



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		MAHARANA PARTAP COLLEGE (FOR WOMEN)
Name of the head of the Institution		Dr. Poonam Wadhwa
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01168222792
Mobile no.		9416078715
Registered Email		mp.college@rediffmail.com
Alternate Email		mp.college@gmail.com
Address		MAHARANA PARTAP COLLEGE FOR WOMEN MANDI DABWALI
City/Town		Mandi Dabwali
State/UT		Haryana
Pincode		125104

<b>2. Institutional Status</b>					
Affiliated / Constituent		Affiliated			
Type of Institution		Women			
Location		Semi-urban			
Financial Status		Self financed and grant-in-aid			
Name of the IQAC co-ordinator/Director		Dr. Poonam Wadhwa			
Phone no/Alternate Phone no.		01668222792			
Mobile no.		9416078715			
Registered Email		mp.college@rediffmail.com			
Alternate Email		mp.college@gmail.com			
<b>3. Website Address</b>					
Web-link of the AQAR: (Previous Academic Year)		<a href="http://mpcollegewomen.com/AOAR.aspx">http://mpcollegewomen.com/AOAR.aspx</a>			
<b>4. Whether Academic Calendar prepared during the year</b>		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		<a href="http://www.mpcollegewomen.com/News.aspx">http://www.mpcollegewomen.com/News.aspx</a>			
<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	75.5	2003	21-Mar-2003	21-Mar-2008
<b>6. Date of Establishment of IQAC</b>			12-Dec-2017		
<b>7. Internal Quality Assurance System</b>					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
IQAC Meeting- 1st	05-Jul-2017 1		8		

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
M.P.College for Women, Mandi Dabwali	NILL	NILL	2018 00	0
<a href="#">View File</a>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

IQAC focused to enhance moral and spiritual values by organizing Akhand Ramayana Path and Akhand Path of Guru Granth Sahib.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
To build harmonious environment introduction of new uniform	Introduced of new uniform for students for two days a week.
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Governing body of the institution	21-Mar-2021
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Sep-2018
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	All the academic activities and the administrative operations are supported by management information system. Almost all the activities in the college have successfully been automated for the efficient operations. The following activities have efficiently been automated through Esystem. 1) College website: Through the website every kind of information like admission schedule, academic calendars, Govt. helpline numbers, daily activities news, information regarding courses and syllabi etc. is disseminated. 2) Accounts: Summary, ledgers, balance sheet including expenses and income etc. are maintained. 3) Leave Record: All the faculty members of the college may apply for all types of leaves, which eliminate paperwork or manual intervention.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has a well defined system for curriculum delivery and documentation. The syllabus is planned by the affiliated university CDLU, Sirsa. The curriculum, delivery is planned through academic calendar before the commencement of regular classes. Preparation of time table and distribution of workload is done before hand. Every department is whole heartedly devoted in implementing academic and co-curricular activities to enrich the learning

process.(All committee activities and departmental events are uploaded online to facilitate effective documentation).To clarify the topic and concepts related to syllabus the teachers discuss with the students and provide them the relevant current information .For brainstorming of the students ,they are encouraged to ask questions .To get immediate feedback teachers also ask questions from them. Teachers also provide the opportunity to students to share their views on the topics included in their syllabus through assignments, group discussions, seminars, debate and active participation in the class. Teachers also guide students to refer the prescribed text books of renowned authors. The planning of assignments and class tests is done in such a manner that it provides comprehensive coverage of the syllabus and proper evaluation of the students. Our institution has a well equipped library with the latest books for curriculum delivery. Teachers co-ordinate with the librarian to ensure the availability of the ensure the availability of the required books. Teachers are encouraged to attend FDP s. In a nutshell the scholarly and efficient teachers of our college are zestfully engaged in imparting education to students in their respective fields.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Computer Programme	Nil	01/07/2017	180	Employability and entrepreneurship	Yes
Tailoring	Nil	01/07/2017	180	Employability and entrepreneurship	Yes
Make-up Artist	Nil	01/07/2017	180	Employability and entrepreneurship	Yes

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	English	01/07/2017
MA	Hindi	01/07/2017

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	55	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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N.A	Nil	0
No file uploaded.		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	N.A	0
No file uploaded.		

