) has been formedin the institution.

To avoid any untoward incident, adequate security forces are available in the college 24/7 throughout the campus.

Sanitary pads vending machine has been installed in the college campus.

First-Aid facilities are made available during the working hours in the institute. The medical aid facility is also provided in the campus.

The facility of canteen and common room has been provided.

List of Activities Organized for Gender Equity and Sensitization during session (2021-22)

Session

Name of the Activities

Dates/Period

2021-22

Cooking Competition on Women's Day

8/3/22

National Webinar on "Unequal Pay: Gender Discrimination at Work Place"

29/10/21

Celebration of Karva Chauth (Fun Games, Cultural Items}

24/10/21

File Description	Documents
Annual gender sensitization action plan	Gender Sensitization Action Plan To ensure safety of the girl students, CCTV cameras have been installed to record and track each and every activity going on inthe college. To assess the girls'academic and non-academic problems such as medical, emotional, assessment, victimization, harassment etc a special cell called student grievances redressal cell (SGRC) has been formedin the institution. To avoid any untoward incident, adequate security forces are available in the college 24/7 throughout the campus. Sanitary pads vending machine has been installed in the college campus. First-Aid facilities are made available during the working hours in the institute. The medical aid facility is also provided in the campus. The facility of canteen and common room has been provided.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Common Room, Security ,Counseling etc. facilities provided

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

The waste generated in the campus wrappers, glass, papers, plastic etc are sent for recycling to external agencies through municipal community. The Institute has its own compositing pit, which turns organic waste into compost. It is designed to take in a huge volume of dry leaves. Dry leaves compact up to the 80% of their original volume and the resulting composed occupies just 20% of the total quantity. Expect to it, leaf litter, is allowed to decompose systematically over a period of time, to be used as manure in garden for vegetation and garden proceeds. This leaf composting is being done in an enclosure designed especially for this purpose. It is done by sweeping the dry leaves into the piles in this enclosure and leave then undistributed.

solid waste is collected from the classrooms, corridors and grounds each morning by the sweepers in the separate container and assembled at the waste yard marked as garbage collection pit.

Liquid Management

A system of water management has been developed in the playground by erecting a water tank structure to meet out the drainage needs which is done in the form of absorption especially during rainy days.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment

A. Any 4 or all of the above

**with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

**The college always motivate students to take part in various
activities or programs organized by college or university and
other Government and non-government institutions to sensitize them
towards cultural, regional, linguistic, communal and socio
-economic diversities, thereby, creates and provide inclusive
environment for growth. M.P College regularly makes efforts and
initiatives for providing an inclusive environment. The detailed
report of the days and events celebrated during the year is
presented through following table:**

Sessions

Title of the Programme/ Activity

Duration

2021-22

Sadbhavana Diwas

20/8/21 to 20/8/21

Ekta Diwas

31/10/21 to 31/10/21

Communal Harmony Week

19/11/21to 25/11/2021

Flag Day

25/11/21 to 25/11/21`

Yoga Day

21/6/22 to 21/6/22

Ambedkar Jayanti

14/4/22 to 14/4/22

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes various initiatives and organizes different activities to sanitize students and employees of the institution for constitutional rights duties and values that emphasis on the responsibility of citizen. Every year on 26th November constitution day is celebrated in college campus. On this day various activities such as flag hoisting, poster making, speech competition etc are undertaken to spread awareness among the students and staff. The elaboration of the Constitution provision for social law rule of law human dignity and their roles in making a better human life is followed full. The students are made aware of the provisions of democracy laid down in the constitution which also talk about smooth functioning and responsibility of the government. Every year our college celebrate Republic Day with

great enthusiasm. We also celebrate National voters Day, it
creates awareness among students for equal rights and democracy.
While performing our duty we abide by the provision laid down in
the constitution, respect for National Anthem enshrined with full
integrity in the campus. The freedom fighters day, Haryana Heroes
Day are also celebrated to enhance the feeling of nationalism and
to pay respect for our martyr.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized   A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is well known for its festivals and cultural diversity. The
college help students to relate with the cultural heritage and

connect with the roots. This practice includes the importance of protection, preservation and propagation of Indian culture. The following National and international days are celebrated with great enthusiasm. To commemorate these days various activities and competitions are organized like singing, poem recitation, speech, slogan writing, rangoli, poster making and PPT etc. The college organizes activities on these days of national importance to recall the events and the contributions of our leaders in building the nation and helping the students to imbibe moral and ethical behaviour and use the same in their professional and personal lives.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the Practice: Outcome Based Education

Objectives of the Practice

To provide outcome-based education to the students.

The Practice

It involves assessing the learning levels of the students and accordingly designing the teaching process. This was done through interactive sessions, question-answer sessions during classes, formative assessments and academic counselling by the mentors.

Evidence of Success

   1. Students placed for higher studies in universities.
   2. Some students cracked different competitive exams.

Best Practice 2

Title of the practice – Special initiatives for Rural students

Objective of the Practice

To identify the challenges that rural students face when enrol for their education in the college and to provide student-specific solution.

The Practice

The students who are admitted to the under graduate course come with various backgrounds have diverse capabilities and challenges. As most of the students in the College hail from rural background. They are inexperienced and have misconceptions for urban area. So, students need to be handled individually by setting reasonable goals according to their confidence level.

Evidence of success

Many students from rural background came forward to act as organizers for talent hunt, fest, sports activities and cultural programmes.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college enjoys its distinctiveness for its role that is played to serve the society during difficult phase and for the needy section of the society. During 2021-22, various safety items like masks, gloves, sanitizers were distributed among slumdwellers of Mandi Dabwali. Besides, awareness was generated and created on the importance of using mask and the people there in slum areas were convinced for the use of masks and gloves. The members of the management committee, principal of the college teaching and non-

teaching staff of the college are always ready to support financially to this social endeavour. Many programmes have been launched by Teaching staff and NSS Volunteers under the guidance of President and principal of the college to create awareness against drug-addiction and tried to demotivate against these evils. NSS volunteers of the college following the fundamental principle of National Service Scheme remain in constant touch with the community and work in slum area. Volunteers conducted their survey to find out the problems faced by the locals in the public club area, Mandi Dabwali. Volunteers tried to know the cases of different kinds of addictions prevailed in the area under discussion and very shocking facts revealed.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college has a well defined system for curriculum delivery and documentation. The syllabus is planned by the affiliation university CDLU, Sirsa. The curriculum, delivery is planned through academic calendar before the commencement of regular classes. Preparation of time table and distribution of workload is done before hand. Every department is wholeheartedly devoted in implementing academic and co-curriculum activities to enrich the learning process.(All committee activities and departmental events are uploaded online to facilitate effective documentation).To clarify the topic and concepts related to syllabus the teachers discuss with the students and provide them the relevant current information .For brainstorming of the students ,they are encouraged to ask questions .To get immediate feedback teachers also askquestions from them. Teachers also provide the opportunity to students to share their views on the topics included in their syllabi through assignments, group discussions, seminars, debate and active participation in the class. Teachers also guide students to refer the prescribed text books of renowned authors. The planning of assignments and class tests is done in such a manner that it provides comprehensive coverage of the syllabi and proper evaluation of the students. Our institution has a well equipped library with the latest books for curriculum delivery. Teachers Co-ordinate with the librarian to ensure the availability of the required books. Teachers are encouraged to attend FDP. In a nutshell the scholarly and efficient teachers of our college are zestfully engaged in imparting education to students in their respective fields.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://drive.google.com/file/d/12bGKuA0QZynUWziQDZZfcOKKm1cmIG1U/view?usp=drivesdk

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Continuous Internal Evaluation of the students is adjudged by a well planned and structured mechanism. This structured mechanism helps in creating an effective evaluation system. For this purpose we follow academic calender ofour institution . Academic Calendar ofour institution is framed keeping in view the Academic Calendar of Chaudhary Devi Lal University , Sirsa. Teaching -Learning process, exams as well as other activities are conducted strictly according to the academic calendar. The criteria for continuous evaluation isregular class tests as well as one full syllabus test, assignments and class attendance . To fulfill the attendance criterion the students remain regular in the class . The teachers also monitor students'performance by class discussions and queries raised by them . Taking regularclass tests and the preparation of assignments helpthe students to prepare for semester exams. This practice makes them participative in class and ensures the quick and regular feedback of their performance. For evaluation purpose teachers also raise queries on the topic to get feedback and participation of students. Thus, continuous evaluation system proves fruitful by making them disciplined, regular in studies and getting through examination successfully as well.

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	http://mpcollegewomen.com/News.aspx

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

75

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

75	

File Description	Documents
Any additional information	[View File]
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File]

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our institution has been working for the overall development of the students by concentrating particularly on the core issues ofsociety like Gender Equality, Human and Ethical values, Environmental Awareness and Professional Ethics which are integrated into the curriculum. UG and PG courses integrate gender issues. Under the PG course Department of English offers one course Literature and Gender. All the courses related with gender issues aim at promoting gender equality and focus on gender issues.Our institution integrates courses that teach human values through the subjectsof Hindi, English and Punjabi literature. Issues related with environment and sustainability are also integrated in curriculum. In UG programmes there is a mandatory paper related to environmental studies in all the years of all the courses. The Greenery committee of the college pays special attention towards environmental awareness and its sustainability. Van Mahotsava is celebrated every year in the month July or August. UG program of commerce teaches professional ethics by various topics covered under the subjects " Entrepreneurship Development" , "Advertising" and " corporate social responsibility" etc. In a nutshell, the college puts special efforts to work out the issues relevant to Gender Equality, Environment, moral values and Professional Ethics .

File Description	Documents
Any additional information	[View File]
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	[View File]

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	[View File](#)
Programme / Curriculum/ Syllabus of the courses	[View File](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View File](#)
MoU's with relevant organizations for these courses, if any	[View File](#)
Number of courses that include experiential learning through project work/field work/internship (Data Template)	[View File](#)

1.3.3 - Number of students undertaking project work/field work/ internships

07

File Description	Documents
Any additional information	[View File](#)
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	[View File](#)

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://mpcollegewomen.com/Feedback.aspx

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1320

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

289

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The students in our colege belong to various economic sections and commnities of the society. The students are admitted without considering caste, cred, religion, social and economic status. After admissions college adopts a process to identify slow and advance learners among students. after assessing the performance of the students , teachers prepare separate groups of slow and advance learners. slow learners are given separate home work and tests according to their learning capacity. they are also given personal guidance by the teachers. They are given special chance to contact teachers during their free lectures wherver they feel the requirement for the same sometimes, weak students are divided into the groups and advance leqarners undertake the responibility of mentor for them. Advance learners are also given special attention by refering them advanced textbooks, Journals and notes for thier advanced studies. They are encouraged to read newspapers, magazines and Journals for bettr exposures. They are also encouraged to Participate in CoCurricular activities such as Cultural, NSS , sports etc. for groomimg theri overall personality.