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Feedback plays a key role in the vitality of an institution. Our institution has a formal system to obtain feedback from various stakeholders. Our institution has designed different feedback forms to be duly filled by all the stakeholders viz employer, students, teachers, parents and alumni . Students' feedback is taken on teaching program, library facilities , infrastructure , co-curricular and extra co-curricular activities etc from students of B.A. and B.Com. final year. Informal feedback is gathered by the teachers in their classrooms and elected class representatives also provide feedback informally. Students responses are reviewed and evaluated. Necessary action is taken if there is any requirement for same . Formal teachers' feedback is also obtained on the areas such as institution support for upgrading their skills and qualification, library facilities and remarks on curriculum. Informally teachers' suggestions are always welcomed by the Principal. Parents provide feedback on structured and standardized Proforma formally as well as they can share their views in an Informal way whenever they visit college. Our institution gathers feedback from Alumni also to get their suggestions and experiences. Feedback from employers is obtained on curriculum delivery, level of internal motivation, inculcation of moral and ethical values and achievements in terms of communication skills. To conclude it can be spelt that feedback of stakeholders paved the way for the development of the institution.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General	900	530	466
BCom	General	240	170	143
MA	General (Hindi, english)	160	65	50

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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	609	50	15	0	25

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
15	3	3	1	1	2

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring system has been introduced in our institution from the session 2015-2016 for establishing cordial relationship between student and teacher. This system is meant for continuously monitor, counsel and lead students in educational as well as personal issues. This system also aims at ? To maintain healthy and good student-teacher relationship. ? To enhance students' attendance and academic performance. ? To observe students' regularity and discipline. ? To solve the personal problems of students. To maintain and execute mentoring system all the teachers work as incharges of tutorial groups to mentor the students allotted to them. Students from all classes and streams are allotted to one in-charge to make a tutorial period. One period per week is set as tutorial period. Mentors maintain and update mentoring format after collecting all necessary information. In tutorial period/ groups mentor and mentees interact with one another regarding current affairs, important issues, health, moral and ethical virtues and problems of their study and social issues are discussed. Solutions are sorted out at institutional level and also at social level. Students are guided as well with regards to their profession, career advancement and specifically for their course work. They are motivated to attend classes regularly and improve their present and overall performance. The outcomes of this system proved fruitful for • Improvement in student-teacher relationship • Improvement in their capacity to deal with personal problems • Improvement in communication skills • Widening their perspective due to interaction with students and teachers of other streams.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
659	25	1 : 26

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	15	8	1	6

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Dr. Shashi, Associate Professor	Associate Professor	The Indus Foundation (Central Government)
<a href="#">View File</a>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	M.A	V1	13/05/2018	23/07/2018
BCom	B.Com	V1	13/05/2018	19/07/2018
BA	B.A	VI	13/05/2018	23/07/2018
<a href="#">View File</a>				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution adheres to the academic calendar including for the conduct of continuous Internal Evaluation (CIE). Continuous Internal Evaluation of the students in our college is adjudged by a well planned and structured mechanism. On the outset of every academic session students are briefed through morning-assembly about the continuous internal evaluation process by the Principal. All the teachers also inform the students the entire process of CIE in their respective classes. The criteria for evaluation are regular class tests, one full syllabus test, two assignments and class attendance. To fulfill the attendance criterion the students remain regular in the class. The teachers also monitor students' performance by class discussions and queries raised by students. Class tests and assignments help the students to prepare for semester exams. This practice makes them participative in class and ensures the quick and regular feedback of their performance. For evaluation purpose teachers also raise queries on the topic to get feedback and participation of students. In the process of CIE regular tests are given to the students. After the evaluation of class tests, the answer-sheets are shown to students with instructions and suggestions. The students can come to know their weakness and they can improve accordingly. If, they find any discrepancies and they express any grievance regarding the evaluation the same is redressed immediately. A time bound schedule is followed for this purpose. The students who are not able to take the examination due to medical or any other genuine reason are given another chance on their request for the same. Another reform initiated is that if there is any change in schedule or method of evaluation that is immediately notified to the students. Thus reforms in CIE prove fruitful by making our students disciplined, regular in studies and getting through examination successfully as well.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institute adheres to Academic Calendar prepared according to the Calendar provided by C.D.L.U., Sirsa. Every year Academic calendar is prepared before the commencement of regular classes for the smooth functioning. This ensures



that curriculum is enriched through related activities like guest lectures, extension lectures and talk of socially renowned persons incorporating the latest topics and skills required by the students. For the academic session academic calendar is prepared with the co-ordination of IQAC and followed for the conduct of examination and other activities. Teaching schedules are planned by each department for odd and even semesters respectively. Time-Table is prepared by time-table committee specially constituted for this purpose. For internal evaluation purpose regular class tests and one full syllabus test are organized by all the teachers individually. Examination Committee organizes the exams at the end of each semester scheduled by C.D.L.U., Sirsa. For this purpose, date sheet and notices are circulated amongst students and teachers well in advance and displayed on the notice boards. This committee also helps in preparations of seating plan and other arrangements to conduct the exams smoothly. Academic calendar consisting academic as well as planned extra/ Co-curricular activities is being uploaded on the college website.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.mpcollegewomen.com/NAAC/programoutcomes2017-18.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.A	BA	General	126	122	96
B.Com	BCom	General	50	38	76
M.A (English, Hindi)	MA	General (English, Hindi)	22	18	82