File Description	Documents
Link for additional Information	http://mpcollegewomen.com/SubjectMaterial.aspx
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
454	19

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

1. Experiential Learning: Our College encourages the students to improve their Knowledge, skill and personality. Home Science Labs, Computer Labs and Music Rooms provide such an environment to students of B.A. 1st and B.Com. 2nd and 3rd that they learn their subject by doing Practical's and using their equipments and instruments. Students also learn by Participating in extracurricular activities when they are given chance to hold the stage and organizing function like Farewell function and Teachers Day at their own. 2. Participating Learning: The College uses Participating learning to motivate students to actively involve themselves in learning to motivate students to actively involve themselves in learning process. The college uses methods like group discussions, Quiz, Seminars, assignments and debates etc. 3. Problem solving: The institution has established a student Grievances Redressal Committee to cater redressal services to our students.This committee actively resolves the problems of the students. Individual problems of the students are sorted out by the mentors in proctorial and tutorial periods. Problem solving skill is also inculcated in students by advising them to study and sink deep in the holy texts of the Religion. They note down the teachings and its meanings given in the Religion Books. On suggestion box is places in the Campus, to overcome the novel suggestions to overcome the problems they face.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	http://mpcollegewomen.com/SubjectMaterial.aspx

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

In addition totraditional classroom teaching ,our institution follows ICT enabled tools, along with Blackboard method. The

teaching faculty uses Internet and Wi Fi facility to search and provide e-material for learning . Whatsapp groups are created separately for each class. Study material and e-links are forwarded to the student to through these whatapp group. Some teachers use projectors and PPTs to make teaching - learning process effective. Students are also provided by wi-fi facility for surfing the learning material. Our institutions, has one smart classroom laced with multimedia teaching aids like LCD projectors and internet enabled computers, laptops, tablet systems teacher use this smart classroom for enhancing the knowledge of the student about the course content.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://mpcollegewomen.com/Labs.aspx

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

19

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

36

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of Internal Assessment is transparent and robust in terms of frequency and mode. Our Institution has transparent and robust Internal Assessment process, the whole system of internal assessment is communicated with the students well in time. For the effective implementation of the assessment process the Principal directs the faculty members in the staff meetings. At the onset of every academic session, students are made familiar with the Assessment procedure of the University followed by the college. For assessment purpose continuous evaluation is made through class tests, assignments, attendance in the class and class performance. Two assignments, one full syllabus test and class attendance are the criteria for the Internal Assessment. Apart from it, regular class tests are conducted throughout the semester. These tests are being checked by the teachers and returned to the students. Personal guidance is given to the students with poorperformance after the evaluation of the tests. The process of internal Assessment helps both the teachers and students. The teachers can evaluate the students more appropriately and interest of the students also enhances towards learning and attending the classes. It also helps to generate the interest of students to participate in various co-curricular and extra-curricular activities. In nutshell, the mechanism of internal assessment in our Institution is transparent and robust.

File Description	Documents
Any additional information	[View File]()
Link for additional information	http://mpcollegewomen.com/SubjectMaterial.aspx

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

To deal with grievances regarding internal examination the mechanism is transparent, time-bound and efficient. At the beginning of the session faculty members inform the students about the Internal Examination system for the assessment purpose. The schedule for Internal Examination is prepared and communicated to students well in advance. The tests (exams) are conducted and evaluated by faculty members .The checked answer-sheets are shown to students forverification. If they find any discrepancy and they express any grievance that is redressed immediately. A time -bond schedule is followed for this purpose.If a student is not able to appear for examination

due to medical or any other genuine reason, examination is conducted for that student separately provided that theysubmit request for the same.

File Description	Documents
Any additional information	View File
Link for additional information	http://mpcollegewomen.com/SubjectMaterial.aspx

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and students are well informed about the stated Program and Course outcomes of the Program offered by the institution. The Program outcomes are mentioned by the affiliating University in the syllabi prescribed to each class. The programme and learning outcomes are available on University website as well as the website of our own institution. Teachers are also well informed about it by the Principal in staff meetings. Atthe onset of every academic year Program outcomes are disseminated to students by the principle as well as the teachers. The course outcomes depend upon the nature ofthe course and subject. Program outcomes and course outcomes are also explainedto students directly or indirectly in classrooms. This practice is intended to improve their critical thinking as well as sensitizing them regarding their future goals. Every department conducts and plans its activities in the light of program outcomes and course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://www.mpcollegewomen.com/Courses.aspx#C5
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Attainment of Programme Outcomes and Courswe outcomes are

evaluated by the teachers.Each Programme outcomesand Course outcomes have well defned evaluation criteria. The Course outcomes are matched with Programme outcomes.The performance of the students is evaluated through the Semesterend Examination. Each Course is used primarily to compute the attainment of Programme outcomes and course outcomes. Semester- end Examination is a descriptive meethod for assessing whether the Co's are attained or not. Apart from it, assignments, class tests and attedance records are usedto evaluate the attainment of programme outcomes and Course outcomes. In addition to it, Internal and external examiners evaluate through practical exams, written examination and viva voce regarding programme outcomes and course outcomes.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	http://mpcollegewomen.com/Courses.aspx#C5

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

116

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	http://mpcollegewomen.com/Certificate.aspx

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://mpcollegewomen.com/Feedback.aspx

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

02

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college always encourages students to take part in various activities or programs organized by the college or university

and other government and non-government institutions to sensitize them towards social issues and their holistic development. During 2021-22, various safety items like masks, gloves, and hand sanitizers were distributed among slum dwellers in Mandi Dabwali. Besides, awareness was generated and created about the importance of using masks and gloves. Under the POSHAN Abhiyan, the flagship program of the Government of India, our college students visited the local Aganwadi and Kabir Basti for distributing nutritious foods to the needy and made them aware of the value of nutritious food for their health. The efforts were duly recognized and appreciated by the locals. Besides, various rallies were conducted among community members to spread awareness of HIV/AIDS, TB, etc. Tiranga Yatra under the Azadi ka Amrit Mahotsav was also held to inculcate a feeling of patriotism among locals. As a result of their indulgence in these activities, the students realized that one of their prime responsibilities is to serve the society they are part of. Instilling a strong culture of cooperation and social service make the students more productive and engaged in a positive environment. Tree plantation was done by students near village Allikaan in collaboration with forest department.

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/Gallery.aspx
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through

NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

30

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

350

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

01

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

02

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Maharana Partap College was established in April, 1968. The Management of the institution has a very optimistic approach since the beginning to increase, upgrade and promote overall facilities in the college.

1. **The institution is lush with green campus and pollution free environment.**
2. **Sufficient and well equipped class rooms with internet facility. All the classrooms are allotted to various departments as per time table i.e. prepared according to workload prescribed by UGC/DHE/Affiliating University and strength of students. The time table is rigorously**

followed as per college timing. The time table committee ensures efficient utilization of classrooms within scheduled time period except holidays i.e. Monday to Saturday.

3. Well-endowed and furnished computer laboratories with internet facility and printers.
4. Well-equipped and furnished home science laboratories.
5. A very well furnished, spacious and enriched library.
6. A well-furnished seminar hall and smart class room with ICT tools for audio-visual presentations.
7. A well-furnished staff room.
8. Girls common room with indoor games facilities.
9. Hygienic and nutritious food and water at the canteen.
10. Round the clock security.
11. Outdoor space and stage for functions
12. Lord Shiva temple for hallowed environment and stress free mental health of the institution.
13. Kho-Kho ground
14. Kabbadi ground with soft land
15. Yoga and Gymnasium center

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	http://mpcollegewomen.com/Default.aspx

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our institution is located in the city Mandi Dabwali. The city is a block (Semi-Rural) of district Sirsa (Haryana) and it is surrounded with villages. Therefore, rural students are the main strength of the institution. The rural students have limited time and permission from their parents to participate in games that are engaged with outstation trips. Most rural students have to invest time in buses daily to and fro playing for the college. The college ground is mainly utilized for various college events/functions/ceremonies such as convocation function and annual function, sports meet, intercollege competitions, farewell, gets together parties and regular practice of various kinds of sports activities.

Sr. no.

Particulars of events

Facilities

1

Cultural activities like Haryanvi Dance, Punjabi Dance, General Group Dance, Skit, Mime, Mimicry, One Act Play, Singing, Choreography etc. are organised at various events such as Talent Show, University Youth Festival, National Days, Festivals etc.

- Dresses
- Jewellery
- Musical instruments
- An outsourced team of trainee's for preparation of activities.

2

Kho-Kho, Kabddi, Badminton, Table tennis, Football, Basketball, Short put, Javelin Throw, Tug of War, Races, Chess, Ludo, Carom etc. Sports activities are played in the institute on a daily basis as per vacant periods of teachers and students.

- Table tennis
- Concreted basketball and Football court
- Javelin
- Short-put

3

Gymnasium and Yoga centre

- Exercise Bike
- Twisters
- Body shapers
- Joggers
- Abdominal bench
- Yoga carpets

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mpcollegewomen.com/Gallery.aspx

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mpcollegewomen.com/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1.96245

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The institution has its own library named Maharani Jhansi Library. The library has a rich collection of more than 25,000 books that cover all the relevant / important subjects. The journals and magazines are purchased on periodical basis and made available for students and staff. The library is partially computerized with LMS Alaska software, Sql Server Based. Several famous newspapers are also made available in 9 Hindi as well as English language. The library has book section, career point, reference section, newspapers and magazine section, xerox section, research section and rare books collection section etc. as per the need of staff and students. The library helps in nourishing the knowledge of students and staff. The library staffis efficient in handling of books and equipments etc. The library facility is availableevery day in college working hours (9 a.m. to 4 p.m.) except holidays.Apart from Internal users, the permitted external users are also allowed to use the library facility. The disturbance and misuse of equipments and facilities is not allowed and is punishable task.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	http://mpcollegewomen.com/Library.aspx