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.mpcollegewomen.com/Feedback.aspx>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NA	0	0

[View File](#)

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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NIL	NIL	
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### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
<a href="#">View File</a>				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NA	NIL	NIL	Nil
<a href="#">View File</a>					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Mathematics	3	2.62
International	English	5	1.26
International	History	1	0
International	Punjabi	1	0
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Punjabi	2
English	3
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Effect of local fluid flow on the propagation	Manjeet Kumari	Ocean Engineering (Elsevier), Impact Factor	2018	5.6	Department of Mathematics, Indira	4

of plane waves at an interface of water/double-porosity solid with underlying uniform elastic solid. Ocean Engineering, 2018, 147, 195-205.		3.068 (SCI).			Gandhi University, Meerpur, Rewari-122505, India	
Seismic reflection and transmission coefficients of a single layer sandwiched between two dissimilar poroelastic solids. Pet.Sci. 2017, 14, 676-693.	Manjeet Kumari	Petroleum Science (Springer), Impact Factor 2.096 (SCI).	2017	4.2	Department of Mathematics, Indira Gandhi University, Meerpur, Rewari-122505, India	5
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NIL	NIL	Nil	0	0	NIL
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	0
Presented papers	3	20	0	0
Resource persons	0	0	0	0
<a href="#">View File</a>				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Various competitions like essay writing, slogan making and speech competition were organised	Ministry of Women and Child Development	5	36
Akhand path and Langar Seva	Shiromani Gurdwara Parbandak Committee	18	400
Various Competitions like essay writing, slogan making and speech competition were organised	Ministry of Women and Child Development	5	50
Play Akhir Kado Tak was shown to the students	Red Art Society	5	400
Yoga asans were taught to the students by Surya Foundation	Ministry of Ayush	18	380
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Poem competition	First position	Government college, Hisar	1
Speech	First position	Government College, Hisar	1
Speech	Second position	Government college, Hisar	1
Debate	Second position	Government college, Hisar	1
PPT	First position	Government college, Hisar	1
PPT	Second position	Government college, Hisar	1
Legal Literacy Zonal Level Competition	Second position	Government college, Hisar	1
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Celebration of HIV AIDS Day	Red art Society	Documentary film on AIDS Awareness was shown and chart making competition was organised	5	450
Swachh Bharat Summer Internship	NSS unit of M.P.College for Women, Mandi Dabwali	Organising movie screenings, Waste Collection Drives, Door-to-Door meetings, Transportation of Household waste	1	10

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**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	0	NIL	0

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0

[View File](#)

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Shaheed Bhagat Singh College of Education	15/12/2017	Faculty Exchange and Exposure to students	38

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**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

#### 4.1 – Physical Facilities

##### 4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
150000	150000

##### 4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
<a href="#">View File</a>	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Partially	Nil	2018

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12165	1163975	100	11500	12265	1175475
Reference Books	8009	929750	135	20250	8144	950000
Journals	0	0	4	10000	4	10000
CD & Video	375	7500	25	500	400	8000
Others(s pecify)	25	24000	2	1920	27	25920
<a href="#">View File</a>						

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	computers	Lab	Centers	Centers		nts	Bandwidth (MBPS/GBPS)		
Existing	20	2	1	1	0	0	13	50	0
Added	0	0	0	0	0	0	0	0	0
Total	20	2	1	1	0	0	13	50	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS
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4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
PPT	<a href="http://mpcollegewomen.com/SubjectMaterial.aspx">http://mpcollegewomen.com/SubjectMaterial.aspx</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
455000	455000	205000	205000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The maintenance of library, computers, classrooms and playground is done by the various maintenance committees. Laboratories of Home Science department are maintained by Lab Technician and Teacher -in- charge. The requirement for books and magazines is taken from concerned Teachers/departments. The Principal approves the finalized list. The important news cuttings and notices are pasted on the flannel board fixed in the library. An identity cum library card is issued to all the students to get the facilities of library. No dues slip duly signed by the librarian is mandatory for the students before commencement of the University exams to ensure the return of the issued books. For developing newspaper reading habits in students newspaper stands are placed in library and college campus. All the issues related to library are resolved by Library Advisory Committee. There is one compulsory computer Education committee. This Committee coordinates the work of computer education. All the computers are connected with Internet via Wi-Fi. For the maintenance and repair of IT infrastructure like computer, internet facilities with Wi-Fi and projects, outsourcing is done. For the upkeep and maintenance of infrastructure the college has various committees. The improvement and maintenance of water Purifiers, generators, plumbing and other electric gadgets has also done through various committees. Annual stock -checking of furniture and fixtures is done for the verification and maintenance to upkeep the playground of the college. A gardener is employed on Contractual basis.</p> <p style="text-align: center;"><a href="http://mpcollegewomen.com/Labs.aspx#">http://mpcollegewomen.com/Labs.aspx#</a></p>
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#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Economic condition	1	4800
Financial Support from Other Sources			
a) National	Post matric scholarship ,for Minorities Maritorious, SC BC students	152	794830
b)International	nil	0	0
<a href="#">View File</a>			

### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
English language skill development	18/01/2018	30	M. P College for women Mandi dabwali
Skill India	01/07/2017	58	Modren Institute of Information technology Reg No. CDEO-170382
<a href="#">View File</a>			

### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Career cousselling aptitude Test	Nil	96	0	0
2017	Mission CAT	Nil	25	0	0
<a href="#">View File</a>					

### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus	Off campus



Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	18
<a href="#">View File</a>					

#### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	92	M.P.College for women ( Graduation in Arts and Commerce )	B.A, B.Com	Different Colleges affiliated to CDLU,KVK, PU Chandigarh, Rajasthan U University	M.A, M.Com ,MBA,B.ed etc.
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#### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
No file uploaded.	

#### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
30	College and Inter College	136
<a href="#">View File</a>		

### 5.3 – Student Participation and Activities

#### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	National	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

#### 5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 The aim of our college is empowering the female through quality education. To achieve this aim students are facilitated to give their representation by participating in co-curricular, extracurricular and administrative activities . Our college students participate in number of activities at institutional level and societal level. Many activities are executed by active participation of the students as they are involved in various committees and clubs. They regularly give suggestions and themselves work also to promote the picture of the college. Students represent college by

actively participating in ECO club, Road Safety Club, Anti -Ragging Committee and NSS. They represent college by doing activities under these committees and Clubs. Various other activities like sports and cultural events, Tree Plantation, Swachhta Abhiyan in the college celebration of National days and Festivals ensure the participation of the students. Apart from these activities, our students participate in social service activities like participation in door to door service of pulse polio compagin, donate blood to serve the humanity, Awareness of voting rights in society through activity of voter literacy club and filling the form no. 6(making voter card) of college students. literacy club celebration of Maharaja Aggarsian Jayanti at Aggarwal Dharamshala functions organized by senior citizen association and Public functions celebrated on the occasion of independence Day and Republic Day at sports stadium complex, Mandi Dabwali. More over college magazine has student editor for its each section. Students enthusiastically participate in statutory committees like IQA and grievances Redressal committee. At the commencement of every session during Student induction program they are convinced how they can develop their personality by participating in various committees related to co-curricular, extracurricular to and administrative level .

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The college follows the policy of decentralization and the governing body delegates all the academic and non-academic decision based on the policy to the college committee headed by the principal. The head of the institution formulates various working committees and entrust the implementation through these committees. 2. The various committees coordinate and manage the day to day activities, and also keep a track of co-curricular activities and extra activities in the college. Other units of the college like sports, NSS, library etc., have their autonomy under the guidance of these various committees and associations. Students are also involved from various departments in the internal working system of the college.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
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Curriculum Development	<p>Maharana Partap College is affiliated to CDLU, Sirsa and follows the curriculum and syllabus prescribed by the University for all its Courses. Affiliated Institutions are not allowed to design their own curriculum. Rather, after every 5 to 6 years, University revises their syllabui.</p>
Teaching and Learning	<p>Our Institution follows a holistic approach for growth and development of students, our teaching and learning methodology includes brainstorming sessions, presentations, quizzes, inquiry learning, hands on activities etc. We provide adequate infrastructural facilities for teaching learning. We have well qualified and experienced faculty members. We provide Computer Laboratories with latest configuration hardware and software. We have concept of mentoring to provide special care for students who are considered as slow learners. Each faculty mentor has a group of 20-25 students whose overall growth and development is continuously monitored to faculty and their problems are discussed. Education is a never-ending process, hence our faculty members are motivated to join Orientation Programme, Refreshers Courses, Workshops and FDPs to upgrade their skills and constantly be in the process of learning so that they can percolate the benefits of their updated knowledge and skills to students. We motivate our faculty members to pursue higher studies we encourage our faculty members to use innovative teaching methodologies. Internet facility is provided for the students and faculty Members.</p>
Examination and Evaluation	<p>There are two unit tests to be conducted in a semester by the institution and at the end of semester End Term Examination is conducted by University, which is a centralized process managed by University. The institution follows a disciplined strategy for evaluating its students, which includes Continuous evaluation, is done through class tests, assignments, and presentations.</p>
Admission of Students	<p>Maharana Partap college, Mandi Dabwali is an affiliate College of CDLU, Sirsa. The admission is done on merit basis. All the faculty members'</p>