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.95345

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

50

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Our institution uses a system of providing IT facilities. The whole campus of the college has Wi-Fi facility with high speed. The computers of the college are connected with printers and scanners wherever required. All the computers have internet connection via Wi-Fi. Teachers and students use Projectors, Smart Board and LCD for blended teaching learning (Power-point presentation, preparation of lectures, seminar, Viva - voce, guest lectures, live telecast of programmes, motivational movies etc.). Students and teachers have their email Ids, Facebook account, what's app group, telegram group and Google classroom etc. for updating and uploading recent information, assignments, audio-video lectures etc. In general, computing and internet facilities are available for faculty and students on the campus. To make the learning process more effective, various innovative methods are used by the teachers.The institution has 21 computers running on window 7 and K 7

antivirus is purchased and updated regularly. In Covid-19 pandemic phase, our institution gave high priority to high speed internet network for smoothly maintaining online classes and Webinars so that the students as well as teachers do not face any difficulty during the online classes which helps in the smooth functioning of curriculum. After the Covid -19 pandemic IT sector grow as necessity of life, now students can avail what they want. Our institution registered with NEPTAL for online free MOOC courses, from upcoming January, 2023 we will start Local Chapter under NAPTEL for overall development of students.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	http://mpcollegewomen.com/Labs.aspx

4.3.2 - Number of Computers

21

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

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10.05641
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File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The process of allotment and utilization policy of various facilities provided by the institute to internal and external users are as under: Classrooms: classrooms allotment and utilization framework is designed for efficient usage of college resources. Optimum utilization of classrooms is prime objective of the institution. All the classrooms are allotted to various departments as per time table i.e. prepared according to work load prescribed by UGC/DHE/Affiliating University and strength of students.The principal of the institution is the competent authority and two senior most faculty members are appointed as time table in-charges. Laboratories (Computers and Home science): the laboratories are designed for practical knowledge, practice and scientific temperament of students. The ground is also utilized for practice of short-put, javelin throw, hurdle race, allmeters races, kabaddi and kho-kho etc. Staff room: staff room is primarily constructed for the informal communication of teaching and non-teaching staff, relaxations and ingestion etc. Canteen: A hygienic and nutritious canteen is built within college premises.Library: the institution has its own library named Maharani Jhansi Library. The library has a rich collection of more than 25,000 books that cover all the relevant / important subjects. Yoga and gymnasium centre: the institution has well equipped yoga and gymnasium centre for sound physical and mental health of internal users as well as external onewith prior permission of the competent authority.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://mpcollegewomen.com/Labs.aspx

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

178

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

7

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	B. 3 of the above

File Description	Documents
Link to institutional website	http://mpcollegewomen.com/Labs.aspx
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

31

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

31

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

53

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at uni versity/state/national/internatio nal level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

. Our college students participate in number of activities at institutional level and societal level.. They regularly give suggestions and themselves work also to promote the picture of the college. Students represent college by actively participating in ECO club, Road Safety Club, Anti -Ragging Committee,IQAC committe and NSS. They represent college by doing activities under these committees and Clubs. Various other activities like sports and cultural events,Tree Plantation, Swachhta Abhiyan, National festivals and other cultural festivals ensure the participation of the students in

the college. Apart from these activities, our students participate in social services like door to door pulse polio campaign, donate blood , awareness of voting rights HIV,TB,DRUGS through activity of voter club, women cell and red ribbon club.During the session Three Covid Vaccination camp was organized for the safety of society and students . Our students prepared masks and distributed them among people and educated people how to save themselves and others from covid. There are student editors for each section of college magazine. At the commencement of every session during Student induction program they are convinced how they can develop their personality by participating in various committees related to co-curricular, extracurricular to and administrative level activities.

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/Gallery.aspx
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

35

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The alumni association (register and function) contributes significantly to the development of the institution through financial and non-financial means during the last years. Maharani Jhansi Alumni association under the societies Registered Act 2012. It was formed in July 2018. The registration number is HR-11-2018-02441. Maharana Partap College and the Maharani Jhansi Alumni association jointly believe in creating and maintaining association with its alumni. The alumni association provides on interface for establishing a link between the alumni, staff and students of the institution. The Alumni Association Contributes through various means. 1.Alumni interaction - General Meetings of alumni association are held time to time for the upliftment of the college as well as the association. 2.Environment awareness programmes for e.g. lectures by experts, and tree plantation etc. Were organised by Alumni Association in collaboration with institution. 3. A small Alumni meet was held on women day and alumni got chance to reconnect with the Alma matter and old friends. This is the best platform for sharing their views for the Progress of Association of college and Alumni . 4..The members of our alumni association offer honorary services to teach the poor students. 6.Some members of Alumni association are the active members of IQAC of the institution also. Our alumni association is planning to do more activities for e.g. books donation ,helping the Poor Students and increasing the strength of members of the same.

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/News.aspx
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution. The vision of our institution is to provide qualitative, utilitarian knowledge and value-based education to the girl students and enriches them by synchronizing tradition with modernity and by blending professional and traditional education. Our institution focuses onaffordable quality education in their chosen academic field along with identifying their hidden talents, providing opportunities, assessing their potential, and, shaping them into future leaders, entrepreneurs, and, most importantly good global citizens. The institution strives to stand true to the aspirations of values of Maharana Partap, Savitri Bai Phule and Maharani Laxmi Bai, Kalpana Chawala as well as other great Indian Visionaries. The Governing Body and the Principal collaborate on developing and implementing an institutional quality policy.The Governing Body and the Principal collaborate on developing and implementing an institutional quality policy. The College's numerous administrative and academic divisions are efficiently regulated through the establishment of required entities such as the IQAC, Staff Council, Purchase Committee, and others with well-defined duties and principles in line with the College's vision and goal.

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college follows the policy of decentralization and the governing body delegates all the academic and nonacademic decision based on the policy to the college committee headed by the principal. The head of the college committee formulates various working committees and entrust the implementation through these committees. The various committees coordinate and

manage the day to day activities, and also keep a track of co-curricular activities and extra activities in the college. Other units of the college like sports, NSS, library etc., have their autonomy under the guidance of these various committees and associations. Students are also involved from various departments in the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution prepares a strategic plan taking into consideration the vision, mission, and objectives of the institution. Various bodies and committees that make up the institution's Organogram lay out a strategic plan of events and activities that will support growth and development, at the start of the academic year, The strategic plan is effectively deployed.While preparing the strategic plan various elements are kept in consideration like Academic Administration, Teaching and learning process, Staff resources, skill development, safety and security of women, Students sports activities, Internal Quality Assurance System, Institutional Values and Best Practices, Governance, Leadership and Management and placement of students in various fields. The purposed plan is made under the guidance and approval of the competent authority. For example, Our College is actively engaged in promoting the spirit of Entrepreneurship and skills development among students to fulfill the vision of the institution. The placement cell is actively working for creating awareness about entrepreneurship among degree students. Many of our students are recruited in different fields of education and the Banking system. . At the end of the year, a review of the implementation and outcomes of the perspective plans is conducted.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://mpcollegewomen.com/#
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

For the smooth functioning of the college, the college has a society named Maharana Partap Society registered under the Societies Act 1860. Patron is the chairman of the governing body. Other Office Bearers are Vice-President, Secretary, and Treasurer. The Principal is an ex-officio member, while there are two Teacher Representatives in this Society.

The governing body is responsible for policymaking and for verifying the reports of all the matters related to the college. The decision-making process is made in an organization hierarchy. Some different bodies and committees give academic and administrative leadership to the institution. The Internal Quality Assurance Cell (IQAC) of the College works to achieve quality enhancement and maintenance goals. Various committees like, Anti-Ragging cell, women's cell, Placement cell, cultural committee, scholarship committee, etc. are also included in the organizational structure of the institution and do the work as per the university /government guidelines. The goal of these committees is to ensure that the college runs smoothly and that no rules are violated, as well as to work for the development of the students and the institutions. The institution strictly follows the service rules according to the Haryana government norms. Recruitment takes place according to the norms of the UGC/affiliated university rules/Haryana govt. rules.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	http://mpcollegewomen.com/Gallery.aspx
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The principal and The Management Committee are always ready to do work for the betterment of the teaching and Non- teaching staff. They constantly raise awareness among the teaching and non-teaching personnel about the need of maintaining good health as well as improving the college campus. In line with this, the Following are the welfare measures provided by the institute for teaching and non-teaching staff:

1. Faculty members are promoted for self-development programs and higher education.

2. Various leaves available to teaching and non-teaching staff are casual leave, Earned Leaves, medical leave and maternity leave Extra-Ordinary Leave, Study leave, etc.

3. Fees installments scheme for wards of staff.

4. Employee Provident Fund for teaching and non-teaching staff.

5. Withdrawal of non-refundable amount/loan from provident funds in service by teaching and Non-teaching Staff.

6. Availability of accommodation for teaching and non-teaching staff.

7. Wi-Fi facility

8. Special incentives to Non-teaching staff (fourth class) on special Occasions like Diwali, Lohri, etc.

9. Duty leave for attending seminars, conferences Orientation, and refresher courses.

10. Provision for study leave.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes

organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	[View File](#)
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Our college discusses the performance of Teaching and Non-Teaching staff in the general staff meeting and with the Management as and when required.

In line with this, the Institute is following the appraisal schemes according to DGHE, and CDLU, Sirsa to

1. ACR of the Teaching Staff members

The performance of teaching staff is assessed with the help of Annual Confidential Reports which the teachers are required to fill out at the end of the academic year. The comprehensive Annual Confidential Report comprises nine parameters checked on a seven-point scale. The overall assessment is based on the cumulative grade by the principal and President of the managing committee.

1. API(Academic Performance Indicators) Scores based upon following criteria

1. Teaching, Learning, and Evaluation related activities
2. Co-Curricular, Extension and Professional Development related activities
3. Research Publications and Academic Contributions

The Principal in consultation with IQAC of the college evaluates the Performa of API at the end of the year. These scores are used for the award of career advancements to faculty members and promotion to the next higher position.

Non-Teaching Staff

All non-teaching staff is also assessed through annual confidential reports and annual performance appraisal File Description Document.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the

various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Audit:

There is a Financial Committee under the head "Bursar" which has permanently done a thorough check and verification of all vouchers of the transactions that are carried out in each financial year.

Periodically, an inspection team from an affiliated university visits the college and inspects all of the college's financial matters, as well as all receipts and payments.

The audit report is then submitted to the college authorities. Corrections are made based on the audit report, and any explanations requested are supplied in the form of an audit reply.

Utilization certificates are generated according to the allowable spending under various heads and submitted to the competent department for grants obtained from the DGHE and Affiliated University for conducting seminars under NSS, Red Cross, and Red Ribbon.

External Audit:

Every financial year, after the end of the fiscal year, an external audit is conducted under the supervision of a Chartered Accountant.

The revenue expenditure bills and vouchers are examined. The vouchers and accurate records of capital expenditures with the concerned Department are also scrutinized and validated.

The external auditor also examines the Utilization Grant Certificates.