	<p>visit nearby senior secondary school before starting the admission process to increase the strength of the students.</p>
<p>Research and Development</p>	<p>The institute strictly believes in the motto of team building and collective decision making. The Institute organizes various orientation and enrichment programmes for faculty members for upgrading their skills in the latest technology. Salary, pay-scale and increments are given to staff members as per Government norms which lead to employee satisfaction.</p> <p>Institute grants Casual leave, Duty Leave and earned leave, maternity leave as permissible by Haryana Govt. norms to its teaching and non-Teaching staff. The institution provides special Leave for pursuing higher studies, attending enrichment courses/seminars/conferences/workshops and exam duties. The faculty and staff members are entitled to avail summer and winter vacations as per guidelines of the University. Our institution has Biometric and CCTV facilities which are used for human resource management.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The institution has well maintained library. There are around 24000 books of various subjects. We have separate almirahs for religious books.</p> <p>Infrastructure is very good. Lighting facility is well maintained. Fans are in working conditions. There is a very soothing environment. Newspapers, Journals and Magazines are well maintained.</p>
<p>Human Resource Management</p>	<p>We strictly believe in the motto of team building and collective decision making. The Institute organizes various orientation and enrichment programmes for faculty members for upgrading their skills in the latest technology.</p> <p>Salary, pay-scale and increments are given to staff members as per Government norms which lead to employee satisfaction. Institute grants Casual leave, Duty Leave and earned leave to its faculty members. And Non-Teaching staff also gets Causal and Earned Leave as per the norms of University. It also provides Maternity Leave according to norms to its female members. The institution provide Special Leave for pursuing higher studies, attending enrichment</p>

courses/seminars/conferences/workshops and exam duties. The faculty and staff members are entitled to avail summer and winter vacations as per guidelines of the University. Our institutuin has Biometric, CCTV facility which are used for human resource management.

### 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	Administration has been partially computerized as part of the digitalization Programme in College. Internet facility is available in the whole campus. Bio-metric machine is also there in campus for the attendance of regular teaching and non-teaching staff. Instructions to the members of teaching and non-teaching staff are provided on E-mail. The information related to the functioning of the college is available on website.
Finance and Accounts	All financial records are maintained in the software Tally. Salary, scholarship and other admission fee all are computerized.
Student Admission and Support	The admission process for both the Undergraduate and post-graduate students is online w.e.f from session 2017-18 as per the guidelines issued by DGHE, Haryana. Registration return (To be submitted to affiliated university) and promotion of the students to the next class is also done online on e-portal of CDLU, Sirsa
Examination	All the examination related work is done online as per instructions given by CDLU, Sirsa, Internal Assessment is uploaded on DUF Portal of University and University also upload the roll no of the students on same portal. Registration return (To be submitted to affiliated university) and promotion of the students to the next class is also done online on e-portal of CDLU, Sirsa. Results of all the classes are also declared with full particulars of the on the university website.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
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**No Data Entered/Not Applicable !!!**

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	Nil	Nil	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refereshar Course On Research Methodology and Data Analysis	1	01/12/2017	21/12/2017	21
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>1. Faculty members are promoted for self-development programs and higher education. 2. Various leaves available to teaching and non-teaching staff are casual leave, Earned Leaves, medical leave and maternity leave as per Haryana Govt. norms. 3. Fees installments scheme for wards of staff. 4. Employee Provident Fund for teaching and non-teaching staff. 5. Withdrawal of non-refundable amount/loan from provident funds in</p>	<p>1. Special incentives to Non-teaching staff (fourth class) on special Occasion like Diwali, and Lohri etc. 2. Earned Leave, EPF, Maternity Leave( for Female) are provided.</p>	<p>Medals and cash prizes are awarded to merit holders in sports and academics. Industrial trips are organized and various activities, training sessions are conducted for their overall improvement. Regular interaction with parents is done to ensure a coordinated effort for the welfare of the students.</p>

service by teaching and Non-teaching Staff. 6. Availability of accommodation for teaching and non-teaching staff. 7. Internet facility is also available in the college campus. 8. Duty leaves for attending seminars, conferences Orientation and refresher courses

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution has a mechanism for internal and external audit. In our institution, internal audit is ongoing continuous process. In addition to this, external audit is being done every year to verify and certify the entire income and expenditure of the institution every year. There is a Financial Committee under the head "Bursar" which have permanently do a thorough check and verification of all vouchers of the transactions that are carried out in each financial year. Likewise, an external audit is also carried out. So far there have been no major findings /objections. The Institute regularly follows internal and external financial audit system

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Governing Body of the College	1373164	5 share of salary and general Maintenance
No file uploaded.		

6.4.3 – Total corpus fund generated

0000

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Inspecting Committee of CDLU, Sirsa.	Yes	IQAC
Administrative	Yes	DGHE, Panchkula, Haryana.	Yes	IQAC, Principal, and Governing body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Principal and teachers are accessible to the Parents for any discussion and feedback. The parents of the new entrants are encouraged to visit the college for interaction with the Principal and the faculty members. Parents are also invited on annual day function of the college.