The audit objections/compliance, if any, is handled by the Accounts Department.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	[View File](#)
Any additional information	[View File](#)
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The availability of funds and mobility is essential for the development of any organization, The main sources of the funds are

1. Fees: Fees are charged as per the university and government norms of students.

2. Salary Grant: The College receives a salary grant from the State Government. for full-Time Permanent teaching and non-teaching staff. The principal and the committees of the college monitor the use of financial resources. The allocated funds are utilized to purchase equipment and organize seminars, Various committees look at and inspect the requirements minutely and give suggestions for the betterment of the students. Funds are utilized for sports and youth festivals and some other programs. Periodical audits done by Chartered accountants make sure that the mobilization of the resources is being done properly. Regarding the utilization of the resources of the institution, the following efforts are done.-: The concerned

committee looks after the proper utilization of classrooms and laboratories. The Library Advisory Committee takes care that the resources in the library are utilized optimally. Campus cleanness and its utilization are monitored by the Campus Cleanliness and beautification Committee and Eco Club.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File]

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC has consistently striven to institutionalize quality assurance strategies and processes at every level of the institution's functioning. The IQAC has regularly convened meetings; It works towards improving and maintaining the quality of education, identifying and suggesting new ways of using teaching aids, developing suitable infrastructure, and offering suggestions for the new self-finance courses. It collects feedback in appropriate forms from different stakeholders and analyses the same and used it for qualitative improvement.

The following two practices are the results of IQAC initiatives

1. Add-on Courses:The institute has started various Add on Courses i.e Tailoring and Dress Designing and Basic And Advance Computers. Many Students Joined these Courses to upgrade their skills in these particular areas. Certificates were Provided to the Students after the completion of the courses.

2. Collaborative Learning There is a provision for weekly tutorial lectures in which the students of both the streams of UG and PG students (English & Hindi) are divided into groups. In this lecture, they collaborate discussed currenttopics and also learn about ethics and moral values and our great epics, Vedas, etc. They can also discuss their problems with their teacher in-charges. An elaborate report of every student is maintained by the teacher in charge.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process. The Academic Calendar is prepared in advance, displayed, and circulated in the Institute and strictly followed. An Orientation Programme is organized for newly admitted students in which they are made aware of the teaching-learning process, the system of continuous evaluation, compulsory core courses, various co-curricular activities, discipline, and culture of the Institute. Important announcements are made in the morning assembly and attendance and conduct of classes are monitored by the principal, HODs, and proctors of various classes. Feedback from students is also taken individually by IQAC. Students are also free to approach the principal of the Institute for feedback and suggestions. Feedback is properly analyzed and shared with the HODs and individual faculty members. The teaching-learning processes are reviewed, and improvements are implemented, based on the IQAC recommendations. The major initiatives taken over the last five years include the following: • Introduction of Daily Home Assignments

• Automation of Admission Processes –

• Automation of Examination Processes by the affiliated university

• Green initiatives on Campus – tree plantation,

• MOUs with prestigious Institutes,

Uniform for students

Morning Assembly

Smart Room

File Description	Documents
Paste link for additional information	http://mpcollegewomen.com/IQAC.aspx
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	http://mpcollegewomen.com/Certificate.aspx
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Safety of girls is a top priority at the college campus. The institution is providing girlstudents a comfortable and safe ambience of "feel at home" within the campus. The institution is integrating programs like "Women's Campus Safety Program with the existing curriculum.

To ensure safety of the girl students, CCTV cameras have been installed to record and track each and every activity going on

inthe college.

To assess the girls'academic and non-academic problems such as medical, emotional, assessment, victimization, harassment etc a special cell called student grievances redressal cell (SGRC) has been formedin the institution.

To avoid any untoward incident, adequate security forces are available in the college 24/7 throughout the campus.

Sanitary pads vending machine has been installed in the college campus.

First-Aid facilities are made available during the working hours in the institute. The medical aid facility is also provided in the campus.

The facility of canteen and common room has been provided.

List of Activities Organized for Gender Equity and Sensitization during session (2021-22)

Session

Name of the Activities

Dates/Period

2021-22

Cooking Competition on Women's Day

8/3/22

National Webinar on "Unequal Pay: Gender Discrimination at Work Place"

29/10/21

Celebration of Karva Chauth (Fun Games, Cultural Items}

24/10/21

File Description	Documents
Annual gender sensitization action plan	Gender Sensitization Action Plan To ensure safety of the girl students, CCTV cameras have been installed to record and track each and every activity going on inthe college. To assess the girls'academic and non-academic problems such as medical, emotional, assessment, victimization, harassment etc a special cell called student grievances redressal cell (SGRC) has been formedin the institution. To avoid any untoward incident, adequate security forces are available in the college 24/7 throughout the campus. Sanitary pads vending machine has been installed in the college campus. First-Aid facilities are made available during the working hours in the institute. The medical aid facility is also provided in the campus. The facility of canteen and common room has been provided.
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Common Room, Security ,Counseling etc. facilities provided

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy   Biogas plant Wheeling to the Grid   Sensor-based energy conservation   Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid

waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid waste management

The waste generated in the campus wrappers, glass, papers, plastic etc are sent for recycling to external agencies through municipal community. The Institute has its own compositing pit, which turns organic waste into compost. It is designed to take in a huge volume of dry leaves. Dry leaves compact up to the 80% of their original volume and the resulting composed occupies just 20% of the total quantity. Expect to it, leaf litter, is allowed to decompose systematically over a period of time, to be used as manure in garden for vegetation and garden proceeds. This leaf composting is being done in an enclosure designed especially for this purpose. It is done by sweeping the dry leaves into the piles in this enclosure and leave then undistributed.

solid waste is collected from the classrooms, corridors and grounds each morning by the sweepers in the separate container and assembled at the waste yard marked as garbage collection pit.