6.5.3 – Development programmes for support staff (at least three)

Counselling sessions to inculcate work ethics and positive behavioral aspects for the creation of congenial atmosphere are organised

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Regular health check-up camps in college to ensure the well-being of the employees. More open interactive and progress oriented organizational culture. The number of Faculty Members increased in all streams by adding new Teaching Staff on regular as well as contractual basis.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Organised Talent show	05/09/2017	05/09/2017	05/09/2017	90
2017	Educational Trip	05/11/2017	05/11/2017	07/12/2018	54
2017	IQAC Meeting 1st	05/07/2017	05/07/2017	05/07/2017	8
2017	Organised Akhand Ramayan Path	19/07/2017	19/07/2017	20/07/2017	430
2017	Celebrating Swachhta Pakhwara	01/08/2017	01/08/2017	15/08/2017	50
2017	IQAC Meeting 2nd	10/11/2017	10/11/2017	10/11/2017	8
2017	Formation of New IQAC as per UGC guidelines	12/12/2017	12/12/2017	12/12/2017	15
2018	Lesson plan for the students	01/01/2018	01/01/2018	30/06/2018	609
2018	Celebrated republic Day	26/01/2018	26/01/2018	26/01/2018	375
2018	Akhand Path of Guru Granth sahib	01/02/2018	01/02/2018	03/02/2018	418

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**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 – Institutional Values and Social Responsibilities**



7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
A competition on poster making, slogan writing and poem recitation	09/09/2017	09/09/2017	25	0
A competition, poster making, poem recitation, speech competition under legal literacy cell	08/03/2018	08/03/2018	55	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
The institution is very conscious of generating less waste and recycling it by passing it through a system that enables the used material to be re-used, ensuring that fewer natural resources are consumed. Environmental consciousness is embodied in the heart of college. The rich greenery is maintained and accumulated through tree plantations from NSS/ Greenery committee etc. every year which is the predominant motive of the management to maintain the pristine purity and beauty of the college and also to provide a congenial atmosphere for the academic and non-academic pursuits. the use of LED lights are encouraged in the institution. Swachh Bharat Summer internship conceptualized by Government of India. the volunteers of the college successfully completed 100 hours on cleanliness activities.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	01/08/2017	15	Cleanliness Drive-Swachhta	cleanliness drive was	50

					Pakhwara initiated in Dabwali City		
2017	1	1	03/08/2017	1	Plantation of Saplings in collaboration with Vitrus club	Sapling were planted at various sites of Dabwali	400
2018	1	1	02/01/2018	1	Akhand Path of Guru Granth Sahib	Spiritual	418
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	15/06/2017	The college prospectus is the code of conduct for different stakeholders. The prospectus is published every year few days before the commencement of the admission procedure. The mission and vision of the institution is included in this document. it prescribes college adherence to the code of conduct and some of the basic human values to maintain minimum standard of higher education system. The mission and vision of the college are included in the very first section of this handbook of the college. The prescriptions for educating and empowering young women are mentioned and laid down clearly.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Akhand Ramayan Path	19/07/2017	20/08/2017	430
Celebrating Swachhta Pakhwara	01/08/2017	01/08/2017	50

Akhand Path of Guru Granth Sahib	01/02/2018	02/02/2018	418
<a href="#">View File</a>			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<p>Saplings were distributed among students so that they could implant those saplings in their houses and other available open areas. At the same time, some of the saplings were provided with to the students to distribute to their neighbours and other nearby places. The caring of the trees implanted under this club is the sole responsibility of the volunteers.</p>
<p>The waste generated in the campus wrappers, glass, papers, plastic etc are sent for recycling to external agencies through municipal community. The Institute has its own composting pit, which turns organic waste into compost. It is designed to take in a huge volume of dry leaves. Dry leaves compact up to the 80 of their original volume and the resulting composed occupies just 20 of the total quantity. At the same time, leaf litter is allowed to decompose systematically over a period of time, to be used as manure in garden for vegetation and garden proceeds. This leaf composting is being done in an enclosure designed especially for this purpose. It is done by sweeping the dry leaves into the piles in this enclosure and leave them undistributed. After rain, nature do its work and transfer them into fragrant, fertile and free manual for our garden.</p>
<p>A variety of oof flowers were implanted under the club in the campus that plays an important role to improve everyones mood and the likelihood of any sign of negative mental status from any of the stakeholders of the college is removed Instantly by restoring positive energy in the college campus. various plants having medicinal importance were also planted and some of the plants bearing fruits were also implanted in the college campus.</p>
<p>The use of the bicycles is promoted in the college to reduce the harmful emissions of the vehicles in the college.</p>
<p>A number of cleanliness drive were initiated to maintain the beauty and purity of the campus.</p>