Liquid Management

A system of water management has been developed in the playground by erecting a water tank structure to meet out the drainage needs which is done in the form of absorption especially during rainy days.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge	**A. Any 4 or all of the above**

Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college always motivate students to take part in various activities or programs organized by college or university and other Government and non-government institutions to sensitize them towards cultural, regional, linguistic, communal and socio

-economic diversities, thereby, creates and provide inclusive environment for growth. M.P College regularly makes efforts and initiatives for providing an inclusive environment. The detailed report of the days and events celebrated during the year is presented through following table:

Sessions

Title of the Programme/ Activity

Duration

2021-22

Sadbhavana Diwas

20/8/21 to 20/8/21

Ekta Diwas

31/10/21 to 31/10/21

Communal Harmony Week

19/11/21to 25/11/2021

Flag Day

25/11/21 to 25/11/21`

Yoga Day

21/6/22 to 21/6/22

Ambedkar Jayanti

14/4/22 to 14/4/22

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college takes various initiatives and organizes different activities to sanitize students and employees of the institution for constitutional rights duties and values that emphasis on the responsibility of citizen. Every year on 26th November constitution day is celebrated in college campus. On this day various activities such as flag hoisting, poster making, speech competition etc are undertaken to spread awareness among the students and staff. The elaboration of the Constitution provision for social law rule of law human dignity and their roles in making a better human life is followed full. The students are made aware of the provisions of democracy laid down in the constitution which also talk about smooth functioning and responsibility of the government. Every year our college celebrate Republic Day with great enthusiasm. We also celebrate National voters Day, it creates awareness among students for equal rights and democracy. While performing our duty we abide by the provision laid down in the constitution, respect for National Anthem enshrined with full integrity in the campus. The freedom fighters day, Haryana Heroes Day are also celebrated to enhance the feeling of nationalism and to pay respect for our martyr.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is well known for its festivals and cultural diversity. The college help students to relate with the cultural heritage and connect with the roots. This practice includes the importance of protection, preservation and propagation of Indian culture. The following National and international days are celebrated with great enthusiasm. To commemorate these days various activities and competitions are organized like singing, poem recitation, speech, slogan writing, rangoli, poster making and PPT etc. The college organizes activities on these days of national importance to recall the events and the contributions of our leaders in building the nation and helping the students to imbibe moral and ethical behaviour and use the same in their professional and personal lives.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

Title of the Practice: Outcome Based Education

Objectives of the Practice

To provide outcome-based education to the students.

The Practice

It involves assessing the learning levels of the students and accordingly designing the teaching process. This was done through interactive sessions, question-answer sessions during classes, formative assessments and academic counselling by the mentors.

Evidence of Success

1. Students placed for higher studies in universities.
2. Some students cracked different competitive exams.

Best Practice 2

Title of the practice – Special initiatives for Rural students

Objective of the Practice

To identify the challenges that rural students face when enrol for their education in the college and to provide student-specific solution.

The Practice

The students who are admitted to the under graduate course come with various backgrounds have diverse capabilities and challenges. As most of the students in the College hail from rural background. They are inexperienced and have misconceptions for urban area. So, students need to be handled individually by setting reasonable goals according to their confidence level.

Evidence of success

Many students from rural background came forward to act as organizers for talent hunt, fest, sports activities and cultural programmes.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The college enjoys its distinctiveness for its role that is played to serve the society during difficult phase and for the needy section of the society. During 2021-22, various safety items like masks, gloves, sanitizers were distributed among slumdwellers of Mandi Dabwali. Besides, awareness was generated and created on the importance of using mask and the people there in slum areas were convinced for the use of masks and gloves. The members of the management committee, principal of the college teaching and non-teaching staff of the college are always ready to support financially to this social endeavour. Many programmes have been launched by Teaching staff and NSS Volunteers under the guidance of President and principal of the college to create awareness against drug-addiction and tried to demotivate against these evils. NSS volunteers of the college following the fundamental principle of National Service Scheme remain in constant touch with the community and work in slum area. Volunteers conducted their survey to find out the problems faced by the locals in the public club area, Mandi Dabwali. Volunteers tried to know the cases of different kinds of addictions prevailed in the area under discussion and very shocking facts revealed.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Research will actively promote and preserve the highest values and ethics in education, health care and research

and will pursue excellence in all these areas.
2. To open more courses in conventional and emerging subjects. At the same time, to introduce courses on spoken English for past and present students.
3. To improve towards providing sports services apart from quality education.
4. To upgrade and develop infrastructure in relation to rooms, Multipurpose Hall, Sports grounds etc.
5. To create an enabling environment for holistic development of Students, Faculty and Support staff.
6. To fulfil its Social Obligations, in the manner of providing formal & informal education, dissemination of Knowledge, organizing programmes and activities for the benefit of the Community and Other Stakeholders; To create awareness and initiate measures for Protecting and Promoting Environment;
7. To continuously Innovate, introduce new courses and remain relevant to the changing needs of the stakeholders.
8. To provide resources required for Use of Technology to provide online course contents, video lectures, etc, to overcome infrastructure scarcity required for online teaching.
9. To strengthen our association with our alumnus through increasing membership of our alumni association.