#### 7.2 – Best Practices

##### 7.2.1 – Describe at least two institutional best practices

<p>Name of the Practice: Swachh Bharat Summer internship Objectives of the Practice: 1) To develop skills and orientation required to accomplish sanitation work 2) To create awareness amongst us about the importance of cleanliness 3) To motivate the students to learn through practical knowledge and learning. 4) To provide a great learning experience to the students of the college. 5) To take help of youth in furthering the very idea of clean and healthy India. 6) To provide an interesting opportunity to volunteers to contribute to the very idea of serving the society 7) To bring some fruitful changes in the attitude and aptitude of the society towards sanitation Context: Summer internship program aims at to engage youth of the country and to attach their services to this clean-up drive conducted jointly by three ministries. Ministry of youth affairs and sports ministry of human resource development and ministry of drinking water and sanitation came together to organize the internship program to make full use of vocations in universities and college students. It was required to compete a total of 100 hours activities in which volunteers from higher education institutions were not only to participate in cleanliness in villages and but support to sustain the system for long. As a higher education institution, we understand our responsibility towards our nation and to accord due respect to this drive, 10 candidates from our college applied and enrolled for the internship. The practice: It was an opportunity</p>
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for the students to get engaged during summer vacations in order to use free time for special productive purpose. A total of 10 students were enrolled from our college as per the guidelines. The students were enrolled under this programme were supposed to participate in cleanliness drive in villages or slum areas but this was not only the sole objective of this drive as it was also expected from the volunteers to work in the direction of setting up a regular system to attain sustainability in cleanliness and sanitation. The volunteers of the college tried to perform the best under this program as they visited number of villages and slums for performing various clean-up drives and simultaneously waste collection and segregation related activities were also performed in the selected villages by the volunteers of the Institution. The door-to-door survey was also conducted by the volunteers on 100 households of selected villages. The results obtained revealed that only 55 households had toilets while the remaining percentage of the households were no option but to go in open for defecation. The worse revealing was that the households that had toilet facilities were of very low quality as no connection of water was provided in a noticeable number of cases. A large proportion of households had built bathrooms but there is a huge difference in relation to the quality of bathrooms. The structures of the bathrooms in most of the cases were not found satisfactory as a large chunk of the households had partially constructed bathrooms. The MP College volunteers engaged themselves in the clean-up drive of streets and water ponds of the villages. The local residents were also sensitized about the waste disposable in proper way and also spread awareness and information about trees and sapling of some of the important trees planted at various sites in selected villages. They took the help of charts and poster to create awareness about cleanliness and sanitation. The usefulness of the compost pit and the process of its working was also contemplated at discussed at length. All the selected volunteers of the college performed with full integrity and enthusiasm and completed the stipulated working 100 hours successfully. Its Uniqueness in the Context of Higher Education System: Swachh Bharat Summer internship programme was organized by three ministries namely human resource development, sports and water resources. it focused on youth across the country to come together to run clean-up drive in India. The objective was to introduce the youth with the sanitary related activities in rural India and community development work was to be completed with the unification of the younger generation in rural India. It was initiated with the aim to magnify the awareness on various issues concerned with the sanitation. So, it was a program to provide a great learning experience for the students of the colleges and to use their capabilities in the interest of the country to make it healthy and clean India. As, it targets youth, higher education institutions have to channelise the youth energy to bring best for the purpose of national service. Evidence of Success : 1) The volunteers developed a sense and responsibility towards contributing to society. 2) The skills regarding handling and managing such types of drive were acquired by the participants. 3) It Provided an opportunity to the young generation of the country to grasp the importance of their duty towards this issue. 4) It created a respect for the sanitation drive among interested and young pupil and to play their part in creating awareness and giving their services. Name of the Practice: Contribution in Polio Drop Abhiyan Objectives : 1) To create awareness among masses about the consequences of a polio disease. 2) To motivate the participants to serve for the cause of society. 3) To inculcate the values regarding social responsibility and humanity in our students 4) To make India free from Polio. Context : Given the negative impact of polio, it is need of the society to come together to eradicate it completely from the society. The volunteers can play significant contribution in relation to ensure improvement by campaigning against the negative consequences of polio. The proper orientation of the NSS volunteers can perform output-oriented practices. The Practice: Polio drop campaign was began in the city Dabwali in collaboration

with health agencies. it was like a transforming event for most of the enthusiastic volunteers as it was a proud moment for them that helped in understanding and inculcating social responsibility. By the end of this drive, the volunteers were feeling happy to contribute something towards the need of the society and they were motivated to get this opportunity to get involved in this great cause. The institution feels pride to serve its responsibility towards the service of humanity and always provides the volunteers with full freedom and encourages them to participate in such kinds of drives. Students of our college contributed to create awareness on polio. A Rally was organised by NSS volunteers and took the route to the various important places of the city and almost 30 students participated in the event. The volunteered raised slogans to highlight the need of taking polio drops and the students themselves helped in all the arrangements for the polio drop. They took door to door activity to campaign against polio. The students participated to give polio drop to children in the age group of 0 to 5 were covered under this program.

Its uniqueness in the context of higher education system : Teachers and Students are always recognized as an effective mobilizer in the society. They can prove very effective in ensuring hygiene behaviour in the society because of their understanding and their familiarity with social norms and values. so, it is strongly believed that it is a sustained way to take the service of teachers and students in higher education system. The determined goals in this regard can be released by enabling and empowering teachers and students. Education institutions may create awareness and share the importance and need with the masses in an effective manner. They can use impressive and effective methods to share information on polio, given their rich knowledge and capabilities to use innovative varied methods/techniques to make the persons to understand the imparted knowledge fully. So, most of the time, the focus is generally given on the involvement of teachers and students of various higher education institutions and the NSS volunteers are usually oriented for the perfect education of the polio activities. Evidence of success: 1) The masses were made aware about polio disease. 2) Most of the parents were feeling motivated and they came forward for the drop of polio for their children.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.mpcollegewomen.com/BestPractices.aspx>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution adopts the distinguished methods of teaching according to the needs of each student of the college. Education is a necessary component that should reach to the remote places and this fact has been taken care of in higher education system in India in various national education policies, So, by focusing on a gender- identities socio- cultural and social economical identities and disabilities, geographical identities, necessary heed can be paid and provision of required incentives can be enshrined to address the long-lasting and emerging problems of our youth. Especially, females in today's dynamic world can be addressed in advance and strategically. Our college is committed for the same. The college offers facilities and freedom to students from all backgrounds with the latest technology. To develop a sense of competence and clarity of thought, views are exchanged regarding new technology and make arrangements for the same to fill the gaps they may have from their background like lack of infrastructural facilities, lack of opportunities for free expression of speech etc are the basic objectives aimed at in our institution. Most of our students belong to low-income group. Students from economically weak families may have less access to high-speed internet,

extracurricular activities and low-income rural students may face unique challenges related to child care, food insecurity, housing and health care. Therefore, we need a solution to overcome such drawbacks, which might apply to reduce the unexpected drop out of students, and also increase the quality of undergraduate students, some students may be academically good but slow in their ability to present the matter in flow in the required form. Students are provided with every cooperation so that the advanced learner may achieve better, and the slow learners cope up with semester system. Students are also encouraged to give presentations on the topics of their interests and assessments are made on regular basis and performances are observed through their interaction with mentors. It allowed students to become more independent, discover passions, build life experience and meet people in a more expressive manner before entering the workforce. This practice has opened doors of opportunity and enable them to have an edge over others in securing a rank. Students learning through this practice have become capable in applying their knowledge in a wide spectrum of life. The success is reflected in the fact that most of our students are from poor and rural background. Affordability in economic term made them to approach our college and when they leave the college with academic degree and reach experience, they ensure that their younger siblings, relatives and neighbours to get admissions in the same institution.

Provide the weblink of the institution

<http://www.mpcollegewomen.com/Districtiveness.aspx>

## **8.Future Plans of Actions for Next Academic Year**

To improve the physical infrastructure and other facilities in the canteen. To improve the seating capacity in rooms, Halls and canteen also. To work in the direction of increasing the percentage of students to participate in co-curricular activities. To encourage staff members to participate in faculty development programmes in the relevant field to cope up with the requirements of the changing world. To strengthen the bond with our alumnus, more efforts will be put to make annual meet a great success in the direction of maintain and sustaining a life-long relations with our alumnus. To increase the percentage of teachers that uses computer- based technology for teaching and the infrastructure in this relation will be improved. The numbers of computers will be increased to impart basic computer education training to the students. To Maintain the department-wise database and records of progress of each student for their respective current session and for the next session as they advance to the next level. The progress of the students will also in terms of their success in gaining and securing seat for higher studies and the percentage of students that crack competitive exams. The same kind of records will be maintained for the students working in government and non-government organisation. To fill the gaps between teachers' efforts and students' expectations, feedback system of the college will be improved. The same system will also be made better for the other stakeholders of the college. More initiatives will be taken to make the campus eco-friendlier and to ensure the success, more saplings will be implanted in the campus. At the same time, the cleanliness drive will be initiated to keep the beauty of the campus intact. The staff members will be motivated to pursue their study to obtain Ph.D. degree and the staff members will be encourage to participate in Seminars, conferences, and other research activities. The number of books, journals, magazines will be increased in the library. More activities will be conducted in collaboration with various government and non-government organisation. Sincere efforts will be made to participate in the activities that offers opportunities to serve the society in one or the other way.